



Office of the Chief Engineer (South), Chief Engineer (Design & Research) and
Director of Personnel & Ex-Officio Chief Engineer,
Irrigation & Waterways Directorate, Government of West Bengal,
Jalasampad Bhawan (4th Floor), Bidhannagar,
Kolkata – 700 091.

Memo. No. 4163(80)-CIE-3M-41/2018

Date: **27 JUL 2018**

To
The Executive Engineers (all),.....
Irrigation & Waterways Directorate.
Govt. of West Bengal.

**Sub: Verification the sanctioned posts and names of the Employees,
Whose Appointing authority is Director of Personnel & Ex-Officio Chief
Engineer , Irrigation & Waterways Directorate, Govt of West Bengal.**

All the Executive Engineers (DDOs) are hereby requested to check their HRMS module and verify the following points in connection with the Posts/Employees whose appointing authority is **Director of Personnel & Ex-Officio Chief Engineer, Irrigation & Waterways Directorate, Govt. of West Bengal.**

- i) **Sanction strength and Group of different Categories of posts have been created or not.**
- ii) **Names of employees of different categories of posts have been tagged or not.**

If any anomaly is found, he is requested to contact this office over phone along with a hard copy by email immediately for incorporation of the same within **31st July 2018.**

Email address :- **directorofpersonnel @ymail.com.**

Superintending Engineer attached to
Director of Personnel & Ex-Officio Chief Engineer,
Irrigation & Waterways Directorate,
Govt. of West Bengal.