



Government of West Bengal
Office of the Chief Engineer (South), Chief Engineer (D & R) and Director of Personnel & Ex-Officio Chief Engineer
Irrigation & Waterways Directorate,
Jalasampad Bhavan, Bidhannagar (4th floor), Kolkata – 700 091

Memo No. 5314(105)– CIE/2T-07/2016

Date : 19 SEP 2019

To

- 1) The Superintending Engineer,
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- 2) The Executive Engineer,
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Sub. : General Transfer of Draughtsmen under Irrigation & Waterways Directorate for the year 2019.

All the Draughtsmen under Irrigation & Waterways Directorate are liable to be transferred in terms of Irrigation & Waterways Department's No. 2553(7)-IE dated 20th November, 1992.

In compliance with the said policy, options are hereby invited from the eligible Draughtsman for incorporating their names for **"General Transfer of Draughtsman for the year 2019"**. A Draughtsman completed 5(five) years or more of service in their existing place of posting or have rendered service 3(three) years or more in Hill or Sundarban area, is to submit his/her option for transfer and posting to any of five(5) offices (Division/Circle etc.) other than the Division/Circle etc. of his/her present place of posting, as per **Proforma-I**, in order of preference, in conformity with "Transfer Policy for Draughtsman" as mentioned above.

In this context, it may be mentioned here that if any Draughtsman who is liable to be transferred, does not exercise option, then it may be assumed that the particular Draughtsman has no option at all and he/she may be transferred anywhere in West Bengal under this Directorate and no further representation/prayer in this respect will be entertained. The concerned Superintending Engineer/Executive Engineer is requested to bring it to the notice of the all of Draughtsmen under his control.

In order to enable this office to take up the matter in time, he is also requested to send the consolidated statements of option showing the names and other particulars of the Draughtsman working under his control, both in hard copy as well as in soft copy, as per Proforma-I, **through the concerned Chief Engineer strictly**, so as to reach this office within 15(fifteen) days of issue of this memo, failing which, the option(s) will not be considered. Hence priority should be given in the matter.

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He is also requested to note that such consolidated statement should invariably indicate the total sanctioned strength and latest vacancy position of the Draughtsman considering the retirement, as on 31st December, 2019, as per Proforma-II which is also enclosed herewith.

This may be treated as extremely urgent.

Enclo. : Proforma-I & II.

Brownie 19/9/19
Director of Personnel & Ex-Officio Chief Engineer,
Irrigation & Waterways Directorate.

Sd/-
19.09.19

Memo No. 5314/1(8) – CIE/2T-07/2016

Date:

19 SEP 2019

Copy alongwith Proforma I & II, forwarded for information and necessary action to :

- 1) The Chief Engineer, South, Irrigation & Waterways Directorate. Jalsampad Bhavan, Bidhannagar, Kolkata-91.
- 2) The Chief Engineer, Design & Research, Irrigation & Waterways Directorate, Jalsampad Bhavan, Bidhannagar, Kolkata-91.
- 3) The Chief Engineer, North-East, Irrigation & Waterways Directorate, Jalsampad Bhawan, Club Road, P.O. & Dist-Jalpaiguri, Pin-735 101.
- 4) The Chief Engineer, North, Irrigation & Waterways Directorate, Green Park, P.O.-Mokdumpur, P.S.-English Bazar, Malda-732 101.
- 5) The Chief Engineer, West, Irrigation & Waterways Directorate, Kanainatsal, P.O.-Sreepally, P.S.-Bardhaman Sadar, Dist- Purba Bardhaman, Pin-713 103.
- 6) The Chief Engineer, South-West, Irrigation & Waterways Directorate Khas Jungle, P.O.-Abas, P.S.-Kotwali, Dist-Paschim Medinipur, Pin-721 102.
- 7) The Chief Engineer, Teesta Barrage Project, Irrigation & Waterways Directorate, Teesta Sech Bhawan, 2nd Mile, Sevoke Road, Siliguri, Dist-Darjeeling, Pin-734 001.
- 8) The Chief Engineer, Mechanical & Electrical, Irrigation & Waterways Directorate. Jalsampad Bhavan, Bidhannagar, Kolkata-91.

Brownie 19/9/19
Director of Personnel & Ex-Officio Chief Engineer,
Irrigation & Waterways Directorate.

Sd/-
19.09.19

PROFORMA-I

PROFORMA FOR EXERCISING OPTION FOR POSTING ON TRANSFER OF DRAUGHTSMAN

Name of the office:

Sl. NO.	Name of Draughtsman/ Draughtsman Grade- I	Date of Superannuation	Present place of posting along with date of joining therein	Previous place of posting (on last three occasions)	Option for transfer to any five Divn./Circle/any CE's Office	Remark if any.
(1)	(2)	(3)	(4)	(5)	(6)	(7)

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Signature of EE/SE/CE with Seal

Spd. 19.09.19