

Government of West Bengal Irrigation & Waterways Department Jalasampad Bhavan, 3rd Floor, Western Block Bidhannagar, Salt Lake City, Kolkata 700 091

Memo No. <u>331 (8) - IB</u> IW/P/IB-Misc-04/2014-15 Dated, 19th January, 2016

- From: Shri A. Ghosh Deputy Secretary to the Government of West Bengal
- To: 1. Chief Engineer (South) Irrigation & Waterways Directorate
 - 2. Chief Engineer (West) Irrigation & Waterways Directorate
 - 3. Chief Engineer (South West) Irrigation & Waterways Directorate
 - 4. Chief Engineer (North) Irrigation & Waterways Directorate
 - 5. Director of Personnel & Ex-officio Chief Engineer Irrigation & Waterways Directorate
 - 6. Chief Engineer (Design & Research) Irrigation & Waterways Directorate
 - Chief Engineer (North East) Irrigation & Waterways Directorate Jalapath Bhavan, Club Road P.O & District Jalpaiguri Pin 735 101
 - Chief Engineer, Teesta Barrage Project Irrigation & Waterways Directorate Teesta Sech Bhavan 2nd Mile, Sevoke Road Siliguri, District Darjeeling Pin 734 001

Sub: Certificate of actual strength of Casual/Muster Roll/Seasonal/Daily rated/ Contractual/Contingent workers and work-charge employees in the various offices under Irrigation & Waterways Directorate.

The concerned Chief Engineers are required to certify the strength of Casual/Muster Roll/Seasonal/daily rated/ Contractual/Contingent workers and work-charged employees engaged in offices under their respective jurisdictions, if required by Treasuries/PAO for releasing payments

and simultaneously inform the Department for making suitable annual budget provision. Such certificate of actual strength approved by Chief Engineers shall be treated as sanctioned strength in the Irrigation & Waterways Department.

Regarding work charge of employees, guidelines of Finance Department vide No. 7315-F(P) dated 20.07.2011 and No. 3545-F(Y) dated 05.05.2015 are to be followed.

> *(A. Ghosh)* Deputy Secretary to the Government of West Bengal

Memo No. 331(8)/1(4) - IB

Copy forwarded for information to:

 Joint Secretary Finance (Audit) Department, Group-T Government of West Bengal NABANNA 325, Sarat Chatterjee Road Howrah 711 102

- 2. Financial Advisor Irrigation & Waterways Department
- 3. Executive Engineer _____ Division Irrigation & Waterways Directorate
- 4. Treasury Officer/Kolkata PAO.....

Dated, 19th January, 2016

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Dated, 19th January, 2016

(A. Ghosh) Deputy Secretary to the Government of West Bengal

Memo No. 331(8)/2(1) - IB

Copy forwarded for information to:

Executive Engineer DVC Study Cell & Nodal Officer e-Governance Irrigation & Waterways Directorate

He is requested to upload this G.O to the official website <u>www.wbiwd.gov.in</u> with a heading "Certificate of actual strength of Casual/Muster Roll/Seasonal/Daily rated/ Contractual/Contingent workers and work-charge employees".

(A. Ghosh) 19.1.2016

Deputy Secretary to the Government of West Bengal