



Government of West Bengal  
Office of the Chief Engineer(South), Chief Engineer(Design & Research) and  
Director of Personnel & Ex-Officio Chief Engineer,  
Irrigation & Waterways Directorate,  
Jalasampad Bhawan , Bidhannagar, Kolkata-700091

Memo No.5164 (2)-CIE

Date: 19-11-2019

To

- 1) The Chief Engineer, South West,  
I. & W. Directorate, Government Of West Bengal  
Khasjungle, Abash, Pashchim Medinipur  
PIN-721102
- 2) The Chief Engineer, West,  
I. & W. Directorate, Government Of West Bengal  
Kanainatsal, Bardhaman, P.O.-Sreepally, P.S.-Bardhaman Sadar,  
Dist-Purba Bardhaman, PIN-713103

Sub: Submission of option to be exercised by **H.A./U.D.A./L.D.A.** regarding posting  
in terms of Notification No.12-W/2017-18 dated 08.08.2017 of I.&W.  
Department

Sir,

In view of forth-coming transfer /posting of employees of Directorate cadre, I am to send herewith the **Proforma for option of H.A./U.D.A** regarding posting as per Norms stated in Annex-2 of Notification No.12-W/2017-18 dated 08.08.2017 bearing Memo No.2132(3)/1(8)-IE dated 08.08.2017 of I.&W. Department .

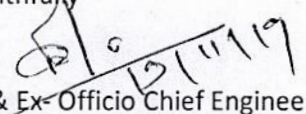
This Proforma is to be filled up by the all of the **H.A./U.D.A** posted (regular/deployed) in your office mentioning their option by Id Nos of office opted for and "X" for no option .

The Proforma for option duly filled in, is to reach this office by **25-11-2019** positively.

This may be treated as extremely urgent.

Encl: **Proforma for option of H.A./U.D.A**

Yours faithfully

  
Director of Personnel & Ex-Officio Chief Engineer,  
Irrigation & Waterways Directorate  
Government Of West Bengal

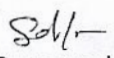
Memo No.5164 (2)/1-CIE

Date: 19-11-2019

Copy forwarded to :

The Administrative Officer, Establishment Cell-I of the Office of the Chief Engineer(South), Chief Engineer(Design & Research) and Director of Personnel & Ex-Officio Chief Engineer, Irrigation & Waterways Directorate

- for issuance of Option proforma to H.A. / U.D.A. of this office and collect the same by 25-11-2019 duly filled in as stated above.

  
Director of Personnel & Ex-Officio Chief Engineer,  
Irrigation & Waterways Directorate  
Government Of West Bengal



**PROFORMA**

**Option of H.A./U.D.A./L.D.A. regarding posting  
in terms of Notification No.12-W/2017-18 dated 08.08.2017 of I.&W.  
Department**

Ref: Memo no.....dated.....of D.P&E.O.C.E., I.&W.  
Directorate.

I,  
Shri/Smt.....(Desi  
gnation),

(Address) Office of the  
.....

would like to be posted at the office with Id No. ....as per I.&W. Department's  
Notification No.12-W/2017-18 dated 08.08.2017 bearing Memo No.2132(3)/1(8)-IE dated  
08.08.2017 of I.&W. Department.

Date: Signature  
.....

Name.....

...

Designation.....

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