



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhaban, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091

No.12-W/2017-18

Dated, 8th August 2017

NOTIFICATION

In continuation of the exercise of restructuring and reorganization of various offices in the Irrigation & Waterways (I&W) Directorate as well as in the Secretariat Office in the I&W Department to optimize limited manpower resources through re-deployment, the Governor is pleased, in the interest of Public Service, to restructure the following offices and also to set up new offices as stated below.

Restructuring in the Secretariat Office in the I&W Department

2. 1 post of Superintending Engineer (Civil), 2 posts of Executive Engineer (Civil) and 3 posts of Assistant Engineer (Civil) have been transferred to the Secretariat Office in the I&W Department and converted to corresponding equivalent posts, i.e. Joint Secretary, Deputy Secretary and Assistant Secretary respectively without any additional financial involvement, on receipt of in-principle no objection from P&AR Department, subject to concurrence of the Finance Department. Modalities of filling up these posts by technical officers, borne from the West Bengal Engineering Service in the I&W Department, are being finalized in consultation with the P&AR Department. Details of redesignation and transfer of existing posts in the I&W Directorate may be seen in the Annex-5 (Sheet-1/1 Sl.3), Annex-6 (Sheet-1/2, Sl.7 & Sheet-2/2, Sl.22) and Annex-8 (Sheet-10/23 & Sheet-14/23) of this Notification.

Restructuring of the Office of the Chief Engineers

3. Offices of the all 5 (Five) outstationed Chief Engineers, i.e. Chief Engineer (Teesta Barrage Project) (TBP) at Siliguri, Chief Engineer (North East) at Jalpaiguri, Chief Engineer (North) at Malda, Chief Engineer (West) at Purba Bardhaman and Chief Engineer (South West) at Paschim Medinipur, have been restructured and strengthened so as to enable the Chief Engineers to exercise independent function in regarding to matters related to establishment of staff under their control and also related to sanctioning of project reports, estimates and acceptance of tenders in accordance with delegation of power. Details of regular staff strength of these Chief Engineers have been shown in Annex-1 (6 Sheets). Henceforth, office of Chief Engineers at Jalasampad Bhaban will be redesignated as office of the Chief Engineer (South), Chief Engineer (Design & Research) (D&R) and Director of Personnel (DP) & Ex-officio Chief Engineer, and this office will perform official works of only these three Chief Engineers posted at headquarters. Offices of Chief Engineer (TBP) and Chief Engineer (North) will be manned by Regional Clerical Cadre (Non-PSC) and other Regional Cadre staff identified and

transferred from local subordinate offices, in parity with the office of Chief Engineer (North East). PSC recruited Directorate Level Clerical Cadre (from Administrative Officer upto Lower Division Assistant) will be utilized for manning in the office of the Chief Engineer (West), office of the Chief Engineer (South West), common office of the Chief Engineer (South), Chief Engineer (D&R) and DP & Ex-officio Chief Engineer and also in the State Project Management Unit (SPMU) and two District Project Management Units (DPMUs) being set up for implementation of externally aided West Bengal Major Irrigation and Flood Management Project (WBMIFMP). Norms to be followed during transfer of the abovesaid PSC recruited Directorate Level Clerical Cadre to different offices have been detailed at Annex-2 (Sheet-1/2 to Sheet-2/2). Functions assigned to the five outstationed Chief Engineers have further been delineated at Annex-3 (Sheet-1/2 to Sheet-2/2). Summary statement of sanctioned strength of the Directorate Level Clerical Cadre at various offices after restructuring has been presented in Annex-4 (Sheet-1/1). In order to follow the norms of transfer, all posts including incumbents of the Directorate Cadre, save and except two incumbents, 1 (One) Upper Division Assistant and 1 (One) Lower Division Assistant, both serving in the office of Chief Engineer (TBP) as local staff, will initially be brought back to the common office of Chief Engineer (South), Chief Engineer (D&R) and DP & Ex-officio Chief Engineer, and transfer to other offices will be made as stated hereinabove, as per the prescribed norms. Henceforth, Superintending Engineers attached to Chief Engineers designated as “Superintending Engineer & Personal Assistant” will be redesignated as “Superintending Engineer attached to Chief Engineers”.

Restructuring of the Offices of the Subarnarekha Barrage Project

4. There is practically little progress in commencing the work of Subarnarekha Barrage Project due to various constraints including land acquisition and forest clearance. Keeping in consideration the continuation of such a situation in near future, it has been decided to utilize the manpower of this project, presently lying almost idle, in other places as explained below:
 - (i) Subarnarekha Canal Circle is redesignated as Kangsabati Canal Circle-II, without change of headquarters to exercise control of three Divisions in Paschim Medinipur and Jhargram, i.e. Kangsabati Canal Division – I, IV & V. Original Kangsabati Circle, with headquarters at Bankura, will be redesignated as Kangsabati Canal Circle-I with three Divisions, i.e. Kangsabati Canal Division – II & III and Bankura Irrigation Division, thereunder.
 - (ii) Subarnarekha Barrage Circle is redesignated as Western Circle-III, with headquarters at Tamluk, District Purba Medinipur, with East Midnapore Division and Contai Irrigation Division thereunder.
 - (iii) Subarnarekha Head Quarter Division is redesignated as Jhargram Flood Management & Planning Division, with headquarters at the newly opened District

Jhargram, to look after all works relating to flood management, existing as well as new medium and minor irrigation schemes within Jhargram District. Jhargram Irrigation Subdivision, now under the control of West Midnapore Division will be transferred under the control of new Jhargram Flood Management & Planning Division, with its jurisdiction and manpower.

- (iv) Subarnarekha Barrage Division is disbanded and its staff strength is transferred to other offices.
- (v) Existing Western Circle-II, with headquarters at Midnapore will now have three Divisions, i.e. West Midnapore Division, KKB Project Division and the newly opened Jhargram Flood Management & Planning Division.

Details of restructuring of posts and incumbents of various offices under Subarnarekha Barrage Project may be perused at Annex-7 (Sheet-1/14 to Sheet-14/14).

Restructuring of the Offices of the Teesta Barrage Project

5. Rightsizing of various offices of Teesta Barrage Project have been made befitting and commensurate with the present as well as near future workload and surplus manpower has been utilized in other offices under the I&W Directorate. Following offices under this project are disbanded:
 - (i) Teesta Canal Circle at Raiganj with Teesta Canal Head Quarter Division and Teesta Canal Division-III, thereunder.
 - (ii) Teesta Design Circle at Siliguri.
 - (iii) Teesta Canal Investigation Division (including the attached post of Superintending Engineer, Teesta Dam, Canal Project & Investigation Circle) and Teesta Dam Investigation & Design Division, both at Assam More, Jalpaiguri.
 - (iv) Resources Circle at Siliguri with Teesta Resources Division-I and Teesta Resources Division-II thereunder.

Details of reorganization of these offices and transfer of posts to other offices, including list of designated offices taking charge over jurisdictions, official documents, registers, files, papers and other movable and immovable assets, have been shown in Annex-8 (Sheet-1/23 to Sheet-23/23).

Opening of a new Offices at Asansol, headquarter of the District Paschim Bardhaman

6. North Bengal Planning Division at Malda is redesignated as Asansol Irrigation Division and transferred to Asansol, District Paschim Bardhaman. Details of transfer of posts, manning and jurisdiction of Asansol Irrigation Division have been stated at Annex-9 (Sheet-1/4 to Sheet-4/4).

**Opening of new Offices for implementation of the externally aided
“West Bengal Major Irrigation and Flood Management Project”
(WBMIFMP)**

7. A State Project Management Unit (SPMU) at Jalasampad Bhaban, Bidhannagar and two District Project Management Units (DPMUs), one at Kanainatsal, Burdwan Town, District Purba Bardhaman and the other at Nazirganj, District Howrah are newly established, co-terminus with the implementation of WBMIFMP, as referred above. The SPMU and DPMUs will have various categories of posts, mostly made available by transferring posts from the offices of Teesta Barrage Project, and also from other offices on a few occasion, except the following posts, which are to be created anew by keeping corresponding feeder posts, in the I&W Directorate as vacant with due concurrence of the Finance Department, subject to approval of the Cabinet.

(i) Project Director in the rank of Chief Engineer	...	1 No.
(ii) Additional Project Director in the rank of Superintending Engineer	...	2 Nos.
(iii) Office Manager in the rank of Administrative Officer	...	1 No.

Further two posts in the SPMU are to be manned by the officers borne in the cadre of WB Audit & Accounts Service, from the Finance Department on deputation basis. Creation and filling up of all the six posts stated above will take place after approval of the Cabinet. Detailed staffing pattern in the SPMU and DPMUs have been shown in Annex-10 (Sheet-1/4 to Sheet-4/4). Restructuring and strengthening of four irrigation Divisions of the I&W Directorate, i.e. Howrah Irrigation Division, Hooghly Irrigation Division, Burdwan Irrigation Division and Right Bank Irrigation Division, designated as dedicated District Project Implementation Unit (DPIU), in the five districts of Howrah, Hooghly, Purba & Paschim Bardhaman and Bankura respectively have also been done as detailed at Annex-11 (Sheet-1/8 to Sheet-8/8).

**Posting of additional Executive Engineers as
Executive Engineer-II in five working Divisions**

8. In order to cope up with the increasing workload due to vast territorial jurisdiction, additional Executive Engineers as Executive Engineer-II are posted at Lower Damodar Construction Division, Damodar Canals Division, Lower Damodar Irrigation Division, Joynagar Irrigation Division and Canals Division. Modalities of posting, functioning and exercising of powers of Executive Engineer-I vis-à-vis Executive Engineer-II in these Divisions have been delineated at Annex-12 (Sheet-1/3 to Sheet-3/3).

General considerations, procedural formalities and treasury functioning

9. Summary statement of reorganization of Superintending and Executive Engineers has been shown in Annex-5 (Sheet-1/1) and Annex-6 (Sheet-1/2 & Sheet-2/2). Exhaustive list of offices being disbanded or transferred as new offices at places beyond the jurisdiction of existing linked treasuries and thus requiring surrendering of DDO Codes, has been detailed at Annex-13 (Sheet-1/5 & Sheet-2/5). Similarly, list of offices being created anew

or renamed and transferred from other places with additional strengthening and requiring new / additional DDO Codes, has also been detailed at Annex-13 (Sheet-3/5 to Sheet-5/5).

10. It is of utmost importance to follow procedural formalities, particularly related to treasury functioning, during implementation of the entire process of restructuring for proper upkeep of old records, documents, registers and to avoid glitches in timely disbursement of salaries and wages of government / contractual staff during the transition phase of shifting. While DDO Codes for new offices are being obtained centrally from the Director of Treasuries & Accounts, by the I&W Department, all concerned, particularly Heads of Offices and DDOs are advised to carefully read and follow the directions issued in the 'Remarks' or 'Notes' of the Annexes of this Order, especially at Annex-14 in entirety (Sheet-1/9 to Sheet-9/9).
11. Several posts in Circle Cadre, lying vacant for long time, are either not required, or cannot be filled up due to various reasons. List of such posts have been shown in Annex-15 (Sheet-1/1). These vacant posts are hereby surrendered. In a like manner, surplus posts of Sr. Accounts Clerk of AGWB lying vacant for long time and post of Divisional Accounts Officer becoming surplus due to disbandment of offices after restructuring have been shown in Annex-16 (Sheet-1/1). AGWB is being moved separately to place Divisional Accounts Officers at other offices under the I&W Directorate for filling up vacancies.
12. Superintending Engineers of various Circles, receiving posts of Circle Cadre staff from other Circles, will prepare a fresh gradation list of Circle Cadre staff under their control by considering both the existing staff as well as new staff joining the Circle, due to transfer of posts from other Circles. Inter-se-seniority of such Circle Cadre staff will be determined in the basis of date of joining of incumbents in the Irrigation & Waterways Circles, either in their Circles (or Divisions thereunder) or in other Circles (or Divisions thereunder), from which the posts are transferred. While calculating the sanctioned strength of such staff in any Circle, posts surrendered as detailed in Annex-15 (Sheet-1/1) are to be considered. Superintending Engineers attached to various outstationed Chief Engineers will prepare and maintain similar gradation list for all the Circle Cadre posts, transferred to the office of Chief Engineer.
13. Offices opened or shifted to new locations in various districts will be accommodated initially either within Departmental buildings or in rented premises. However, District Project Management Unit (DPMU) for Howrah District will temporarily accommodated in Ground Floor / 10th Floor of Jalasampad Bhaban, till alternate arrangement for shifting the office at Nazirganj, District Howrah could be made. Construction of new office buildings may be taken up in due course, if required. Keeping in consideration the paucity of support / menial staff in the new or newly shifted offices, Heads of these offices are hereby authorized to outsource the works related to guarding and housekeeping of the office buildings, following usual tender formalities. Expenditure for running of the offices

may be incurred in accordance with Delegation of Power Rules 1977, amended vide Finance Department No.4411-F(Y) dated 04.06.2015. Necessary funds for incurring expenditure in connection with the offices will be provided on demand. Heads of the newly opened offices are to approach the Department for getting new landline telephone connections, if required.

14. Considering the urgent need of placement of clerical cadre at regional level in various offices under restructuring, DP & Ex-officio Chief Engineer is directed to bring about promotion orders for Head Clerks and Upper Division Clerks, on the basis of a suitable cut-off-date as may be deemed fit, positively by 31st August, 2017.

Implementation Phases

15. Restructuring including disbandment and setting up of the following offices, considered under Phase-I, will take place by 18th September 2017.

- (a) Office of the outstationed Chief Engineers, subject to the conditions that;
 - (i) Promotion orders to fill up the vacant posts of Head Clerk and Upper Division Clerk (both regional cadre) in the offices of Chief Engineer (TBP) and Chief Engineer (North) are issued by the DP & Ex-officio Chief Engineer and incumbents' physical join in these offices, before transfer of PSC recruited Directorate Cadre Clerical staff from these offices.
 - (ii) Posting of personnel as per norms prescribed in Annex-2 (Sheet-1/2 to Sheet-2/2) is made simultaneously with the release of such staff from the office of Chief Engineer (West) and Chief Engineer (South West).
- (b) Offices newly opened for the SPMU (at 9th Floor of Jalasampad Bhaban), DPMU for Burdwan District and DPMU for Howrah District, subject to the condition that posts of the Project Director (in the rank of Chief Engineer) and 2 Additional Project Directors (in the rank of Superintending Engineer) will be manned by existing officers of equivalent rank on dual charge (one main and one additional), till Cabinet approval towards creation and filling up of such posts are obtained. Manning in posts of Additional & Deputy Project Directors on similar dual charge may also be made for the DPMUs till new incumbents join in these offices.
- (c) Subarnarekha Canal Circle, since renamed as Kangsabati Circle-II, and part of Subarnarekha Barrage Division and Subarnarekha Head Quarter Division, to the extent related to strengthening and renaming Subarnarekha Canal Circle.
- (d) Placement of Executive Engineer-II in Damodar Canals Division, Lower Damodar Irrigation Division, Joynagar Irrigation Division and Canals Division.
- (e) Disbandment of following offices / posts under Teesta Barrage Project:

- (i) Teesta Canal Investigation Division along with the attached Superintending Engineer, Teesta Dam Canal & Project Investigation Circle
 - (ii) Teesta Dam Investigation & Design Division
 - (iii) Teesta Design Circle
 - (iv) Teesta Resources Division-II
 - (v) Liaison Officer attached to Resources Circle.
16. Restructuring and setting up of the remaining offices considered under Phase-II, will take place by 16th October 2017, except inter-Division transfer of irrigation Subdivisions relating to Howrah Irrigation Division, Lower Damodar Construction Division, Hooghly Irrigation Division, Damodar Canals Division, Burdwan Irrigation Division, Right Bank Irrigation Division and Kangsabati Canal Division-III, which will take place by between 16th November to 16th December 2017. The four Divisions designated as District Project Implementation Units, i.e. Howrah Irrigation Division, Hooghly Irrigation Division, Burdwan Irrigation Division and Right Bank Irrigation Division will carry out works related to WBMIFMP, in addition to their own duties till 15th November 2017. Charges of normal routine works will be relinquished by these Divisions along with transfer of jurisdiction, in favour of the designated Divisions in between 16th November to 16th December 2017, after which these four Divisions will exclusively be engaged in project works.
17. Creation of new posts has been concurred to by the Finance Department, vide their U.O. No.Group-P2/2017-2018/0149 dated 23.05.2017.
18. This issues with the approval of Hon'ble Minister-in-charge of this Department.

By Order of the Governor

sd/-
(Naveen Prakash)
 Principal Secretary
 Irrigation & Waterways Department

Encl. Annexes 1 to 16 (Total 86 Sheets)

No. 2132(3) – IE
IE/3M-100/2013

Dated, 8th August 2017

Copy with copy of Annexes forwarded for information and necessary action to the:

- 1 Principal Accountant General (A&E), West Bengal
Treasury Buildings, 2, Government Place (West)
Kolkata 700001
- 2 PS to Minister-in-charge
Irrigation & Waterways Department
Government of West Bengal
- 3 Finance (Audit) Department, Group-T
Government of West Bengal
325, Sarat Chatterjee Road
Shibpur, Howrah 711102

– request for surrendering of DDO Codes and providing new DDO Codes for offices at changed location and also for new offices, is being made separately.

sd/r
(K Chattopadhyay)
Secretary to the
Government of West Bengal
Irrigation & Waterways Department

Encl. as stated

No.2132(3)/1(8) – IE

Dated, 8th August 2017

Copy with copy of Annexes forwarded for information and necessary action to the:

- 1 Chief Engineer (South)
Irrigation & Waterways Directorate
- 2 Chief Engineer (West)
Irrigation & Waterways Directorate
PO Sadhanpur (Near Polytechnic)
District Purba Bardhaman, PIN: 713101
- 3 Chief Engineer (South West)
Irrigation & Waterways Directorate
Khusjungle, PO Abas
District Paschim Medinipur, PIN: 721102
- 4 Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate
- 5 Chief Engineer (North)
Irrigation & Waterways Directorate
Green Park, PO Makdumpur
District Malda, PIN: 732103
- 6 Chief Engineer (Design & Research)
Irrigation & Waterways Directorate

- 7 Chief Engineer (North East)
Irrigation & Waterways Directorate
Club Road, PO & District Jalpaiguri – 735101
 - 8 Chief Engineer, Teesta Barrage Project
Irrigation & Waterways Directorate
Teesta Sech Bhaban, 2nd Mile, Sevoke Road
Siliguri, District Darjeeling, PIN: 734001
- All concerned may be kept informed.

sd/-
(K Chattopadhyay)
Secretary to the
Government of West Bengal
Irrigation & Waterways Department

Encl. as stated

No. 2132(3)/2(3) – IE

Dated, 8th August 2017

Copy with copy of Annexes forwarded for information and necessary action to the:

- 1 Joint Secretary (Establishment)
Irrigation & Waterways Department
- 2 Deputy Secretary (Works)-I
Irrigation & Waterways Department
- 3 Deputy Secretary (Works)-II
Irrigation & Waterways Department

sd/-
(D SenGupta)
Joint Secretary to the
Government of West Bengal
Irrigation & Waterways Department

Encl. as stated

No.2132(3)/3 – IE

Dated, 8th August 2017

Copy with copy of Annexes forwarded for information and necessary action to the:

Sri S Saha
Deputy Director
Advance Planning, Project Evaluation & Monitoring Cell
Irrigation & Waterways Directorate

– with a request to upload the Order on the Departmental website.

sd/-
(D SenGupta)
Joint Secretary to the
Government of West Bengal
Irrigation & Waterways Department

Encl. as stated

Regular staff strength of the office of the out stationed Chief Engineers after restructuring

Designation	Number of posts at the office of					Remarks
	Chief Engineer (TBP)	Chief Engineer (North East)	Chief Engineer (North)	Chief Engineer (West)	Chief Engineer (South West)	
Superintending Engineer (SE)	Existing post of SE & PA, CE (TBP), redesignated as SE (Design, Monitoring & Quality Control) attached to CE (TBP).	SE & PA, already functioning, redesignated as SE attached to CE (North East).	Post of SE (Teesta Design Circle) transferred and redesignated as SE attached to CE (North).	SE & PA, already functioning, redesignated as SE attached to CE (West).	Post of SE-II, Kangsabati Circle transferred and redesignated as SE attached to CE (South West).	Transfer of incumbents to the decided later on.
Executive Engineer (EE)	1 EE is already functioning as TA & DDO.	Existing EE & TA to CE (North East) presently functioning directly under Principal Secretary on deployment basis.	1 Post of EE attached to Subarnarekha Barrage Circle, transferred and redesignated as EE & TA to CE (North) to function as DDO.	1 Executive Engineer is already functioning as TA. DDO authority is to be assigned.	1 Executive Engineer is already functioning as TA & DDO.	– do –
Assistant Engineer (AE)	2 posts – 1 each by transferring from AEs attached to Teesta Dam Investigation & Design Division and Teesta Design Circle (both posts presently vacant).	2 posts by transferring from Teesta Canal Investigation Division (2 posts presently filled up).	2 posts by transferring from Teesta Dam Investigation & Design Division (both post presently vacant)	2 posts by transferring from the post of AEs attached to CE (South West) (both post presently vacant).	2 posts by retaining. 2 out of 6 posts of AEs attached to CE (South West) (Refer <u>Note – 1</u>).	– do – <u>Note – 1</u> : Out of 6 sanctioned posts of AEs attached to CE (South West), only 1 post is filled up. 2 posts transferred to CE (West), 2 posts kept vacant for creation of Additional Project Director in SPMU, remaining 2 to be retained by CE (South West), which may include 1 existing incumbent.

Designation	Number of posts at the office of					Remarks
	Chief Engineer (TBP)	Chief Engineer (North East)	Chief Engineer (North)	Chief Engineer (West)	Chief Engineer (South West)	
Junior Engineer (JE)	3 JEs (including 1 Head Estimator) are already functioning.	3 posts by transferring from Teesta Canal Investigation Division (2 vacant and 1 filled up posts). (Also refer <u>Note – 2</u>)	3 posts by transferring from Teesta Canal Investigation Division (all vacant posts).	3 posts by transferring from Teesta Dam Investigation & Design Division (all vacant posts). (Also refer <u>Note – 2</u>)	3 posts by transferring from Teesta Dam Investigation & Design Division (all vacant posts). (Also refer <u>Note – 2</u>)	Transfer of incumbents to be decided later on. <u>Note – 2</u> : These are in addition to the post of Head Estimator.
Head Assistant (HA)	–	–	–	1 post (from the office of the CE (South), CE (D&R), DP & Ex-Officio CE, as per norms).	1 post (from the office of the CE (South), CE (D&R), DP & Ex-Officio CE, as per norms).	Posts of HA at the office of CE (North) and CE (TBP) to be transferred to the office of the CE (South), CE (D&R) and DP & Ex-Officio CE at Headquarters at Kolkata.
Head Clerk (HC)	3 posts 1 each by transferring from Resources Circle & Teesta Resources Division-I (both posts presently vacant) and from Teesta Canal Division-III (filled up).	No change of existing strength	2 posts 1 each by transferring from Teesta Canal Head Quarter Division (filled up post) and North Bengal Planning Division (presently vacant).	–	–	–
Upper Division Assistant (UDA)	1 (Refer <u>Note – 3</u>)	–	–	4 posts (from the office of the CE (South), CE (D&R), DP & Ex-Officio CE, as per norms).	4 posts (from the office of the CE (South), CE (D&R), DP & Ex-Officio CE, as per norms).	Posts of UDAs other than stated in <u>Note – 3</u> below at the office of CE (TBP) and CE (North) to be transferred to the office of CE (South), CE (D&R), DP & Ex-Officio CE at Headquarters at Kolkata.

Designation	Number of posts at the office of					Remarks
	Chief Engineer (TBP)	Chief Engineer (North East)	Chief Engineer (North)	Chief Engineer (West)	Chief Engineer (South West)	
						<u>Note – 3 :</u> 1 existing UDA, who is a local candidate, would continue to remain on deployment at the office of CE (TBP).
Upper Division Clerk (UDC)	3 posts by transferring. 2 posts from Resources Circle (both vacant) and 1 post from Teesta Resources Division-I (filled up).	No change of existing strength	4 posts by transferring from North Bengal Planning Division (All posts presently vacant).	–	–	–
Lower Division Assistant (LDA)	1 post (Refer <u>Note – 4</u>)	–	–	6 posts (from the office of the CE (South), CE (D&R), DP & Ex-Officio CE, as per norms), subject to availability.	6 posts (from the office of the CE (South), CE (D&R), DP & Ex-Officio CE, as per norms), subject to availability.	Posts of LDA in the office of the CE (TBP) and CE (North) to be transferred to the office of CE (South), CE (D&R), DP & Ex-Officio CE at Headquarters at Kolkata. <u>Note – 4 :</u> The existing LDA, a local candidate, would continue to remain on deployment at the office of CE (TBP).

Designation	Number of posts at the office of					Remarks
	Chief Engineer (TBP)	Chief Engineer (North East)	Chief Engineer (North)	Chief Engineer (West)	Chief Engineer (South West)	
Lower Division Clerk (LDC) or equivalent	6 posts by transferring. 2 posts from Resources Circle (both vacant) and 2 posts each from Teesta Resources Division-I and Teesta Resources Division-II (both vacant).	No change of existing strength	5 posts – 2 each from Malda Irrigation Division (both filled up), and North Bengal Planning Division (both vacant) and 1 post from Mahananda Barrage Division (presently on deployment).	–	–	–
Personal Assistant (PA) (Schedule B) & Typist	No change of existing strength which includes the vacant post of Stenographer (Schedule-B) attached to erstwhile CE (Construction), now transferred to CE (TBP). (Also refer <u>Note – 5</u>)	1 post of PA (Schedule-B) (along with incumbent from Teesta Dam, Investigation & Design Division). (Also Refer <u>Note – 6</u>)	1 post of PA (Schedule-B) by transferring from Teesta Canal Division – III). 1 post of Typist from North Bengal Planning Division. (Also refer <u>Note – 6</u>)	1 post of PA (Schedule-B), (presently vacant, by transferring from Teesta Resources Division-I, in addition to existing strength.	1 post of PA from Subarnarekha Barrage Circle (Presently vacant) in addition to existing strength. (Also refer <u>Note – 5</u>)	Existing posts of Typist and Typist Grade – I at the office of the CE (TBP) and CE(North) to be transferred to the office of CE (South), CE (D&R), DP & Ex-Officio CE at Headquarters at Kolkata. <u>Note – 5 :</u> 2 numbers Data Entry Operators (DEOs) may be engaged for CE (TBP) and CE (South West), subject to approval of Finance Department. <u>Note – 6 :</u> 1 DEO may be engaged for CE (North East) and CE (North), subject to approval of Finance Department.

Designation	Number of posts at the office of					Remarks
	Chief Engineer (TBP)	Chief Engineer (North East)	Chief Engineer (North)	Chief Engineer (West)	Chief Engineer (South West)	
Record Supplier (RS)	1 post (by transferring from Teesta Design Circle).	No change of existing strength	No change of existing strength	No change of existing strength	No change of existing strength	Existing posts of CE (North) and CE (TBP) to be transferred to the office of CE (South), CE (D&R), DP & Ex-Officio CE at Headquarters at Kolkata.
Barkandaz	No change of existing strength	No change of existing strength	3 posts by transferring from North Bengal Planning Division (2 posts presently vacant and 1 post filled up).		No change of existing strength	—
Orderly Peon	4 posts by transferring 2 posts from Resources Circle, 2 from Teesta Resource Division-I (including 1 from Teesta Resources Subdivision-I) (All posts filled up).	No change of existing strength	4 posts by transferring from North Bengal Planning Division (2 posts vacant and 2 posts filled up).	5 posts by transferring. 1 Group-D from Damodar Canal Revenue Division (already on deployment) and 4 regular Khalasis from Damodar Canals Division to serve as Office Peon and Orderly Peon.	8 contingency Group D staff from Subarna-rekha Head Quarter Division to be transferred to the office of the CE (West) to serve as Office Peon and Orderly Peon & other category of Group-D Staff.	—
Office Peon	5 posts by transferring. 1 post from Resources Circle, 4 from Teesta Resources Division-I (including 1 from Teesta Resources Subdivision-I) (All posts filled up).	2 posts by transferring from Teesta Dam Investigation & Design Division in addition to existing strength.	3 posts by transferring from North Bengal Planning Division (all posts filled up).			—

Designation	Number of posts at the office of					Remarks
	Chief Engineer (TBP)	Chief Engineer (North East)	Chief Engineer (North)	Chief Engineer (West)	Chief Engineer (South West)	
Other Category of Group-D Staff	1 post of Chowkidar, by transferring. 1 post filled up from Resources Circle.	No change of existing strength	No change of existing strength	No change of existing strength	No change of existing strength	Existing posts of Group-D (Directorate Cadre) at the office of CE (TBP) and CE (North) to be transferred to the office of CE (South), CE (D&R), DP & Ex-Officio CE at Headquarters at Kolkata

General Note : All the outstationed Chief Engineers are hereby authorized to issue transfer order to staff belonging to Regional Cadre in their offices and all other subordinate offices within their jurisdiction under intimation to the Director of Personnel & Ex-Officio Chief Engineer, except Circle Cadre staff for whom the concern Superintending Engineers would be the transferring authorities for intra-Circle transfer. Transfer of such Regional Cadre staff from jurisdiction of one Chief Engineer to another would be done by the Director of Personnel & Ex-Officio Chief Engineer, who would continue to maintain Gradation List of such staff at the office of the Chief Engineer (South), Chief Engineer (D&R) and Director of Personnel & Ex-Officio Chief Engineer at the Headquarters at Jalasampad Bhaban. Apart from such inter-Chief Engineer office transfer, promotion order and posting order on promotion would also be issued by the Director of Personnel & Ex-Officio Chief Engineer, in consultation with these outstationed Chief Engineers. All the Chief Engineers including outstationed Chief Engineers are further authorized to issue inter-Circle transfer order for Circle Cadre staff within their jurisdiction, under intimation to Director of Personnel & Ex-Officio Chief Engineer.

**Norms for transfer for Directorate Cadre to the Offices outside
the Headquarters (Jalasampad Bhaban, Bidhannagar)**

1. Category / Designation of Employees coming under the purview of the norms:
 - (a) Administrative Officer
 - (b) Head Assistant
 - (c) Upper Division Assistant
 - (d) Lower Division Assistant
2. On consideration of distance from “HQ” of Irrigation & Waterways Directorate, Bidhannagar, Kolkata, 4 nos. Office Units to be manned are classified as follows:

Sl. No.	Name of the Office	Location	ID Number
1.	Office of the Chief Engineer (South West)	Midnapore	“A”
2.	(i) Office of the Chief Engineer (West)	Burdwan	“B”
	(ii) DPMU-I of WBMIFMP		
3.	DPMU-II of WBMIFMP	Presently at Jalasampad Bhaban. Later on Howrah.	“C”
4.	(i) Office of the Chief Engineer (South), Chief Engineer (D&R) and Director of Personnel & Ex-officio Chief Engineer	Jalasampad Bhaban, Bidhannagar	“HQ”
	(ii) SPMU of WBMIFMP		

3. Norms of Transfer / Posting

- (i) All employees are deemed to be at office of the Chief Engineer (South), Chief Engineer (D&R) and Director of Personnel & Ex-officio Chief Engineer, Irrigation & Waterways Directorate.
- (ii) Initial posting will be on the basis of option from all the Head Assistants, Upper Division Assistants and Lower Division Assistants for the offices having ID Number “A”, “B” & “C”. If the number of option for a particular office for a particular cadre exceeds the number of post / vacancy in that office, preference will be given to the senior employees as per gradation list.

The rest of the vacancies will be filled up from the junior employees of Head Assistant / Upper Division Assistant / Lower Division Assistant in ascending order of seniority as per gradation list. The junior most employees will be posted at the furthest point, i.e. at “A” and next senior would be posted at “B” and “C” respectively. Posting at the two offices under ID “HQ” will be made from the remaining staff after filling up the posts of “A”, “B” and “C”. In case of simultaneous posting of personnel of any particular category in the two offices under ID “B”, senior most will be posted at the office of the Chief Engineer and junior most will be posted at the DPMU-I of WBMIFMP headed by the Superintending Engineer.

- (iii) After completion of a specific tenure in a particular office having IDs "A", "B" and "C" employees will return to "HQ" and vacancy will be filled up by the employees from "HQ" for all categories. Subsequent vacancies will be filled up in the same manner as stated in Sl.(ii), i.e. firstly by option from the employees and then from the junior employees. Tenure of staff at "HQ" offices would continue till an employee posted in the "HQ" offices comes under the purview of posting to other offices (i.e. "A", "B" and "C") as per the gradation list.
- (iv) All categories of employees above will have tenure of 2 (Two) years from the date of release in a particular office where they are posted. If any employee posted in the offices having ID "A" / "B" / "C" opts for extension to stay in that office, beyond the stipulated tenure, for a further term or multiple thereof, his/her prayer may be considered.
- (v) Junior employees will be posted from ID "A" to "C" in the order of distance if vacancy arises in more than one office at the same time.
- (vi) Employees who are presently and physically posted outside "HQ" or who are presently posted at "HQ" on deployment, after completion of his/her physical posting outside "HQ", will not be considered for posting at the first instance in all the offices (under ID "A", "B" and "C"). Exception may be made if situation so demands.
- (vii) If any employee refuses to accept promotion on the ground of his/her posting in a particular office, he/she will be considered for further promotion only after expiry of 1 (One) year.
- (viii) Employees who will retire within 1 (One) year from the due date of movement / transfer in question he/she will be exempted. If any employee, who is already posted outside "HQ" is due to retire on superannuation within 1 (One) year, he/she will return to the "HQ", if not otherwise applied for.
- (ix) The name of employees as per gradation list will be considered for a particular vacancy, in a particular office with reference to the date of occurrence of such vacancy, irrespective of date of issuance of transfer order for filling up of such vacancy.
- (x) If any employee posted at any of the offices other than "HQ" gets promotion before completion of the specified tenure and is directed / allowed to continue in that office after promotion, period of stay in both the post will be counted to ascertain the continuous tenure after which he/she would be eligible for transfer. In case he/she cannot be accommodated in that office, he/she will be posted at other offices preferably according to descending alphabetical order against vacancy available at the material point of time.
- (xi) The employees who will be posted in the offices having ID "A" / "B" / "C", will be considered for the purpose of further transfer in the respective category to which they belong, only after completion of one full cycle as per gradation list.

Functions assigned to outstationed Chief Engineers

(i) D.D.O. Functioning

Presently DDO functioning for the offices of Chief Engineer (Teesta Barrage Project) (TBP) and Chief Engineer (South West) is being done by the Executive Engineer & TA to the Chief Engineer. DDO functioning for the office of Chief Engineer (North East) is being done by the Executive Engineer & TA to Superintending Engineer, North East Irrigation Circle-I. Executive Engineers functioning as Technical Assistants posted at the offices of Chief Engineer (North) and Chief Engineer (West) will also do DDO functioning, after receipt of DDO Codes from the Directorate of Treasuries.

(ii) WBHS 2008

All the five outstationed Chief Engineers, i.e. Chief Engineer (TBP), Chief Engineers (North East), Chief Engineer (North), Chief Engineer (West) and Chief Engineer (South West) are hereby empowered to sanction medical bills/claims upto ₹ 1.00 lakh at par with the power enjoyed by the Director of Personnel & Ex-officio Chief Engineer related to WBHS 2008 for the officers and staff under their control. Cases involving claims beyond this limit may directly be referred by the Chief Engineers to the Department.

(iii) GPF

All these outstationed Chief Engineers are further authorised to sanction the amount of withdrawal from GPF of the Superintending Engineers under their control and their attached Superintending Engineers are authorised to sanction such amount of withdrawal of GPF for other staff of the office of the Chief Engineer. GPF Account of Group-D staff posted in the office of the Chief Engineers may be maintained by the Executive Engineer & TA to those Chief Engineers, or other officials functioning as DDO. Any correspondences in respect of GPF, if necessary, are to be made by the office of the Chief Engineers directly to the Department and to the Accountant General (A&E), WB through the Department.

(iv) Service Books & Sanction of Leave

Service Books of the employees of the office of the Chief Engineers and also of the Superintending Engineers under the control of Chief Engineers are to be maintained and updated at the office of the Chief Engineers. Such Chief Engineers are empowered to allow increment of employees under their control. All sorts of leave of these officers and staff are to be granted by the concerned Chief Engineers. Superintending Engineers attached to the Chief Engineers will be the Cadre Controlling Authority in respect of Circle Cadre post at the office of the Chief Engineers and those officers will also function as Superintending Engineers of deemed Circles, in respect of such Circle Cadre staff.

(v) Pension

Chief Engineers will also be allowed to function as Pension Sanctioning Authorities (PSAs), being Heads of the offices and pension cases of all the employees of their offices may be dealt by the offices, without referring to Director of Personnel & Ex-officio Chief Engineer.

(vi) **Permission**

Necessary permission for purchase of commodities, houses, flats, house building loans, etc. in respect of employees and officers under the control of these Chief Engineers will be accorded by them. If necessary, they may forward the cases direct to the Department, without referring to Director of Personnel & Ex-officio Chief Engineer.

(vii) **Transfer & Posting**

These outstationed Chief Engineers are authorised to issue transfer orders of staff belonging to Regional Cadre in their offices or any other offices under their jurisdiction, under intimation to Director of Personnel & Ex-officio Chief Engineer, excepting intra-Circle transfer of Circle Cadre staff who are under the control of Superintending Engineer. However, promotion order for such staff and posting on promotion or new appointment would be continued to be issued by the Director of Personnel & Ex-officio Chief Engineer. While issuing order for such posting on promotion or on new appointment, the Director of Personnel & Ex-officio Chief Engineer should take into consideration the views / suggestions / requests of all the Chief Engineers. Director of Personnel & Ex-officio Chief Engineer would also be the authority to issue transfer order in cases when an employee, either on the basis of his prayer or due to other jurisdiction of another Chief Engineer. All the Chief Engineers including the outstationed Chief Engineers are also authorised to issue inter-Circle transfer orders of Circle Cadre staff within their respective jurisdictions.

(viii) **Sanctioning of estimates and acceptance of tenders**

The outstationed Chief Engineers will utilize the technical officers, attached to them, from Superintending Engineers to Junior Engineers for sanctioning of estimates and acceptance of tenders, in accordance with delegation of power.

Sanctioned Strength of Clerical Cadre (Directorate Cadre) in various offices after restructuring

Name of the office	No. of posts in the category of				Remarks
	AO	HA	UDA	LDA	
Office of Chief Engineer (CE), Teesta Barrage Project (TBP) at Siliguri, District Darjeeling	0	0	1 (Note – 1)	1 (Note – 3)	<u>Note – 1</u> 1 UDA & 1 LDA of the office of CE (South), CE (D&R), and DP & Ex-Officio CE at Headquarters at Kolkata would remain posted on deployment basis, till promotion.
Office of the CE (North) at Malda, District Malda	0	0	0	0	–
Office of the CE (South West) at Midnapore, District Paschim Medinipur	0	1	4	6 (Note – 2)	<u>Note – 2</u> : Subject to availability
Office of the CE (West) at Burdwan, District Purba Bardhaman	0	1	4	6 (Note – 2)	<u>Note – 2</u> : Subject to availability
District Project Management Unit of WBMIFMP-I at Burdwan, Dist. Purba Bardhaman, headed by Additional Project Director in the rank of SE	0	1	3	3 (Note – 2)	<u>Note – 2</u> : Subject to availability
District Project Management Unit of WBMIFMP-II presently at Jalasampad Bhaban, Bidhannagar headed by Additional Project Director in the rank of SE	0	1	3	3 (Note – 2)	<u>Note – 2</u> : Subject to availability
State Project Management Unit of WBMIFMP at Jalasampad Bhaban, headed by Project Director in the rank of CE	1 (Note – 3)	1	3	0	<u>Note – 3</u> New post of AO created, keeping 1 post of LDA as vacant in the office of the CE (South), CE (D&R), and DP & Ex-Officio CE at Headquarters at Jalasampad Bhaban.
Office of the CE (South), CE (D&R) and DP & Ex-Officio CE	5	5	29 + 1(Note – 1) + 1(Note – 4) Total = 31	26 + 1(Note – 1) + 1(Note – 5) Total = 28	<u>Note – 4</u> UDA under deputation at the UD & MA Department at Salt Lake. <u>Note – 5</u> 1 Post of LDA is kept vacant for creation of new post of AO.
Total	6	10	49	47	–

General Note : All other posts of Directorate Cadre staff from the office of the Chief Engineer (TBP), CE (North), CE (South West) and CE (West) are transferred to the office of the CE (South), CE (D&R) and DP & Ex-Officio CE.

Legends: AO : Administrative Officer HA : Head Assistant
 UDA : Upper Division Assistant LDA : Lower Division Assistant

**Reorganization of the post of Superintending Engineer
under Irrigation & Waterways Directorate**

Sl. No.	Present Post / Designation	New Post / Designation	Remarks
1.	Superintending Engineer, Teesta Dam Canal & Project Investigation Circle at Jalpaiguri.	Additional Project Director (Civil) – IV in the DPMU-II of WBMIFMP, presently at Jalasampad Bhaban, Bidhannagar.	–
2.	Superintending Engineer, Resources Circle at Siliguri.	Additional Project Director (Civil) – III in the DPMU-I of WBMIFMP at Burdwan, District Purba Bardhaman.	–
3.	Superintending Engineer, Teesta Canal Circle at Raiganj, Uttar Dinajpur	Joint Secretary (Technical), Irrigation & Waterways Department	–
4.	Superintending Engineer, Teesta Design Circle at Siliguri.	Superintending Engineer attached to CE (North) at Malda.	–
5.	Superintending Engineer & PA to CE (TBP) at Siliguri.	Superintending Engineer (Design, Monitoring & Quality Control) attached to CE (TBP).	–
6.	Superintending Engineer, Subarnarekha Barrage Circle at Midnapore.	Superintending Engineer, Western Circle-III at Tamluk, District Purba Medinipur.	–
7.	Superintending Engineer, Subarnarekha Canal Circle at Midnapore.	Superintending Engineer, Kangsabati Circle-II at Khasjungle, Midnapore, District, Paschim Medinipur.	–
8.	Superintending Engineer-II, Kangsabati Circle at Bankura.	Superintending Engineer attached to Chief Engineer (South West) at Midnapore, District Paschim Medinipur.	–
9.	–	Additional Project Director (Civil) – I at SPMU, at Jalasampad Bhaban, Bidhannagar.	To be created a new, keeping 1 feeder post of Assistant Engineer vacant, as already approved by Finance Department.
10.	–	Additional Project Director (Civil) – II at SPMU, at Jalasampad Bhaban, Bidhannagar.	To be created a new, keeping 1 feeder post of Assistant Engineer vacant, as already approved by Finance Department.
11.	Superintending Engineer-I, Kangsabati Circle at Bankura.	Superintending Engineer, Kangsabati Circle-I at Bankura.	–

**Reorganization of the post of Executive Engineer
under Irrigation & Waterways Directorate**

Sl. No.	Present Post / Designation	New Post / Designation	Remarks
1.	Executive Engineer & Liaison Officer attached to Resources Circle at Jalpaiguri.	Deputy Project Director (Civil) – I in the SPMU of WBMIFMP.	–
2.	Executive Engineer & TA to SE, Resources Circle at Siliguri.	Deputy Project Director (Civil) – II in the SPMU of WBMIFMP.	–
3.	Executive Engineer & TA to SE, Teesta Canal Circle at Raiganj, Uttar Dinajpur.	Deputy Project Director (Civil) – III in the SPMU of WBMIFMP.	–
4.	Executive Engineer attached to Teesta Design Circle at Siliguri.	Deputy Project Director (Civil) – IV in the SPMU of WBMIFMP.	–
5.	Executive Engineer, Teesta Canal Headquarter Division at Raiganj, Uttar Dinajpur.	Deputy Project Director (Civil) – V in the DPMU-I of WBMIFMP at Burdwan, Dist. Purba Bardhaman.	–
6.	Executive Engineer, Teesta Canal Division No.III at Raiganj, Uttar Dinajpur.	Deputy Project Director (Civil) – VI in the DPMU-II of WBMIFMP, presently at Jalasampad Bhaban, Bidhannagar.	–
7.	Executive Engineer, Teesta Resources Division No.I at Siliguri	Officer on Special Duty & Deputy Secretary – III, Irrigation & Waterways Department.	–
8.	Executive Engineer, Subarnarekha Barrage Division at Midnapore.	Executive Engineer-II, Lower Damodar Construction Division at Uluberia, District Howrah.	–
9.	Executive Engineer, Subarnarekha Headquarter Division at Midnapore.	Executive Engineer, Jhargram Flood Management & Planning Division at District Jhargram.	–
10.	Executive Engineer attached to Subarnarekha Barrage Circle at Midnapore.	EE & TA to Chief Engineer (North) at Malda.	–
11.	Executive Engineer attached to Subarnarekha Canal Circle at Midnapore.	Executive Engineer-II, Damodar Canals Division at Burdwan, District Purba Bardhaman.	–
12.	Executive Engineer, Teesta Resources Division No.II at Siliguri.	Executive Engineer-II, Lower Damodar Irrigation Division at Singur, District Hooghly.	–
13.	Executive Engineer, Teesta Dam, Investigation & Design Division at Jalpaiguri.	Executive Engineer-II, Joynagar Irrigation Division at Baruipur, District South 24-Parganas.	Presently vacant
14.	Executive Engineer, Teesta Canal Investigation Division at Jalpaiguri.	Executive Engineer-II at Canals Division, Kolkata.	–
15.	Executive Engineer & TA to Superintending Engineer-II, Kangsabati Circle at Bankura.	Executive Engineer attached to Superintending Engineer, Kangsabati Circle-I, District Bankura.	Temporary arrangement

Sl. No.	Present Post / Designation	New Post / Designation	Remarks
16.	Executive Engineer, CE's Drawing Branch at Headquarters.	Executive Engineer under CE (South) attached to Estimating Branch of Headquarters' Chief Engineers.	–
17.	Executive Engineer-II, Investigation & Planning Division (South) at Headquarters.	Executive Engineer under CE (D&R) attached to Estimating Branch of Headquarters' Chief Engineers.	–
18.	Executive Engineer, Subarnarekha Mechanical & Electrical Division at Midnapore.	Deputy Project Director (Electrical & Mechanical) in the SPMU of WBMIFMP.	–
19.	Executive Engineer, North Bengal Planning Division at Malda.	Executive Engineer, Asansol Irrigation Division at Asansol, District Paschim Bardhaman.	–
20.	Executive Engineer & TA to Subarnarekha Barrage Circle at Midnapore.	Executive Engineer & TA to newly opened Western Circle-III at Tamluk, District Purba Medinipur.	–
21.	Executive Engineer & TA to Subarnarekha Canal Circle at Midnapore.	Executive Engineer & TA to newly opened Kangsabati Circle-II at Midnapore, Paschim Medinipur.	–
22.	Executive Engineer, North Bengal Investigation Division at Siliguri.	Officer on Special Duty & Deputy Secretary-IV, Irrigation & Waterways Department.	Executive Engineer, Siliguri Irrigation Division will hold charge of the North Bengal Investigation Division until further order.
23.	Executive Engineer & TA to Superintending Engineer-I, Kangsabati Circle at Bankura.	Executive Engineer & TA to Superintending Engineer, Kangsabati Circle-I at Bankura.	–

Restructuring of offices of Subarnarekha Barrage Project

1. Subarnarekha Canal Circle to be renamed as Kangsabati Circle-II with headquarters at Khasjungle, Midnapore, District Paschim Medinipur

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation	Net existing strength after reorganisation	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to be transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
A : Regular Staff											
Superintending Engineer (SE)	1	1	—	1	1	—	1	1	1	1	New SE, Kangsabati Circle-II
Executive Engineer (EE)	2	2	EE – II, Damodar Canals Division	1	1	—	0	0	1	1	New EE & TA to SE, Kangsabati Circle-II
Assistant Engineer (AE)	4	0	1 each to Sonamukhi, Indus & Right Bank Irrigation Subdivision	3	0	—	0	0	1	0	In connection with WBMIFMP
Junior Engineer (JE)	1	0	—	0	0	1 each from Subarnarekha Barrage Division & Subarnarekha Headquarter Division	2	2	3	2	Transfer of existing incumbent subject to option
Head Clerk (HC)	1	1	—	0	0	—	0	0	1	1	—
Upper Division Clerk (UDC)	2	1	—	—	—	2 from Subarnarekha Barrage Division	2	1	4	2	—

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation	Net existing strength after reorganisation	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
A : Regular Staff											
Lower Division Clerk (LDC)	2	0	–	0	0	–	0	0	2	0	Vacant and surrendered
Typist	1	0	–	0	0	–	0	0	1	0	–
PA (Schedule – B)	1	0	–	0	0	–	0	0	1	0	–
Tracer	1	1	–	0	0	–	0	0	1	1	–
Peon	1	0	–	0	0	1 each from Subarnarekha Barrage Division & Subarnarekha Headquarter Division	2	1	3	1	–
Orderly Peon	1	0	–	0	0	– do –	2	2	3	2	–
Night Guard	1	0	–	0	0	Subarnarekha Barrage Division	1	1	2	1	–
Chowkidar	1	0	–	0	0	–	0	0	1	0	–
Sub-Total of (A)	20	6	–	5	2	–	10	8	25	12	–

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation	Net existing strength after reorganisation	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to be transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
B : Other Category Staff											
Part-time Sweeper	1	0	–	0	0	–	0	0	1	0	–
Contingency Khasi & other Gr-D Staff including WC contingency	0	0	–	0	0	Subarnarekha Headquarter Division	9	9	9	9	–
Contractual Data Entry Operator (DEO)	0	0	–	0	0	–	0	0	See Remarks	See Remarks	2 DEOs to be engaged subject to approval of Finance Dept.
Sub-Total of (B)	1	0	–	0	0	–	9	9	10	9	–
Grand Total (A+B)	21	6	–	5	2	–	19	17	35	21	–

- Note:** 1. All papers, documents, files, registers, etc. relating to Kangsabati Canal Division – I, IV & V, under control of erstwhile SE-II, Kangsabati Circle will taken over and preserved by SE, Kangsabati Circle-II, who will be now the Controlling Officer for these three Divisions.
2. Kangsabati Canal Division-IV at Midnapore will function as Headquarters Division for the newly created Kangsabati Circle-II as well as the office of the Chief Engineer (South West).
3. Papers, documents, files, registers, etc. for the erstwhile Subarnarekha Canal Circle relating to Subarnarekha Barrage Project will be handed over to Western Circle-II. Other documents, files, particularly personal details of Circle Cadre staff, will be retained by the new Kangsabati Circle-II.

Restructuring of offices of Subarnarekha Barrage Project

2. Subarnarekha Barrage Circle to be renamed as Western Circle-III with headquarters at Tamluk, District Purba Medinipur

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation	Net existing strength after reorganisation	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to be transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
A : Regular Staff											
Superintending Engineer (SE)	1	1	–	0	0	–	0	0	1	1	New SE, Western Circle-III
Executive Engineer (EE)	2	1	EE & TA to CE (North)	1	0	–	0	0	1	1	New EE & TA to SE, Western Circle-III
Assistant Engineer (AE)	4	0	1 each to Hooghly Irrigation Division and 2 Subdivisions	3	0	–	0	0	1	0	In connection with WBMIFMP
Junior Engineer (JE)	1	1	–	0	0	Subarnarekha Barrage Division	2	1	3	2	Transfer of existing incumbent subject to option
Head Clerk (HC)	1	1	–	0	0	Subarnarekha Barrage Division	1	1	2	2	–
Upper Division Clerk (UDC)	2	0	–	0	0	Subarnarekha Barrage Division	2	0	4	0	–
Lower Division Clerk (LDC)	2	1	–	0	0	Subarnarekha Barrage Division	3	0	5	1	–

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation	Net existing strength after reorganisation	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
A : Regular Staff											
PA (Schedule – B)	1	0	–	0	0	–	0	0	1	0	–
Draftsman	0	0	–	0	0	Subarnarekha Barrage Division	1	0	1	0	–
Tracer	0	0	–	0	0	Subarnarekha Barrage Division	1	0	1	0	–
Peon	1	0	–	0	0	–	0	0	1	0	–
Orderly Peon	1	1	–	0	0	–	0	0	1	1	–
Night Guard	1	0	–	0	0	–	1	0	1	0	–
Chowkidar	1	0	–	0	0	–	0	0	1	0	–
Sub-Total of (A)	18	6	–	4	0	–	10	2	24	8	–

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation	Net existing strength after reorganisation	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to be transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
B : Other Category Staff											
Part-time Sweeper	1	0	—	0	0	—	0	0	1	0	—
Contractual Data Entry Operator (DEO)	0	0	—	0	0	—	0	0	See Remarks	See Remarks	2 DEOs to be engaged subject to approval of Finance Dept.
Contractual Group-D	0	0	—	0	0	Subarnarekha Barrage Division	0	6	6	6	On the basis of option
Sub-Total of (B)	1	0	—	0	0	—	0	6	7	6	—
Grand Total (A+B)	19	6	—	4	0	—	10	8	31	14	—

- Note: 1. All papers, documents, files, registers, etc. relating to East Midnapur Division and Contai Irrigation Division under control of Western Circle-II will taken over and preserved by SE, Western Circle-III, who will be now the Controlling Officer for these three Divisions. Papers and documents of the erstwhile Subarnarekha Barrage Circle relating to Subarnarekha Barrage Project will be handed over to Western Circle-II. Other documents, files, particularly personal details of Circle Cadre staff, will be retained by the new Western Circle-III.
2. Immovable assets of erstwhile Subarnarekha Barrage Circle and immovable assets, if any, which cannot be taken to the new office of Western Circle-III at Tamluk, will be taken over by the Kangsabati Canal Division-IV, serving as Headquarters Division in respect of establishment of Chief Engineer (South West) at Khasjungle, Midnapore, District Paschim Medinipur.

Subarnarekha Barrage Division to be disbanded

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Remarks
			Name of the office in which the posts are proposed to be transferred	No. of Posts to be transferred	No. of incumbent to be transferred	
Executive Engineer	1	1	Lower Damodar Construction Division as Executive Engineer-II.	1	1	—
Assistant Engineer	3	2	Burdwan Irrigation Sub-divisions-I, II & III under Burdwan Irrigation Division.	3	2	Burdwan Irrigation Sub-divisions-I & II be filled initially for WBMIFMP
Junior Engineer	8	2	2 in new Western Circle-III, 1 in new Kangsabati Circle-II, 2 in Arambag and 1 each in Mundeswari Subdivision, Lower Damodar Subdivision-I & Lower Damodar Construction Subdivision-III.	8	2	1 in Western Circle-III, 1 in new Kangsabati Circle-II to be filled up first. Arambag and Mundeswari Subdivisions under Hooghly Irrigation Division, Lower Damodar Subdivision-I under Howrah Irrigation Division and Lower Damodar Construction Subdivision under Lower Damodar Construction Division, posts required for WBMIFMP.
Divisional Accounts Officer	1	0	—	0	0	1 vacant post <u>surrendered</u>
Sr. Accounts Clerk	1	0	—	0	0	1 vacant post <u>surrendered</u>
Head Clerk	1	1	1 in Western Circle-III	1	1	—
Upper Division Clerk	4	1	2 each in Kangsabati Circle-II and Western Circle-III	4	1	1 in new Kangsabati Circle-II to be filled up.
Lower Division Clerk	3	0	3 in Western Circle-III	3	0	—
Typist	2	0	—	0	0	2 vacant posts <u>surrendered</u>
PA (Schedule-B)	1	0	Chief Engineer (South West)	1	0	—
Draftsman	2	0	1 each in Western Circle-III and Jhargram Flood Management & Planning Division	2	0	—

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Remarks
			Name of the office in which the posts are proposed to be transferred	No. of Posts to be transferred	No. of incumbent to be transferred	
Tracer	3	0	SE, Western Circle-III	1	0	2 vacant posts <u>surrendered</u>
Blue Printer	1	1	Jhargram Flood Management & Planning Division	1	1	—
Head Surveyor	2	2	1 each in Lower Damodar Subdivision-I and Right Bank Irrigation Subdivision	2	2	—
Surveyor	10	3	Jhargram Flood Management & Planning Division West Midnapore Division East Midnapore Division Contai Irrigation Division Right Bank Irrigation Subdivision under Right Bank Irrigation Division	2 3 2 2 1	3 0 0 0 0	1 each in existing incumbent may be transferred to Mundswari & Arambag Subdivision and Burdwan Irrigation Subdivision-II for filling up of the vacant posts.
Peon	3	0	1 in new Kangsabati Circle-II	1	0	2 vacant posts <u>surrendered</u>
Orderly Peon	2	1	Jhargram Flood Management & Planning Division	2	1	1 in new Kangsabati Circle-II to be filled up first
Barkandaz	2	0	—	0	0	2 vacant posts <u>surrendered</u>
Duftry	1	0	1 in Jhargram Flood Management & Planning Division	1	0	—
Night Guard	2	1	1 in new Kangsabati Circle-II	1	1	1 in new Kangsabati Circle-II and 1 vacant post <u>surrendered</u>
Chowkidar	1	0	—	0	0	1 vacant post <u>surrendered</u>
Part-time Sweeper	4	0	—	0	0	4 vacant posts <u>surrendered</u>
Work Assistant	4	0	—	0	0	4 vacant posts <u>surrendered</u>

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Remarks
			Name of the office in which the posts are proposed to be transferred	No. of Posts to be transferred	No. of incumbent to be transferred	
Gauge Reader	7	3	5 in Jhargram Flood Management & Planning Division	7	3	Transfer of 1 incumbent at Jhargram Flood Management & Planning Division and 2 at West Midnapore Division may be done.
Work Khalasi	4	0	–	0	0	4 vacant posts <u>surrendered</u>
Gauge Khalasi	5	2	2 in West Midnapore Division	2	2	3 vacant posts <u>surrendered</u>
Contractual Group-D	7	7	6 in new Western Circle-III 1 in new Kangsabati Circle-II	7	7	–
Total	85	27	–	58	27	Total 27 posts <u>surrendered</u>

Note : Transfers of office papers, documents and assets of the Subarnarekha Barrage Division will be handed over to the Kangsabati Canal Division-IV, as shown below:

1. Official papers, documents, files and registers including registers on Works Deposit, Security Deposit and Miscellaneous Deposit, etc. and other movable assets.
2. Office Building of Chief Engineer (South West) (Subarnarekha Bhaban, Junior Field Hostel (1 No.), Type II, III, IV & VI quarters (1 No. of each Type), Garage cum Driver's Retiring Room (1 No.), Godown, old and new Cycle Stands (2 Nos.) Guard Shed (2 Nos.) and Bhasraghat Rest Shed (1 No.) and Senior Field Hostel (1 No.).
3. Acquired land of Khusjungle for office and colony at Midnapore (5 acre) and at Bhasraghat, Jyoti Krishnapur, Jhareswarpur and Lauspal for Bhasraghat Rest Shed, Advance Colony and Left Afflux Bundh (Total 71.83 acre).
4. Deposit Accounts of Subarnarekha Barrage Division will also be transferred to the Kangsabati Canals Division-IV. Executive Engineer, Kangsabati Canal Division-IV will function as DDO in respect of works, security and miscellaneous deposits of Subarnarekha Barrage Division, detailed procedure of which has been elaborated at Annex-14 of this Order.

Restructuring of offices of Subarnarekha Barrage Project

3. Subarnarekha Headquarter Division to be renamed as Jhargram Flood Management & Planning Division with headquarter at Jhargram, District Jhargram

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation (also see Remarks)	Net existing strength after reorganisation (also see Remarks)	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
A : Regular Staff											
Executive Engineer (EE)	1	1	—	0	0	—	0	0	1	1	—
Assistant Engineer (AE)	6	2	1 each to Howrah Irrigation Division, Burdwan Irrigation Division and Right Bank Irrigation Division. 1 vacant for creation of the post of CE.	4	0	Jhargram Irrigation Subdivision	1	1	3	3	—
Junior Engineer (JE)	11	2	New Kangsabati Circle-II	1	1	Jhargram Irrigation Subdivision	4	4	11	5	Transfer of incumbent subject to option
			Kangsabati Canal Division-IV	3	0						
Division Accounts Officer	1	0	—	0	0	—	0	0	1	0	Incumbent to be provided
Sr. Accounts Clerk	1	0	—	0	0	—	0	0	0	0	1 vacant post <u>surrendered</u>

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation (also see Remarks)	Net existing strength after reorganisation (also see Remarks)	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to be transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2–(5+8)]	11=[3–(6+9)]	12
A : Regular Staff											
Head Clerk	1	1	–	0	0	–	0	0	1	1	–
Upper Division Clerk (UDC)	5	0	Mundeswari & Arambag Subdivision	2	0	Jhargram Irrigation Subdivision	1	1	4	1	WBMIFMP
Lower Division Clerk (LDC)	5	0	Kangsabai Canal Division-IV	3	0	Jhargram Irrigation Subdivision	1	1	3	1	–
Typist	1	0	–	0	0	–	0	0	0	0	1 vacant post <u>surrendered</u>
PA (Schedule – B)	1	0	–	0	0	–	0	0	1	0	–
Head Draftsman	1	0	–	0	0	–	0	0	1	0	–
Draftsman	1	0	–	0	0	Subarnarekha Barrage Division	1	0	2	0	–
Tracer	1	0	–	0	0	–	0	0	1	0	–
Blue Printer	1	0	–	0	0	Subarnarekha Barrage Division	1	1	2	1	–
Surveyor	6	1	3 posts to be transferred to Kangsabati Canal Division-IV	3	0	2 from Subarnarekha Barrage Division & 1 from Jhargram Irrigation Division	3	0	6	1	–

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation (also see Remarks)	Net existing strength after reorganisation (also see Remarks)	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
A : Regular Staff											
Peon	6	1	New Kangsabati Circle-II	1	1	Jhargram Irrigation Subdivision	2	0	7	0	Kangsabati Circle-II to be filled up first
Orderly Peon	2	1	New Kangsabati Circle-II	1	1	1 each from Subarnarekha Barrage Division & Jhargram Irrigation Division	2	0	3	0	—
Barkandaz	3	0	—	0	0	—	0	0	2	0	1 vacant post <u>surrendered</u>
Duftry	0	0	—	0	0	Subarnarekha Barrage Division	1	0	1	0	—
Night Guard	1	0	—	0	0	Jhargram Irrigation Subdivision	2	2	2	2	1 vacant post <u>surrendered</u>
Chowkidar	4	0	—	0	0	Jhargram Irrigation Subdivision	4	4	4	4	4 vacant posts <u>surrendered</u>
Driver	0	0	—	0	0	Jhargram Irrigation Subdivision	1	0	1	0	—
Work Assistant (including W/C)	13	1	To be surrendered	0	0	Jhargram Irrigation Subdivision	4	2	5	3	12 vacant posts <u>surrendered</u>

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation (also see Remarks)	Net existing strength after reorganisation (also see Remarks)	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to be transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
Gauge Reader	0	0	—	0	0	5 from Subar-narekha Barrage Division & 1 from Jhargram Irrigation Division	6	2	6	2	—
Work Khalasi & Gauge Khalasi	14	0	—	0	0	28 from Jhargram Irrigation Subdivision	28	11	28	11	14 vacant posts <u>surrendered</u>
Sub-Total of (A)	86	10	—	18	3	—	62	29	96	36	34 posts <u>surrendered</u>
B : Other Category Staff											
Part-time Sweeper	4	0	—	0	0	Jhargram Irrigation Subdivision	1	0	1	0	4 posts <u>surrendered</u>
Contingency Khalasi & other Group-D staff including W/C contingency	20	20	9 for new Kang-sabati Circle-II & 8 for office of Chief Engineer (South West)	17	17	Jhargram Irrigation Subdivision	2	2	5	5	—
Contractual Surveyor	0	0	—	0	0	Jhargram Irrigation Subdivision	1	1	1	1	—
Contractual Data Entry Operator (DEO)	0	0	—	0	0	—	0	0	See Remarks	See Remarks	2 DEOs to be engaged subject to approval of Finance Dept.

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation (also see Remarks)	Net existing strength after reorganisation (also see Remarks)	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to be transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
Contractual Group-D	0	0	–	0	0	Jhargram Irrigation Subdivision	11	11	11	11	–
Sub-Total of (B)	24	20	–	17	17	–	15	14	18	17	4 posts <u>surrendered</u>
Grand Total (A+B)	110	30	–	35	20	–	77	43	114	53	Total 38 posts <u>surrendered</u>

- Note:**
1. Newly created Jhargram Flood Management & Planning Division will be responsible for all flood management works, maintenance and improvement of existing Minor Irrigation Schemes and investigation and formulation of new Minor Irrigation Schemes within the jurisdiction of Jhargram District.
 2. Jhargram Irrigation Subdivision, earlier under West Midnapore Division will now be placed under Jhargram Flood Management & Planning Division and strength of Jhargram Flood Management & Planning Division will include the strength of Jhargram Irrigation Subdivision.
 3. All papers, documents, files and registers relating to Subarnarekha Barrage Project of the erstwhile Subarnarekha Head Quarter Division will be handed over to West Midnapore Division. Deposit Accounts of Subarnarekha Head Quarter Division will also be transferred to West Midnapore Division. Detailed procedures to be followed in this regard may be seen at Annex-14.
 4. Following acquired lands and assets of the erstwhile Subarnarekha Head Quarter Division will also be transferred to West Midnapore Division.
 - Napo Colony with all structures, materials etc. appurtenant acquired land measuring around 10.5 acre at Mouza Nepo, Block Keshiary.
 - 5.13 km long diversion road from Kukai to Hasimpur in Mouza Hazipur, Arangabad, Godalipur and Hasimpur along with 34.18 acre of land acquired for that road.
 - 9.71 acre of land acquired for the main Canal between 6.405 km to 6.9551 km at Mouza Lakhindiha under Keshiary Block.
 - All worksites in Blocks Keshiary and Datan-I.

Restructuring of Teesta Barrage Project Offices**Transfer of Regular & Work-charged post from the office to be disbanded to other offices**Name of the office to be disbanded : **Teesta Canal Circle at Raigunj**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Superintending Engineer	1	1	Joint Secretary (Technical), I & W Department	1	–
Executive Engineer	1	1	Deputy Project Director (Civil)-II, SPMU of WBMIFMP	1	–
Junior Engineer	1	1	Mahananda Barrage Circle	1	Exiting incumbent may be transferred subject to submission of option by him.
Head Estimator	1	1	– do –	1	– do –
PA (Schedule-B)	1	0	– do –	1	–
Typist	1	1	North Dinajpur Irrigation Division	1	Exiting incumbent may be transferred
Head Draftsman	1	1	Teesta Canal Division-I	1	–
Draftsman	2	0	Teesta Canal Division-II	2	–
Tracer	2	0	–	0	2 vacant posts <u>surrendered</u>
Head Clerk	2	0	Mahananda Barrage Circle Teesta Barrage Circle	1 1	2 vacant posts transferred
Upper Division Clerk / equivalent	4	1	Teesta Canal Division-II	4	Exiting incumbent also to be transferred at Teesta Canal Division-II.
Lower Division Clerk / equivalent	5	1	Teesta Canal Division-I	5	Exiting incumbent also to be transferred at Teesta Canal Division-I.
Barkandaz	2	1	North Dinajpur Irrigation Division	1	1 vacant post <u>surrendered</u>
Peon	2	2	– do –	2	–
Orderly Peon	2	1	– do –	1	1 vacant post <u>surrendered</u>
Duftry	1	0	– do –	1	1 vacant post transferred
Night Guard	1	0	–	0	1 vacant posts <u>surrendered</u>
Blue Printer	1	0	–	0	1 vacant posts <u>surrendered</u>
Total	31	12	–	25	Total 6 posts <u>surrendered</u>

- Note:**
1. Official files, papers, documents and registers of Teesta Canal Circle to be taken over and preserved by the Mahananda Barrage Circle.
 2. Immoveable assets, if any, will be under custody of Teesta Canal Subdivision-XII at Karnajhora which will be placed under control of Teesta Canal Division-II, after restructuring.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Head Quarter Division at Raigunj along with Teesta Canal Subdivision-V at Dalkhola and Teesta Canal Subdivision-VIII at Karnajhora, District Uttar Dinajpur**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Executive Engineer	1	1	Deputy Project Director (Civil)-V, DPMU-I of WBMIFMP at Burdwan	1	—
Assistant Engineer (AE)	3	3	Assistant Project Director (Civil) - IX & X at DPMU-II of WBMIFMP at Jalasampad Bhaban	2 (1 each from Teesta Canal Subdivision-V & VIII)	At present 1 Assistant Engineer in each of Teesta Canal Subdivision-V (Dalkhola), Teesta Canal Subdivision-VIII (Karnajhora) & Teesta Canal Subdivision XI (Dalkhola). The Teesta Canal Subdivision-XI is to be retained at Dalkhola with additional charges detailed hereinafter and to be transferred as a whole under Teesta Canal Division-II at Islampur, after restructuring.
			AE holding charge of Teesta Canal Subdivision-XI under Teesta Canal Division-II	1 (to be retained)	
Junior Engineer	12	3	Teesta Canal Subdivision XI	2 (1 each from Teesta Canal Subdivision V & VIII)	At present 4 sanctioned posts of Junior Engineers in each of the 3 Subdivisions. There is, at present only 1 incumbent in each of the 3 Subdivisions, 2 posts of Junior Engineers along with incumbents (subject to given their option) from Teesta Canal Subdivision V & VIII to be transferred to Teesta Canal Subdivision XI, to make its sanctioned strength 6 (with 3 incumbents).
			Teesta Canal Subdivision XI	4 (Original sanctioned strength)	
			Teesta Barrage Circle	2	
			Metropolitan Drainage Circle	2	
			Greater Calcutta Drainage Circle	2	
Divisional Accounts Officer	1	1	In any suitable office	1	—
Sr. Accounts Officer	2	0	—	—	2 vacant posts <u>surrendered</u>

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Head Quarter Division at Raigunj along with Teesta Canal Subdivision-V at Dalkhola and Teesta Canal Subdivision-VIII at Karnajhora, District Uttar Dinajpur**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
PA (Schedule-B)	1	0	Teesta Canal (TC) Division II	1	—
Draftsman	1	0	TC Division II	1	—
Tracer	2	2	TC Division II	2	—
Head Surveyor	1	0	TC Division I	1	—
Surveyor	3	3	Teesta Canal Subdivision XI	2 (from Teesta Canal Subdivision-V&VIII)	1 sanctioned post in each of the 3 Subdivisions presently filled up. Posts from Teesta Canal Subdivision V & VIII are to be transferred to the Teesta Canal Subdivision XI to make its sanctioned strength 3 (with 3 incumbents).
				1 (Original sanctioned strength)	
Head Clerk	1	1	Office of the Chief Engineer (North)	1	—
Upper Division Clerk / equivalent	6	3	Teesta Canal Division I	5 (3 from Teesta Canal Headquarter Division and 1 each from Teesta Canal Subdivision V & XI)	3 sanctioned post in Division and 1 each of the 3 Subdivisions. There is at present 2 incumbents posted at Division office and 1 incumbent at Teesta Canal Subdivision-VIII. 3 posts (2 filled up) from Teesta Canal Division-III and 2 vacant posts from Teesta Canal Subdivision V & XI transferred to Teesta Canal Division-I. The filled up post at Subdivision-VIII along with incumbent to be transferred to Teesta Canal Subdivision XI.
			Teesta Canal Subdivision XI	1 (from Teesta Canal Subdivision-VIII)	
Lower Division Clerk / equivalent	7	1	Teesta Canal Division II	4 (from Teesta Canal Head Quarter Division)	4 sanctioned posts in Division and 1 in each of the 3 Subdivisions. There is at present 1 post filled up at Teesta Canal Subdivision XI, which is to be retained at that Subdivision.
			Teesta Canal Subdivision XI	2 (from Teesta Canal Subdivision V&VIII) 1 (Original Strength)	

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Head Quarter Division at Raigunj along with Teesta Canal Subdivision-V at Dalkhola and Teesta Canal Subdivision-VIII at Karnajhora, District Uttar Dinajpur**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Work Assistant	33	9	Teesta Canal Subdivision XI	8 (4 each from Teesta Canal Subdivision V & VIII)	11 sanctioned posts in each of the 3 Subdivisions. There is at present 1 post filled up at Teesta Canal Subdivision-XI, which is to be retained. Remaining 8 filled up posts are 4 each in Teesta Canal Subdivision-V & VIII, which are to be transferred to Teesta Canal Subdivision-XI. Remaining 24 vacant posts are <u>surrendered</u> .
				1 (original strength)	
Store Keeper	1	0	—	—	1 vacant post at Division office <u>surrendered</u> .
Driver	5	1	Teesta Canal Sub-division XII of Teesta Canal Division II	1	Existing filled up post was at Division office to be transferred to Teesta Canal Sub-division XII (presently under Teesta Canal Division-III), which will be under Teesta Canal Division-II after restructuring. 4 vacant posts <u>surrendered</u> .
Barkandaz	5	1	Teesta Canal Subdivision-XI	1	Existing filled post was at Division Office. 4 vacant posts <u>surrendered</u> .
Peon	8	2	Teesta Canal Subdivision-XI	2	6 vacant posts <u>surrendered</u> .
Orderly Peon	4	2	Teesta Canal Subdivision-XI	2	2 vacant posts <u>surrendered</u> .
Duftry	1	1	North Dinajpur Irrigation Division	1	—
Night Guard	1	1	Teesta Canal Subdivision-XII under Teesta Canal Division-II	1	Teesta Canal Subdivision-XII presently under Teesta Canal Division-III will be under Teesta Canal Division-II, after restructuring.
Khalasi	8	3	Teesta Canal Subdivision-XI	3	5 vacant posts <u>surrendered</u> .

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Head Quarter Division at Raigunj along with Teesta Canal Subdivision-V at Dalkhola and Teesta Canal Subdivision-VIII at Karnajhora, District Uttar Dinajpur**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Cleaner	3	2	Teesta Canal Subdivision-XII under Teesta Canal Division-II after restructuring	2	Existing incumbents are posted at Division Office. 1 vacant post <u>surrendered</u> .
Blue Printer	1	0	–	–	1 vacant post <u>surrendered</u> .
Mali	2	1	Teesta Canal Subdivision-XII under Teesta Canal Division-III	1	1 vacant post <u>surrendered</u> .
Total	113	41	–	62	Total 51 posts <u>surrendered</u>

- Note:**
1. Official files, papers, documents and registers of Teesta Canal Headquarter Division to be taken over and preserved by Teesta Canal Division-II. Territorial jurisdiction of Teesta Canal headquarter Division will also be transferred to Teesta Canal Division-II, with assets and liabilities, which may be looked after through Teesta Canal Subdivision-XI, which is transferred to Teesta Canal Division-II after restructuring, or otherwise, as may be decided by the Executive Engineer, Teesta Canal Division-II.
 2. Immovable assets of Teesta Canal sub-Division-V will also be taken over by Teesta Canal Sub-Division-XI, in addition to its own assets.
 3. Such assets of Teesta Canal Headquarter Division and Teesta Canal Subdivision-VIII will be taken over by Teesta Canal Subdivision-XII (at Karnajhora), which is presently under Teesta Canal Division-III, but will be placed under Teesta Canal Division-II, after restructuring.
 4. Deposit Accounts of Teesta Canal Head Quarter Division will also be transferred to the Teesta Canal Division-II. Detailed procedures to be followed in this regard may be seen at Annex-14.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Division-III at Raigunj along with Teesta Canal Subdivision-IX at Kaliaganj and Teesta Canal Subdivision-X at Raiganj, District Uttar Dinajpur**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Executive Engineer	1	1	Deputy Project Director (Civil)-VI, DPMU-II of WBMIFMP at Jalasampad Bhaban	1	—
Assistant Engineer (AE)	3	3	Assistant Project Director (Civil) VII & VIII at DPMU-I of WBMIFMP at Burdwan	2 (1 each from Teesta Canal Subdivision - IX & X)	1 Assistant Engineer in each of Teesta Canal Subdivision-IX (Kaliaganj), Teesta Canal Subdivision-X (Raiganj) & Teesta Canal Subdivision XII (Raiganj). The Teesta Canal Subdivision-XII is to be retained at Raiganj with additional charges detailed hereinafter and to be transferred as a whole under Teesta Canal Division-II at Islampur, after restructuring.
			AE holding charge of Teesta Canal Subdivision-XII under Teesta Canal Divn.-II	1 (to be retained)	
Junior Engineer (JE)	13	10	Teesta Canal Division-II	1 (from Teesta Canal Division-III)	4 sanctioned posts of Junior Engineers in each of the Subdivisions and 1 at Division office. There are at present 10 incumbents (1 at Division office, 3 at Teesta Canal Subdivision-IX, 4 at Teesta Canal Subdivision-X, 2 at Teesta Canal Subdivision-XII). Transfer of existing incumbents in the post of Junior Engineers to the DPMUs-I & II will be subject to submission of options by them. Teesta Canal Subdivision-XII will have 6 sanctioned posts with 3 incumbents in the post of JEs.
			Junior Project Director V, VI & VII at DPMU-I of WBMIFMP at Burdwan	3 (out of 4 posts under Teesta Canal Subdivision-IX, all filled up posts to be transferred)	
			Junior Project Director VIII, IX & X at DPMU-II of WBMIFMP at Jalasampad Bhaban	3 (out of 4 posts under Teesta Canal Subdivision-X, all filled up posts to be transferred)	
			Teesta Canal Subdivision-XII	2 (1 from vacant post of Teesta Canal Subdivision-IX and 1 filled up post from Teesta Canal Subdivision-X)	
				4 (original sanctioned strength and filled up post to be retained)	

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Division-III at Raigunj along with Teesta Canal Subdivision-IX at Kaliaganj and Teesta Canal Subdivision-X at Raiganj, District Uttar Dinajpur**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Divisional Accounts Officer	1	1	In any suitable office	1	—
Sr. Accounts Officer	2	0	—	—	2 vacant posts <u>surrendered</u>
PA (Schedule-B)	1	1	Office of the Chief Engineer (North)	1	—
Draftsman	1	0	Teesta Canal Division II	1	—
Tracer	2	0	—	0	2 vacant posts <u>surrendered</u>
Head Surveyor	1	0	North Dinajpur Irrigation Division	1	1 vacant post transferred
Surveyor	4	1	Teesta Canal Subdivision XII	3 (1 from Teesta Canal Division-III and 2 from Teesta Canal Subdivision-IX & XI)	Existing incumbent posted at Teesta Canal Subdivision-IX
				1 (Original sanctioned strength)	
Head Clerk	1	1	Office of the Chief Engineer (TBP)	1	Existing incumbent transferred
Upper Division Clerk / equivalent	7	0	Teesta Canal Division II	7 (3 from Teesta Canal Headquarter Division and 1 each from Teesta Canal Subdivision-V & XI)	7 vacant posts transferred
Lower Division Clerk / equivalent	8	3	Teesta Canal Division II	6 (5 from Teesta Canal Division-III and 1 from Teesta Canal Subdivision-X, including 1 filled up post)	5 sanctioned posts at Teesta Canal Division-III and 1 each at 3 Subdivisions. There is at present 1 incumbent at each of Teesta Canal Division III, Teesta Canal Subdivision IX and Teesta Canal Subdivision-XII.
			Teesta Canal Subdivision XII	1 (from Teesta Canal Subdivision-IX, filled up post) 1 (Original sanctioned strength, filled up)	

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Division-III at Raigunj along with Teesta Canal Subdivision-IX at Kaliaganj and Teesta Canal Subdivision-X at Raiganj, District Uttar Dinajpur**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Work Assistant	17	4	Teesta Canal Subdivision XII	2 (2 filled up posts from Teesta Canal Subdivision-IXI)	7 sanctioned posts at each of Teesta Canal Subdivision-IX and Teesta Canal Subdivision-XII. 5 sanctioned posts at Teesta Canal Subdivision-X. At present there are 2 incumbents at Teesta Canal Subdivision-IX and 1 each at Teesta Canal Subdivision-X and Teesta Canal Subdivision-XII.
				1 (filled up post from Teesta Canal Subdivision-X)	
				1 (filled up post from Teesta Canal Subdivision-XII to be retained)	
Driver	2	2	Teesta Canal Division II	1 (from Teesta Canal Subdivision-IX)	Existing incumbents are posted at Teesta Canal Division-III & Teesta Canal Subdivision-IX.
			Teesta Canal Subdivision XII	1 (from Teesta Canal Division-III)	
Barkandaz	5	1	Teesta Canal Subdivision-XII	1 (from Teesta Canal Division-III)	Existing incumbent is posted at Teesta Canal Division-III. Remaining 4 vacant posts <u>surrendered</u> .
Peon	8	4	Teesta Canal Subdivision-XII	3 (1 each from Teesta Canal Division-III, Teesta Canal Subdivision-IX & X, all filled up posts)	Existing incumbents are posted at Teesta Canal Division-III and 3 Subdivisions. Remaining 4 vacant posts <u>surrendered</u> .
				1 (filled up post from Teesta Canal Subdivision-XII to be retained)	
Orderly Peon	4	1	Teesta Canal Subdivision-XII	1 (from Teesta Canal Division-III)	Existing incumbents are posted at Teesta Canal Division-III. Remaining 3 vacant posts <u>surrendered</u> .

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Head Quarter Division at Raigunj along with Teesta Canal Subdivision-V at Dalkhola and Teesta Canal Subdivision-VIII at Karnajhora, District Uttar Dinajpur**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Duftry	1	1	North Dinajpur Irrigation Division	1	Existing incumbents are posted at Teesta Canal Division-III.
Night Guard	4	0	Teesta Canal Subdivision-XII	1 (vacant post of Teesta Canal Division-III)	Remaining 3 vacant posts <u>surrendered</u> .
Khalasi	2	0	—	—	2 vacant posts <u>surrendered</u>
Gauge Khalasi	2	1	Teesta Canal Subdivision-XII	1	1 vacant post <u>surrendered</u>
Blue Printer	1	0	—	—	1 vacant post <u>surrendered</u>
Total	91	35	—	56	Total 35 posts <u>surrendered</u>

- Note:**
1. Official files, papers, documents and registers of Teesta Canal Division-III to be taken over and preserved by the Teesta Canal Division-II. Territorial jurisdiction of Teesta Canal Division-III will also be transferred to Teesta Canal Division-II, with assets and liabilities, which may be looked after through Teesta Canal Subdivision-XII, which is transferred to the Teesta Canal Division-II after restructuring, or otherwise, as may be decided by the Executive Engineer, Teesta Canal Division-II.
 2. Immoveable assets of the Division Office and Teesta Canal Subdivision-IX & X will be handed over to Teesta Canal Subdivision-XII, in addition to own and other transferred assets.
 3. Deposit Accounts of Teesta Canal Division-III will also be transferred to the Teesta Canal Division-II. Detailed procedures to be followed in this regard may be seen at Annex-14.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Design Circle at Siliguri, District Darjeeling**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Superintending Engineer (SE)	1	1	SE attached to CE (North)	1	–
Executive Engineer	1	1	Deputy Project Director (Civil) – IV, SPMU of WBMIFMP at Jalasampad Bhaban	1	–
Assistant Engineer	3	0	Office of Chief Engineer (TBP)	1	3 vacant posts transferred
			Assistant Secretary (Works) – II & III.	2	
PA (Schedule-B)	2	0	Teesta Barrage Circle	1	2 vacant posts transferred
			North Bengal Mechanical & Electrical Circle	1	
Draftsman	8	0	Teesta Design Division	8	8 vacant posts transferred
Tracer	5	1	Teesta Design Division	1	Existing incumbent to be transferred. 4 vacant posts <u>surrendered</u> .
Head Clerk	2	1	North Bengal Mechanical & Electrical Circle	1	Existing incumbent to be transferred to North Bengal Mechanical & Electrical Circle.
			Teesta Barrage Electrical Division	1	1 vacant post transferred
Upper Division Clerk / equivalent	5	1	Teesta Mechanical Division	1	Existing incumbent to be transferred to Teesta Mechanical Division.
			Teesta Barrage Circle	2	4 vacant posts transferred
			Mahananda Barrage Circle	1	
			Mahananda Barrage Division	1	
Lower Division Clerk / equivalent	7	1	Mahananda Canal Division	3	Existing incumbent to be transferred to Mahananda Canal Division.
			Mahananda Barrage Division	4	4 vacant posts transferred
Barkandaz	4	0	–	–	4 vacant posts <u>surrendered</u>

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Design Circle at Siliguri, District Darjeeling**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Peon	7	4	Teesta Monitoring & Evaluation Division	4	3 vacant posts <u>surrendered</u>
Orderly Peon	4	4	Teesta Design Division	2	–
			Teesta Quality Control Division	2	
Duftry	1	0	Teesta Design Division	1	1 vacant post transferred
Record Supplier	1	1	Office of the Chief Engineer (TBP)	1	–
Blue Printer	2	0	–	–	2 vacant posts <u>surrendered</u>
Chowkidar	3	2	Teesta Mechanical Division	1	1 vacant post <u>surrendered</u>
			Teesta Barrage Electrical Division	1	
Total	56	17	–	42	Total 14 posts <u>surrendered</u>

- Note:**
1. Official files, papers , documents, registers and immovable assets of Teesta Design Circle to be taken over and preserved by the Executive Engineer, Teesta Design Division, who will be under the control of Superintending Engineer (Design, Monitoring & Quality Control), attached to Chief Engineer (TBP).
 2. Immovable and other movable assets to be taken over by the Mahananda Barrage Division.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Investigation Division at Jalpaiguri**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Superintending Engineer (SE)	1	1	Additional Project Director (Civil)-IV, DPMU-II of WBMIFMP at Jalasampad Bhaban	1	Superintending Engineer does not have any separate office establishment, and remains attached to the Teesta Canal Investigation Division.
Executive Engineer	1	1	Executive Engineer – II, Canals Division	1	–
Assistant Engineer	4	2	Assistant Project Director (Civil) – V & VI, SPMU of WBMIFMP at Jalasampad Bhawan	2	2 vacant posts transferred
			Office of the Chief Engineer (North East)	2	Post transferred include filled up posts.
Junior Engineer	8	1	Teesta Left Bank Division	2	7 vacant posts and 1 filled up post. Existing incumbent may be posted as Junior Engineer attached to the office of Chief Engineer (North East), subject to submission of option by him.
			Office of the Chief Engineer (North East)	3	
			Office of the Chief Engineer (North)	3	
Divisional Accounts Officer	1	1	In any suitable office	1	–
PA (Schedule-B)	1	1	Teesta Irrigation Division	1	–
Tracer	4	4	Teesta Irrigation Division	4	–
Head Surveyor	2	2	Teesta Barrage Division	1	–
			Mahananda Canal Division	1	
Upper Division Clerk/ equivalent	1	0	Teesta Mechanical Division	1	1 vacant post transferred
Lower Division Clerk/equivalent	2	1	Teesta Irrigation Division	2	Posts along with existing incumbents transferred.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded : **Teesta Canal Investigation Division at Jalpaiguri**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Surveyor	18	2	Teesta Canal Division –I	2	16 posts are vacant and 2 are filled up. 2 existing incumbents may be posted at Teesta Canal Division – I.
			Siliguri Irrigation Division	2	
			Jalpaiguri Irrigation Division	2	
			Alipurduar Irrigation Division	2	
			Coochbehar Irrigation Division	2	
			Kakdwip Irrigation Division	2	
			Joynagar Irrigation Division	2	
			Basirhat Irrigation Division	2	
			Lower Damodar Construction Division	2	
Peon	5	3	Teesta Irrigation Division	3	3 filled up posts with incumbents transferred. 2 vacant posts <u>surrendered</u> .
Night Guard	1	1	Teesta Irrigation Division	1	–
Total	49	20	–	47	Total 2 posts <u>surrendered</u>

- Note:**
1. Official files, papers, documents and registers relating to the functioning of Superintending Engineer, Teesta Dam & Canal Project Investigation Circle to be taken over and preserved by the Teesta Barrage Circle. All other papers, files, registers etc. of Teesta Canal Investigation Division along with immovable assets will be handed over to Teesta Irrigation Division.
 2. Works related to environmental clearance in regard to mining activities of riverbed materials in Jalpaiguri District will now be looked after by Teesta Irrigation Division.
 3. Deposit Accounts of Teesta Canal Investigation Division will also be transferred to the Teesta Irrigation Division. Detailed procedures to be followed in this regard may be seen at Annex-14.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Dam Investigation & Design Division at Jalpaiguri including North Bengal Planning Subdivision-I**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Executive Engineer	1	1	Executive Engineer – II, Joynagar Irrigation Division	1	–
Assistant Engineer	5	0	Office of the Chief Engineer(North)	2	5 vacant posts transferred
			Assistant Secretary (Works) – IV	1	
			Office of the Chief Engineer (TBP)	1	
			Damodar Canals Division	1	
Junior Engineer	9	0	Office of the Chief Engineer (West)	3	9 vacant posts transferred
			Office of the Chief Engineer (South West)	3	
			Damodar Canals Division	3	
Divisional Accounts Officer	1	0	–	–	1 vacant post <u>surrendered</u> to Accountant General, WB
Sr. Accounts Clerk	1	0	–	–	1 vacant post <u>surrendered</u> to Accountant General, WB
PA (Schedule-B)	1	1	Office of the Chief Engineer (North East)	1	–
Typist	1	0	–	–	1 vacant post <u>surrendered</u>
Head Draftsman	1	0	North Bengal Design Division	1	1 vacant post transferred
Draftsman	4	0	North Bengal Design Division	4	4 vacant posts transferred
Tracer	5	5	North Bengal Design Division	3	–
			Teesta Irrigation Division	2	
Head Surveyor	1	1	Mahananda Link Canal Division	1	–

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Dam Investigation & Design Division at Jalpaiguri including North Bengal Planning Subdivision-I**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Surveyor	11	1	Teesta Canal Division –II	1	Existing incumbent transferred to Teesta Canal Division-II
			Investigation & Planning Division (Central)	10	
Upper Division Clerk / equivalent	1	0	Teesta Mechanical Division	1	1 vacant posts transferred
Lower Division Clerk / equivalent	3	0	Teesta Mechanical Division	3	3 vacant posts transferred
Driver	1	0	–	0	1 vacant post <u>surrendered</u>
Barkandaz	2	1	Teesta Irrigation Division	1	1 vacant post <u>surrendered</u>
Peon	7	5	Office of the Chief Engineer (North East)	2	2 vacant posts <u>surrendered</u> .
			North East Irrigation Circle-II	1	
			North Bengal Design Division	2	
Night Guard	2	1	Teesta Irrigation Division	1	1 vacant post <u>surrendered</u>
Total	57	16	–	49	Total 8 posts <u>surrendered</u>

- Note:**
1. Official files, papers, documents and registers etc. of Teesta Dam Investigation & Design Division and its other movable or immovable assets will be taken over and preserved by Teesta Irrigation Division.
 2. Deposit Accounts of Teesta Dam Investigation & Design Division will also be transferred to the Teesta Irrigation Division. Detailed procedures to be followed in this regard may be seen at Annex-14.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Resources Circle at Siliguri, District Darjeeling**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Superintending Engineer	1	1	Additional Project Director (Civil)-III, DPMU-I of WBMIFMP at Burdwan.	1	–
Executive Engineer	2	2	Deputy Project Director (Civil) – I & II, SPMU of WBMIFMP at Jalasampad Bhaban.	2	–
Junior Engineer	2	2	Teesta Barrage Division	1	Existing incumbents may be transferred subject to submission of option by them.
			Mundeswari Irrigation Subdivision under Hooghly Irrigation Division	1	1 vacant post transferred
PA (Schedule-B)	1	0	Mahananda Barrage Circle	1	1 vacant post transferred
Typist	2	0	–	–	2 vacant posts <u>surrendered</u>
Head Clerk	1	0	Office of the Chief Engineer (TBP)	1	1 vacant post transferred
Upper Division Clerk / equivalent	2	0	Office of the Chief Engineer (TBP)	2	2 vacant posts transferred
Lower Division Clerk / equivalent	2	0	Office of the Chief Engineer (TBP)	2	2 vacant posts transferred
Barkandaz	1	0	–	0	1 vacant post <u>surrendered</u>
Peon	1	1	Office of the Chief Engineer (TBP)	1	–
Orderly Peon	2	2	Office of the Chief Engineer (TBP)	2	–
Chowkidar	1	1	Office of the Chief Engineer (TBP)	1	–
Total	18	9	–	15	Total 3 posts <u>surrendered</u>

- Note:**
1. Official files, papers, documents and registers etc. of Resources Circle will be taken over and preserved by the Superintending Engineer (Design, Monitoring & Quality Control) attached to Chief Engineer (TBP).
 2. Other movable or immovable assets will be taken over and preserved by Mahananda Barrage Division.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Resources Division No.I at Siliguri, District Darjeeling along with Resources Subdivision-I (at Siliguri) and II (at Islampur)**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Executive Engineer	1	1	Officer on Special Duty & Deputy Secretary-III, I & W Department.	1	–
Assistant Engineer	2	2	Assistant Project Director (Civil)-I & II, SPMU of WBMIFMP at Jalasampad Bhaban	2	Assistant Engineers are presently posted at Teesta Resources Subdivision – I & II.
Junior Engineer	9	2	Junior Project Director (Civil)-I, II, III & IV, SPMU of WBMIFMP at Jalasampad Bhaban.	4 [out of Teesta Resources Subdivision-I (including 2 vacant posts)]	Sanctioned posts are 2 in Division office, 4 in Teesta Resources Subdivision-I and 3 in Teesta Resources Sub-division-II. At present, only 2 out of 4 posts in Teesta Resources Subdivision-I filled up.
			Mahananda Link Canal Division	3 (out of 3 from Teesta Resources Subdivision-IV)	Vacant posts transferred
			Lower Damodar Construction Division	2	Vacant posts transferred
Divisional Accounts Officer	1	1	In any suitable office	0	1 post <u>surrendered</u> to AGWB or transferred to any office.
Senior Accounts Clerk	2	0	–	–	2 vacant posts <u>surrendered</u>
PA (Schedule-B)	1	0	Office of the Chief Engineer (West)	1	–
Typist	1	0	–	0	1 vacant post <u>surrendered</u>
Head Clerk	1	0	Office of the Chief Engineer (TBP)	1	1 vacant post transferred
Upper Division Clerk / equivalent	2	1	Office of the Chief Engineer (TBP)	1	Existing incumbent transferred at the office of the Chief Engineer (TBP).
			Trans Damodar Drainage Subdivision under Howrah Irrigation Division	1	1 vacant post transferred

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Resources Division No.I at Siliguri, District Darjeeling along with Resources Subdivision-I (at Siliguri) and II (at Islampur)**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Lower Division Clerk / equivalent	4	0	Office of the Chief Engineer (TBP)	2	2 vacant posts transferred
			Damodar Irrigation Circle	2	2 vacant posts transferred
Work Assistant including Work Charged	5	1	Mahananda Barrage Division	1	Existing incumbent transferred at Mahananda Barrage. Division. 4 vacant posts <u>surrendered</u> .
Storekeeper	10	0	—	—	10 vacant posts <u>surrendered</u>
Driver	2	0	—	—	2 vacant posts <u>surrendered</u>
Barkandaz	3	0	—	—	3 vacant posts <u>surrendered</u>
Peon	5	5	Office of the Chief Engineer (TBP)	4 (3 from Teesta Resources Division-I & 1 from Teesta Resources Subdivision-I)	3 sanctioned posts of Division office and 1 each at 2 Subdivisions. Existing incumbents to be transferred.
			Teesta Canal Division-II	1 (from Teesta Resources Subdivision-II)	Existing incumbents to be transferred.
Orderly Peon	3	3	Office of the Chief Engineer (TBP)	2 (1 from Teesta Resources Division-I & 1 from Teesta Resources Subdivision-I)	3 sanctioned posts, 1 each at Division and 2 Sub-Divisions. Existing incumbents to be transferred.
			Teesta Canal Division-II	1 (from Teesta Resources Subdivision-II)	Existing incumbents to be transferred.
Chowkidar	3	2	Mahananda Barrage Division	1 (from Teesta Resources Division)	3 sanctioned posts, 1 each at Division and 2 Subdivisions. At present, 1 incumbent is at Division Office and 1 at Teesta Resources Subdivision-I. Existing incumbents to be transferred.
			Mahananda Canal Division	1 (from Teesta Resources Subdivision-I)	1 vacant post <u>surrendered</u>

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Resources Division No.I at Siliguri, District Darjeeling along with Resources Subdivision-I (at Siliguri) and II (at Islampur)**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Store Munshi	4	0	–	–	4 vacant posts <u>surrendered</u>
Khalasi	19	2	Teesta Canal Division-I	2 (from Teesta Resources Subdivision-II)	Out of 19 posts, 12 are at Teesta Resources Subdivision-I and 7 at Teesta Resources Subdivision-II. Existing 2 incumbents at Teesta Resources Subdivision-II, transferred to Teesta Canal Division-I. 17 vacant posts <u>surrendered</u>
Guard / Security Guard	21	5	Teesta Canal Subdivision-XI under Teesta Canal Division-II	1	Out of 21 posts 13 at Teesta Resources Subdivision-I and 8 at Teesta Resources Subdivision-II. Existing 5 incumbents at Teesta Resources Subdivision-II are to be transferred to Teesta Canal Division-I & II.
			Teesta Canal Subdivision-XII under Teesta Canal Division-II	2	16 vacant posts <u>surrendered</u>
			Teesta Canal Division-I	2	–
Work Charged Storekeeper	1	1	Mahananda Barrage Division	1 (from Teesta Resources Subdivision-I)	Existing incumbent is in charge of Fulbari store which is transferred to Mahananda Barrage Division. Hence the person concerned is also transferred at that Division.
Work Charge Guard (Note : 7 more vacant posts may be deemed to have been surrendered)	7	7	Mahananda Barrage Division	6 (from Teesta Resources Subdivision-I)	Existing 4 incumbents at Fulbari store to be transferred to Mahananda Barrage Division along with 2 Office Guards.
			Mahananda Canal Division	1 (from Teesta Resources Subdivision-I)	–

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Resources Division No.I at Siliguri, District Darjeeling along with Resources Subdivision-I (at Siliguri) and II (at Islampur)**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Work Charge Guard (Note : 7 more vacant posts may be deemed to have been surrendered)	1	1	Teesta Canal Division-I	1 (from Teesta Resources Sub-division-II)	Existing incumbents posted at Islampur stack-yard, is transferred to Teesta Canal Division-I.
Total	108	34	–	47	Total 61 posts <u>surrendered</u>

- Note:** 1. Official files, papers, documents, registers etc. including stock registers for go-downs under Teesta Resources Division-I will firstly be taken over by the Teesta Design Division, who will preserve those records. Subsequently, stock registers and their documents relatively to stores / go-downs would be handed over to the following Divisions (vide Annex-8 / Sheet-21/23), who would also take charge of the go-downs as stated below. Pending receipt of documents from Teesta Design Division, the Divisions taking charge of go-downs may collect photocopies of store registers and other related documents from Teesta Resources Division-I, during taking charge of go-downs.
2. Deposit Accounts of Teesta Resources Division-I will also be transferred to the Teesta Design Division. Detailed procedures to be followed in this regard may be seen at Annex-14.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Resources Division No.I at Siliguri, District Darjeeling along with Resources Subdivision-I (at Siliguri) and II (at Islampur)**

1. List of go-downs under Teesta Resources Division-I to be handed over to other Divisions.

Sl. No.	Location of Go-down	District	To be taken over by
1.	Tinbatti	Jalpaiguri	Mahananda Barrage Division
2.	Fulbari	Jalpaiguri	
3.	Lichupukuri	Darjeeling	
4.	Phansidewa	Darjeeling	
5.	Oodlabari	Jalpaiguri	Teesta Left Bank Division
6.	Moynaguri	Jalpaiguri	Teesta Irrigation Division
7.	Jalpaiguri	Jalpaiguri	
8.	Ambari	Jalpaiguri	Mahananda Link Canal Division
9.	New Jalpaiguri	Jalpaiguri	Mahananda Canal Division
10.	Islampur	Uttar Dinajpur	Teesta Canal Division-I
11.	Chopa	Uttar Dinajpur	
12.	Panjipara	Uttar Dinajpur	Teesta Canal Division-II
13.	Dalkhola	Uttar Dinajpur	
14.	Karnajhora	Uttar Dinajpur	

2. Immovable assets of office building relating to Teesta Resources Division-I and Teesta Resources Subdivision-I will be taken over by Mahananda Barrage Division and those relating to Teesta Resources Subdivision-II will be taken over by any suitable Subdivision under Teesta Canal Division-I.

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Resources Division No.II at Siliguri.**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Executive Engineer	1	1	Executive Engineer-II, Lower Damodar Irrigation Division	1	–
Assistant Engineer	2	1	Assistant Project Director (Civil)-III & IV, SPMU of WBMIFMP at Jalasampad Bhaban	2	Assistant Engineers are presently posted at Teesta Resources Subdivision – III & IV.
Junior Engineer	9	0	Mahananda Barrage Division	2	Sanctioned posts are 1 in Division office and 4 each in two Subdivisions. All vacant posts transferred.
			Teesta Canal Division-I	2	
			Mahananda Canal Division	1	
			Lower Damodar Irrigation Division	2	
			Kangsabati Canal Division-III	2	
Divisional Accounts Officer	1	0	–	–	1 vacant post <u>surrendered</u> to Accountant General, WB.
Senior Accounts Clerk	2	0	–	–	2 vacant posts <u>surrendered</u> to Accountant General, WB.
PA (Schedule-B)	1	0	Mahananda Barrage Division	1	Vacant post transferred
Typist	2	0	–	0	2 vacant posts <u>surrendered</u>
Head Clerk	1	1	Mahananda Barrage Division	1	The existing incumbent would continue to be posted on deployment at Darjeeling Irrigation Division under GTA.
Upper Division Clerk / equivalent	2	0	Lower Damodar Sub-division-I under Howrah Irrigation Division	1	1 vacant post transferred
			North Bengal Mechanical & Electrical Circle	1	1 vacant post transferred
Lower Division Clerk / equivalent	4	1	Teesta Barrage Division	2	Sanctioned posts 2 at Division & 1 each in two Subdivisions. Existing incumbent is posted at Division, transferred at Teesta Barrage Division, with another vacant post. Remaining 2 vacant posts to be transferred to office of the Chief Engineer (TBP).
			Office of the Chief Engineer (TBP)	2	

Restructuring of Teesta Barrage Project Offices

Name of the office to be disbanded: **Teesta Resources Division No.II at Siliguri.**

Designation of the Post	Sanctioned Strength	Existing Strength	Posts to be transferred to other offices		Remarks
			Name of the office in which the posts are proposed to be transferred	No. of posts to be transferred	
Work Assistant	2	0	–	–	2 vacant posts <u>surrendered</u>
Storekeeper	4	0	–	–	4 vacant posts <u>surrendered</u>
Driver	2	0	–	–	2 vacant posts <u>surrendered</u>
Barkandaz	3	0	–	–	3 vacant posts <u>surrendered</u>
Peon	6	2	Metropolitan Drainage Circle	2 (1 each from Teesta Resource Division III & IV)	4 sanctioned posts of Division office and 1 each of two Subdivisions. Only 1 post each at Teesta Resources Subdivision III & IV are filled up at present. As the incumbents are Kolkata based, they are transferred to Metropolitan Drainage Circle, on the basis of their prayer. 4 vacant posts <u>surrendered</u> .
Orderly Peon	3	0	–	–	3 vacant posts <u>surrendered</u>
Chowkidar	5	0	–	–	5 vacant posts <u>surrendered</u>
Work Charge Chowkidar	3	3	Mechanical & Electrical Circle	1	Existing incumbents posted at Islampur stack-yard, is transferred to Teesta Canal Division-I.
(Note : 2 more vacant posts may be deemed to have been surrendered)			Calcutta Drainage Outfall Division	1	
			Mahananda Barrage Division	1	
Total	53	9	–	25	Total 28 posts <u>surrendered</u>

- Note:**
1. Official files, papers, documents, registers etc. of Teesta Resources Division-II will be taken over and preserved by the Teesta Design Division. Other movable and immovable assets will be taken over by the Mahananda Barrage Division.
 2. Deposit Accounts of Teesta Resources Division-II will also be transferred to the Teesta Design Division. Detailed procedures to be followed in this regard may be seen at Annex-14.

Restructuring of offices of North Bengal Planning Division

1. North Bengal Planning Division to be renamed as Asansol Irrigation Division with headquarter at Asansol, District Paschim Bardhaman

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation (also see Remarks)	Net existing strength after reorganisation (also see Remarks)	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
A : Regular Staff											
Executive Engineer (EE)	1	1	–	0	0	–	0	0	1	1	–
Assistant Engineer (AE)	2	2	–	0	0	–	0	0	2	2	–
Junior Engineer (JE)	9	5	Damodar Irrigation Circle (on temporary basis)	3	0	–	0	0	6	4	2 posts each at Division with 2 AEs. Out of 5 incumbents, 2 may be placed at the new Division to function as Estimator and 2 as attached to 2 AEs. Remaining 1 to be posted at Burdwan Irrigation Division.
Division Accounts Officer	1	1	–	0	0	–	0	0	1	1	–
Sr. Accounts Clerk	1	0	–	0	0	–	0	0	0	0	1 vacant post <u>surrendered</u>

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation (also see Remarks)	Net existing strength after reorganisation (also see Remarks)	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
A : Regular Staff											
Head Clerk	1	0	Chief Engineer (North)	1	0	–	0	0	0	0	Vacant post transferred
Upper Division Clerk (UDC)	4	0	North Bengal Planning Division	4	0	3 from Damodar Head Works Division & 2 from Damodar Irrigation Revenue Division-II	5	3	5	3	Vacant post transferred
Lower Division Clerk (LDC)	4	2	Malda Irrigation Division	2	2	Damodar Head Works Division	3	1	3	1	–
			Chief Engineer (North)	2	0						
Typist	2	1	Chief Engineer (North)	1	1	–	0	0	0	0	1 vacant post <u>surrendered</u>
PA (Schedule – B)	1	0	North Irrigation Circle-I	1	0	–	0	0	0	0	1 vacant post transferred
Draftsman	1	0	–	v	–	–	0	0	1	0	–
Tracer	1	0	–	0	0	–	0	0	0	0	1 vacant post <u>surrendered</u>
Blue Printer	1	0	–	0	0	–	0	0	0	0	1 vacant post <u>surrendered</u>

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation (also see Remarks)	Net existing strength after reorganisation (also see Remarks)	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to be transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10 = [2–(5+8)]	11 = [3–(6+9)]	12
A : Regular Staff											
Surveyor	4	0	–	–	–	–	–	–	4	0	Vacant post transferred
Driver	1	0	–	–	–	–	–	–	–	–	1 vacant post <u>surrendered</u>
Peon	3	3	Chief Engineer (North)	3	3	Damodar Head Works Division	2	2	2	2	–
Orderly Peon	4	2	Chief Engineer (North)	2	2	Damodar Head Works Division	2	1	2	1	2 vacant posts <u>surrendered</u>
Barkandaz	3	1	Chief Engineer (North)	1	1	Damodar Head Works Division	2	2	2	2	2 vacant posts <u>surrendered</u>
Night Guard	3	0	–	–	–	Damodar Head Works Division	2	2	2	2	3 vacant posts <u>surrendered</u>
Gauge Reader	9	0	–	–	–	–	–	–	3	0	6 vacant posts <u>surrendered</u>
Work Khalasi & Gauge Khalasi	7	3	Malda Irrigation Division	3	3	Damodar Head Works Division	10	10	10	10	4 vacant posts <u>surrendered</u>
Sub-Total of (A)	63	21	–	23	12	–	26	21	44	29	22 posts <u>surrendered</u> 1 incumbent JE to be posted at Burdwan Irrigation Division

Designation of the Post	Sanctioned Strength	Existing Strength	Posts and incumbents proposed to be transferred to other offices			Posts and incumbents proposed to be brought from other offices			Net sanctioned strength after reorganisation (also see Remarks)	Net existing strength after reorganisation (also see Remarks)	Remarks
			Name of the office in which posts and incumbents to be transferred	No. of sanctioned posts to transferred	No of incumbents proposed to be transferred	Name of the office from which posts to be brought by transfer	No. of sanctioned posts to be brought	No. of incumbents to be brought			
1	2	3	4	5	6	7	8	9	10=[2-(5+8)]	11=[3-(6+9)]	12
B : Other Category Staff											
Contractual Data Entry Operator (DEO)	0	0	–	–	–	–	0	0	See Remarks	See Remarks	2 DEOs to be engaged, subject to approval of Finance Dept.
Sub-Total of (B)	0	0	–	0	0	–	0	0	0	0	4 posts <u>surrendered</u>
Grand Total (A+B)	63	21	–	23	12	–	26	21	44	29	22 posts <u>surrendered</u> 1 incumbent JE to be posted at Burdwan Irrigation Division

Note: 1 Office records, files, documents, registers etc. and all other movable & immovable assets of North Bengal Planning Division are to be taken over and preserved by Malda Irrigation Division, which also be responsible for works related to environmental clearance in regard to mining activities of riverbed materials in Malda District. Deposit Accounts of North Bengal Planning Division will also be transferred to the Malda Irrigation Division. Detailed procedures to be followed in this regard may be seen at Annex-14.

2. The newly created Asansol Irrigation Division with headquarters at Asansol Town will generally have jurisdiction on Damodar and its tributaries from upstream of Afflux Bundh of Durgapur Barrage upto Disergarh (border with Jharkhand) in Blocks Andal, Ranigunj, Salanpur Municipalities at Ranigunj & Kulti and Asansol Municipal Corporation all on left bank of Damodar in the district of Paschim Bardhaman. Irrigation & Flood Management Works in Gangajalghati Block in the district of Bankura on the right bank of Damodar will also be looked after by the Asansol Irrigation Division. The said Division will also have jurisdiction on right bank of river Ajay in Blocks Barabani, Jamuria and Pandabeswar in the district of Paschim Bardhaman.

Placement of regular Government Staff in the State Project Management Unit (SPMU) set up at Jalasampad Bhaban, Bidhannagar in connection and co-terminus with the implementation of “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Sl. No.	Designation & Rank	No. of posts	Mode of filling up the posts by way of				Remarks
			New creation by keeping the following feeder posts vacant	No. of feeder posts kept vacant	Transferring equivalent posts from the following offices		
1.	Project Director in the rank of CE.	1	AE, attached to Subarnarekha HQ Division	1	–	–	Manning for filling up the new posts will be decided later on.
2.	Additional Project Director (Civil) I & II in the rank of SE (Civil).	2	AE, attached to CE (South West)	2	–	–	Manning for filling up the new posts will be decided later on.
3.	Deputy Project Director (Civil) - I, II, III & IV in the rank of EE (Civil).	4	–	–	EE & Liaison Officer attached to Resources Circle EE & TA to Resources Circle EE & TA to Teesta Canal Circle EE attached to Teesta Design Circle	1 1 1 1	First 3 posts in the parent offices are filled up but manning in the newly created posts will be decided later on. Deputy Project Director (Civil) – I will function as DDO.
4.	Deputy Project Director (Mechanical & Electrical)-I in the rank of EE (Mech. & Elec.).	1	–	–	EE, Subarnarekha Mechanical & Electrical Division.	1	Post created with the concurrence of Finance Dept. and approval of the Cabinet, and notified by I&WD Notification No.119 dated 31 Aug. 2009, has not ultimately been filled up.
5.	Assistant Project Director (Civil) - I, II, III, IV, V & VI in the rank of AE.	6	–	–	AEs in Teesta Resources Sub-division-I & II and Teesta Resources Subdivision III & IV under Teesta Resources Division – II. AEs attached to Teesta Canal Investigation Division.	4 2	Posts in the parent offices are filled up at present, but manning in the newly created posts will be decided separately. Posts in the parent offices are vacant at present.

Sl. No.	Designation & Rank	No. of posts	Mode of filling up the posts by way of				Remarks
			New creation by keeping the following feeder posts vacant	No. of feeder posts kept vacant	Transferring equivalent posts from the following offices		
6.	Assistant Project Director (Mech. & Elec.) in the rank of AE (Mech. & Elec.).	2	–	–	AEs in Subarna-rekha Mechanical & Electrical Division.	2	The Division is yet to formally set up, as such the posts are vacant.
7.	Junior Project Director (Civil) – I, II, III & IV.	4	–	–	JEs in Teesta Resources Sub-division-I, under Teesta Resources Division-I.	4	Existing incumbents of the parent office may be posted in the new office, subject to submission of option.
8.	Junior Project Director (Mechanical & Electrical)	1	–	–	JE in Subarna-rekha Mechanical & Electrical Division.	1	The Division office is yet to formally set up, as such the posts are vacant.
9.	Office Manager in the rank of Administrative Officer.	1	Lower Division Assistant at the office of CE (South), CE (D&R) and DP & EoCE.	1	–	–	–
10.	Head Assistant	1	–	–	Office of CE (South), CE (D&R) and DP & EoCE.	1	As per norms detailed in <u>Annex-2</u> of this Order.
11.	Upper Division Assistant	3	–	–	– do –	3	– do –
Total		26	–	4	–	22	–

Note: Orders for contractual engagement of Consultants, Experts, Data Entry Operators / Menial Staff, retired Government Officers and retired Government Staff in the SPMU are being issued separately.

Placement of regular Government Staff in the District Project Management Unit (DPMU)-I set up at Kanainatsal, District Purba Bardhaman in connection and co-terminus with the implementation of “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Sl. No.	Designation & Rank	No. of posts	Mode of filling up the posts by way of				Remarks
			New creation by keeping the following feeder posts vacant	No. of feeder posts kept vacant	Transferring equivalent posts from the following offices		
1.	Additional Project Director (Civil)-III in the rank of SE (Civil).	1	–	–	SE, Resources Circle	1	Post in the parent office presently filled up. Manning in the new post will be decided later on.
2.	Deputy Project Director (Civil) – V in the rank of EE (Civil).	1	–	–	EE in Teesta Canal Head Quarter Division	1	Post in the parent office presently filled up. Manning in the new post will be decided later on.
3.	Assistant Project Director (Civil) - VII & VIII in the rank of AE (Civil).	2	–	–	AEs in Teesta Canal Subdivisions IX & X under Teesta Canal Division-III.	2	Post in the parent office presently filled up. Manning in the new post will be decided later on.
4.	Junior Project Director (Civil) – V, VI & VII in the rank of JE (Civil).	3	–	–	JEs in Teesta Canal Subdivision-IX under Teesta Canal Division III.	3	Existing incumbents from the parent office may be posted in the new office, subject to option to be given by them.
5.	Head Assistant	1	–	–	Office of CE (South), CE (D&R) and DP & EoCE.	1	As per norms detailed in Annex-2 of this Order.
6.	Upper Division Assistant	3	–	–	– do –	3	– do –
7.	Lower Division Assistant	3	–	–	– do –	3	– do – However, manning in the posts will be made after joining of new candidates from WBPSC, subject to availability.
8.	Peon / Office Peon or equivalent in the category of Group-D	3	–	–	Damodar Canals Division (Also see Remarks)	3	3 additional contractual Group-D persons will also be provided by the Damodar Canals Division, on deployment basis.
Total		17	–	0	–	17	–

Note: Orders for contractual engagement of Consultants, Experts, Data Entry Operators and retired Government staff in the DPMU are being issued separately.

Placement of regular Government Staff in the District Project Management Unit (DPMU)-II presently set up at Jalasampad Bhaban, Bidhannagar to be subsequently shifted at Nazirganj, District Howrah in connection and co-terminus with the implementation of “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Sl. No.	Designation & Rank	No. of posts	Mode of filling up the posts by way of				Remarks
			New creation by keeping the following feeder posts vacant	No. of feeder posts kept vacant	Transferring equivalent posts from the following offices		
1.	Additional Project Director (Civil)-IV in the rank of SE (Civil).	1	–	–	SE, Teesta Dam, Canal & Project Investigation Circle.	1	Post in the parent office is filled up. Manning in the new post will be decided later on.
2.	Deputy Project Director (Civil) – VI in the rank of EE (Civil).	1	–	–	EE in Teesta Canal Division-III.	1	Deputy Project Division (Civil)-VI will function as DDO. Post in the parent office is filled up. Manning will be decided later on.
3.	Assistant Project Director (Civil) - IX & X in the rank of AE (Civil).	2	–	–	AEs in Teesta Canal Subdivisions V & VIII under Teesta Canal HQ Division.	2	Posts in the parent office are filled up. Manning in the new posts will be decided later on.
4.	Junior Project Director (Civil) – VIII, IX & X in the rank of JE (Civil).	3	–	–	JEs in Teesta Canal Subdivision-X under Teesta Canal Division-III.	3	Posts in the parent office are filled up. Existing incumbents from the parent office may be posted in the new office, subject to option.
5.	Head Assistant	1	–	–	HA in office of CE (South), CE (D&R) and DP & EoCE.	1	As per norms detailed in Annex-2 of this Order.
6.	Upper Division Assistant	3	–	–	– do –	3	– do –
7.	Lower Division Assistant	3	–	–	– do –	3	– do – However, manning in the posts will be made after joining of new candidates from WBPSC, subject to availability.
8.	Peon/Office Peon or equivalent in the category of Group-D	6	–	–	Howrah Drainage Subdivision at Nazirganj under Howrah Irrigation Division.	6	If regular employees are not available, contractual Group-D may be provided on deployment basis.
Total		17	–	0	–	17	–

Note: Orders for contractual engagement of Consultants, Experts, Data Entry Operators and retired Government staff in the DPMU are being issued separately.

Restructuring and strengthening of Division Offices under the I&W Directorate identified and designated to function as dedicated District Project Implementation Units (DPIUs) by regular Government Staff in connection with “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Name of the Division : **Howrah Irrigation Division**

Subdivisions implementing WBMIFMP : Trans Damodar Drainage Subdivision & Lower Damodar Subdivision-I (originally under Howrah Irrigation Division) and Lower Damodar Construction Subdivision-III to be brought from Lower Damodar Construction Division

Designation of staff	Sanctioned strength	Existing strength	No. of vacant posts to be filled up	Additional strength to be provided	Additional manpower against additional strength to be provided now	Name of the office from which the pop up are to be transferred	Remarks
Assistant Engineer (Civil) for Divisional Office	0	0	0	1	1	AE attached to Subarnarekha HQ Division	Vacant post transferred
Junior Engineer (Civil) for Sub-divisional Offices							
(i) Lower Damodar Subdivision-I	3	3	0	1	1	JE attached to Subarnarekha Barrage Division	Vacant post transferred
(ii) Lower Damodar Construction Subdivision No.III, originally under LDC Division, being brought under Howrah Irrigation Division for implementation of WBMIFMP	3	3	0	1	1	JE attached to Subarnarekha Barrage Division	Vacant post transferred
Upper Division Clerk for Sub-divisional Offices							
(i) Trans Damodar Drainage (TDD) Subdivision	0	0	0	1	1	Teesta Resources Division-I	Vacant post transferred
(ii) Lower Damodar Subdivision-I	0	0	0	1	1	Teesta Resources Division-II	Vacant post transferred
(iii) Lower Damodar Construction Subdivision-III	1	0	1	0	0		Vacant post to be filled up
Head Surveyor / Surveyor for Sub-divisional Offices							
Lower Damodar Subdivision-I	0	0	0	1	1	Subarnarekha Barrage Division	Vacant post transferred
Total (of the above stated categories)	7	6	1	6	6	–	–

Restructuring and strengthening of Division Offices under the I&W Directorate identified and designated to function as dedicated District Project Implementation Units (DPIUs) by regular Government Staff in connection with “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Name of the Division : **Howrah Irrigation Division**

Subdivisions implementing WBMIFMP : Trans Damodar Drainage Subdivision & Lower Damodar Subdivision-I (originally under Howrah Irrigation Division) and Lower Damodar Construction Subdivision-III to be brought from Lower Damodar Construction Division

- Note:
- 1 Sanctioned strength of other categories of staff, in respect of Howrah Irrigation Division, Trans Damodar Drainage Subdivision, Lower Damodar Subdivision-I and Lower Damodar Construction Subdivision-III above will remain unchanged.
 - 2 Orders for engagement of Consultants / Experts and retired personnel in the above said offices, on contractual basis, are being issued separately.
 - 3 Lower Damodar Construction Subdivision-III of Lower Damodar Construction Division will be under the control of Howrah Irrigation Division for implementation of WBMIFMP.
 - 4 Routine works of Howrah Irrigation Division, during the period of preparation and implementation of WBMIFMP, will be executed by Lower Damodar Construction Division. While doing so, Seijberia Irrigation Subdivision and Howrah Drainage Subdivision, both originally under Howrah Irrigation Division will be placed under the control of Lower Damodar Construction Division. This inter-Division transfer of Subdivisions will take place in November 2017.

Restructuring and strengthening of Division Offices under the I&W Directorate identified and designated to function as dedicated District Project Implementation Units (DPIUs) by regular Government Staff in connection with “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Name of the Division : **Hooghly Irrigation Division**

Subdivisions implementing WBMIFMP : Mundeswari Irrigation Subdivision and Arambagh Irrigation Subdivision.

Designation of staff	Sanctioned strength	Existing strength	No. of vacant posts to be filled up	Additional strength to be provided	Additional manpower against additional strength to be provided now	Name of the office from which the popup are to be transferred	Remarks
Assistant Engineer (Civil)							
(a) For Divisional Office	0	0	0	1	1	AE attached to Subarnarekha Barrage (SB) Circle	Vacant post transferred
(b) For Sub-divisional Offices							
(i) Mundeswari Irrigation Subdivision	1	1	0	1	1	AE attached to SB Circle	Vacant post transferred
(ii) Arambagh Irrigation Subdivision	1	1	0	1	1	JE attached to SB Division	Vacant post transferred
Junior Engineer (Civil)							
(i) Mundeswari Irrigation Subdivision	4	4	0	1	1	JE attached to SB Division	Vacant post transferred
(ii) Arambagh Irrigation Subdivision	3	3	0	2	2	2 JEs attached to SB Division	2 vacant posts transferred
Upper Division Clerk for Sub-divisional Offices							
(i) Mundeswari Irrigation Subdivision	0	0	0	1	1	Subarnarekha HQ Division	Vacant post transferred
(ii) Arambagh Irrigation Subdivision	0	0	0	1	1	2 JEs attached to SB Division	2 vacant posts transferred
Head Surveyor / Surveyor for Sub-divisional Offices							
(i) Mundeswari Irrigation Subdivision	1	0	1	0	0	—	2 incumbents may be available from SB Division for filling up vacant posts.
(ii) Arambagh Irrigation Subdivision	1	0	1	0	0	—	
Total (of the above stated categories)	11	9	2	8	8	—	—

Restructuring and strengthening of Division Offices under the I&W Directorate identified and designated to function as dedicated District Project Implementation Units (DPIUs) by regular Government Staff in connection with “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Name of the Division : **Hooghly Irrigation Division**
Subdivisions implementing WBMIFMP : Mundeswari Irrigation Subdivision and Arambagh Irrigation Subdivision.

- Note: 1 Sanctioned strength of other categories of staff, in respect of Hooghly Irrigation Division, Mundeswari Irrigation Subdivision, not mentioned above, will remain unchanged.
- 2 Orders for engagement of Consultants / Experts and retired personnel in the above said offices, on contractual basis, are being issued separately.
- 3 Routine works of Hooghly Irrigation Division, during the period of preparation and implementation of WBMIFMP, will be executed by Lower Damodar Irrigation Division. While doing so, Chandannagar Irrigation Subdivision and Chinsurah Irrigation Subdivision of Hooghly Irrigation Division will be placed under the control of Lower Damodar Irrigation Division. This inter-Division transfer of Subdivisions will take place in November 2017.

Restructuring and strengthening of Division Offices under the I&W Directorate identified and designated to function as dedicated District Project Implementation Units (DPIUs) by regular Government Staff in connection with “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Name of the Division : **Burdwan Irrigation Division**

Subdivisions implementing WBMIFMP : **Burdwan Irrigation Subdivision Nos. I, II & III**

Designation of staff	Sanctioned strength	Existing strength	No. of vacant posts to be filled up	Additional strength to be provided	Additional manpower against additional strength to be provided now	Name of the office from which the popup are to be transferred	Remarks
Assistant Engineer (Civil)							
(a) For Divisional Office	0	0	0	1	1	AE attached to Subarnarekha HQ Division	Vacant post transferred
(b) For Sub-divisional Offices							
(i) Burdwan Irrigation Subdivision No.I	1	1	0	1	1	AE attached to Subarnarekha Barrage Divn.	Vacant post transferred
(ii) Burdwan Irrigation Subdivision No.II	1	1	0	1	1	– do –	– do –
(iii) Burdwan Irrigation Subdivision No.III	1	1	0	1	1	– do –	– do –
Junior Engineer (Civil)							
(a) For Divisional Office	3	1	2	0	0	–	Vacant posts to be filled up. 1 incumbent from North Bengal Planning Division may be transferred.
(b) For Sub-divisional Office							
Burdwan Irrigation Subdivision No.II	4	3	1	0	0	–	Vacant post may be filled up
Upper Division Clerk							
(a) For Divisional Office	4	3	1	0	0	–	– do –
(b) For Sub-divisional Office							
Burdwan Irrigation Subdivision No.II	1	0	1	0	0	–	– do –

Restructuring and strengthening of Division Offices under the I&W Directorate identified and designated to function as dedicated District Project Implementation Units (DPIUs) by regular Government Staff in connection with “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Name of the Division : **Burdwan Irrigation Division**

Subdivisions implementing WBMIFMP : **Burdwan Irrigation Subdivision Nos. I, II & III**

Designation of staff	Sanctioned strength	Existing strength	No. of vacant posts to be filled up	Additional strength to be provided	Additional manpower against additional strength to be provided now	Name of the office from which the pop up are to be transferred	Remarks
Head Surveyor / Surveyor for Sub-divisional Office							
Burdwan Irrigation Subdivision No.II	1	0	1	0	0	–	– do –
Draftsman (preferably with AutoCAD familiarity)							
For Divisional Office	1	0	1	0	0	–	– do –
Total (of the above stated categories)	17	10	7	4	4	–	–

Note: 1 Sanctioned strength of other categories of staff, in respect of Burdwan Irrigation Division and Burdwan Irrigation Subdivision-II, not mentioned above, will remain unchanged.

- 2 Orders for engagement of Consultants / Experts and retired personnel in the above said offices, on contractual basis, are being issued separately.
- 3 Routine works of Burdwan Irrigation Division, during the period of preparation and implementation of WBMIFMP, will be executed by Damodar Canals Division. While doing so, Burdwan Irrigation Subdivision-IV of Burdwan Irrigation Division will be placed under the control of Damodar Canals Division. This inter-Division transfer of Subdivisions will take effect after completion of Kharif irrigation in 2017.

Restructuring and strengthening of Division Offices under the I&W Directorate identified and designated to function as dedicated District Project Implementation Units (DPIUs) by regular Government Staff in connection with “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Name of the Division : **Right Bank Irrigation Division**

Subdivisions implementing WBMIFMP : Sonamukhi Irrigation Subdivision, Indus Irrigation Subdivision and Right Bank Irrigation Subdivision

Designation of staff	Sanctioned strength	Existing strength	No. of vacant posts to be filled up	Additional strength to be provided	Additional manpower against additional strength to be provided now	Name of the office from which the pop up are to be transferred	Remarks
Assistant Engineer (Civil)							
(a) For Divisional Office	0	0	0	1	1	AE attached to Subarnarekha HQ Division	Vacant post transferred
(b) For Sub-divisional Offices							
(i) Sonamukhi Irrigation Subdivision	1	1	0	1	1	3 attached AEs from Subarnarekha Canal Circle	Vacant post transferred
(ii) Indus Irrigation Subdivision	1	1	0	1	1	– do –	– do –
(iii) Right Bank Irrigation Subdivision	1	1	0	1	1	– do –	– do –
Junior Engineer (Civil)							
(a) For Divisional Office	3	0	3	0	0	–	Vacant posts to be filled up
(b) For Sub-divisional Offices							
(i) Sonamukhi Irrigation Subdivision	4	3	1	0	0	–	All 3 vacant posts to be filled up
(ii) Indus Irrigation Subdivision	4	3	1	0	0	–	– do –
(iii) Right Bank Irrigation Subdivision	4	3	1	0	0	–	– do –
Upper Division Clerk							
(a) For Divisional Office	7	2	1	0	0	–	1 vacant post to be filled up
(b) For Sub-divisional Offices							
(i) Sonamukhi Irrigation Subdivision	1	0	1	0	0	–	3 vacant posts to be filled up
(ii) Indus Irrigation Subdivision	1	0	1	0	0	–	– do –
(iii) Right Bank Irrigation Subdivision	1	0	1	0	0	–	– do –

Restructuring and strengthening of Division Offices under the I&W Directorate identified and designated to function as dedicated District Project Implementation Units (DPIUs) by regular Government Staff in connection with “West Bengal Major Irrigation and Flood Management Project” (WBMIFMP)

Name of the Division : **Right Bank Irrigation Division**

Subdivisions implementing WBMIFMP : Sonamukhi Irrigation Subdivision, Indus Irrigation Subdivision and Right Bank Irrigation Subdivision

Designation of staff	Sanctioned strength	Existing strength	No. of vacant posts to be filled up	Additional strength to be provided	Additional manpower against additional strength to be provided now	Name of the office from which the pop up are to be transferred	Remarks
Head Surveyor / Surveyor for Sub-divisional Office							
Right Bank Irrigation Subdivision	0	0	0	1	1	Subarnarekha Barrage Divn.	Head Surveyor
Draftsman (preferably with AutoCAD familiarity)							
For Divisional Office	2	0	1	0	0	–	Vacant post to be filled up
Total (of the above stated categories)	30	14	11	5	5	–	–

Note: 1 Sanctioned strength of other categories of staff, in respect of Right Bank Irrigation Division, Sonamukhi Irrigation Subdivision and Right Bank Irrigation Subdivision, not mentioned above, will remain unchanged.

- Orders for engagement of Consultants / Experts and retired personnel in the above said offices, on contractual basis, are being issued separately.
- Routine works of Right Bank Irrigation Division, during the period of preparation and implementation of WBMIFMP, will be executed by Damodar Canals Division and Kangsabati Canals Division No.III. For this purpose, Seharabazar Irrigation Subdivision with its own jurisdiction and additional jurisdiction of the 3 Subdivisions implementing WBMIFMP (i.e. Sonamukhi Irrigation Subdivision, Indus Irrigation Subdivision and Right Bank Irrigation Subdivision) will be placed under the control of Damodar Canals Division.
- Amarkan Irrigation Subdivision under Right Bank Irrigation Division is not associated with DVC Canal System and it maintains a few medium and minor irrigation schemes only. As such, this Subdivision will be placed under the control of Kangsabati Canal Division No.III during implementation of WBMIFMP.
- This inter-Division transfer of Subdivisions will take effect after completion of Kharif irrigation in 2017.

Modalities of posting, functioning and exercising powers of Executive Engineer-I, vis-à-vis Executive Engineer-II placed under any Division

- (a) Seniority will not be a criteria under consideration of the Department in designating an Executive Engineer as Executive Engineer-I or Executive Engineer-II. An Executive Engineer may be designated Executive Engineer-I, while an officer senior to him/her may function as Executive Engineer-II. Designation of Executive Engineer – I or II will be assigned by the Department during posting of such officers in the Divisions having two posts of Executive Engineer.
- (b) Executive Engineer – I & II will have separate working jurisdictions as stated below and each of the Executive Engineers will exercise independent control in regard to the irrigation / drainage Subdivisions under the said Divisions, in respect of preparation of schemes, execution of works including budgeting, submission of reports, monitoring of physical and financial performances, according permissions, transfer of lands and such other outdoor activities. However, it is clarified that both the Executive Engineers will use the same office establishment of the Division for their functioning.

Sl. No.	Name of the Divisions having two posts of Executive Engineers	Irrigation Subdivisions under Executive Engineer-I	Irrigation Subdivisions under Executive Engineer-II	Remarks
1.	Lower Damodar Construction Division	1. Lower Damodar Construction Subdivision-IV, which will take over the jurisdiction of Trans Damodar Drainage Subdivision (originally under Howrah Irrigation Division) during preparation and implementation of WBMIFMP. 2. Howrah Drainage Subdivision (originally under Howrah Irrigation Division), during preparation and implementation of WBMIFMP.	1. Lower Damodar Construction Subdivision-I, which will take over the jurisdiction of Lower Damodar Subdivision-I (originally under Howrah Irrigation Division) during preparation and implementation of WBMIFMP. 2. Lower Damodar Construction Subdivision-II. 3. Seijberia Irrigation Subdivision (originally under Howrah Irrigation Division), during preparation and implementation of WBMIFMP.	Inter Division transfer of Subdivisions will take place after withdrawal of monsoon of 2017, sometimes in the middle of November, 2017.
2.	Damodar Canals Division	1. Damodar Canals HQ Subdivision. 2. Idilpur Irrigation Subdivision. 3. Damodar Canals Subdivision-I. 4. Seharabazar Irrigation Subdivision (originally under Right Bank Irrigation Division), during preparation and implementation of WBMIFMP.	1. Katwa Irrigation Subdivision. 2. Damodar Canals Subdivision-III, which will further take over the jurisdiction of Burdwan Irrigation Subdivisions I, II & III (originally under Burdwan Irrigation Division) during preparation and implementation of WBMIFMP.	Inter Division transfer of Subdivisions will take place after completion of Kharif irrigation of 2017 and before commencement of Rabi / Boro irrigation season of 2017-18 as may be applicable.

Sl. No.	Name of the Divisions having two posts of Executive Engineers	Irrigation Subdivisions under Executive Engineer-I	Irrigation Subdivisions under Executive Engineer-II	Remarks
2.	Damodar Canals Division	The Seharabazar Irrigation Subdivision will further take over jurisdiction of Sonamukhi, Indus and Right Bank Irrigation Subdivisions (originally under Right Bank Irrigation Division) and also 1227 canal offtaking from Right Bank Main Canal (originally under Burdwan Irrigation Subdivision-III) during the above period.	3. Burdwan Irrigation Subdivision-IV (originally under Burdwan Irrigation Division) during preparation and implementation of WBMIFMP.	
3.	Lower Damodar Irrigation Division	1. Champadanga Irrigation Subdivision, which will further take over the jurisdiction of Mundeswari Irrigation Subdivision and Arambagh Irrigation Subdivision (both originally under Hooghly Irrigation Division) during preparation and implementation of WBMIFMP. 2. Jamalpur Irrigation Subdivision. 3. Memari Irrigation Subdivision.	1. Singur Irrigation Subdivision. 2. Chinsurah Irrigation Subdivision (originally under Hooghly Irrigation Division) during preparation and implementation of WBMIFMP. 3. Chandannagore Irrigation Subdivision (originally under Hooghly Irrigation Division) during preparation and implementation of WBMIFMP.	Inter Division transfer of Subdivisions will take place after withdrawal of monsoon of 2017, and in the month of November, 2017.
4.	Joynagar Irrigation Division	1. Gosaba Irrigation Subdivision. 2. Basanti Irrigation Subdivision. 3. Canning Irrigation Subdivision.	1. Kultala Irrigation Subdivision. 2. Kuemari Irrigation Subdivision. 3. Raidighi Irrigation Subdivision.	Inter adjustment of jurisdiction may take place immediately after joining of EE-II.
5.	Canals Division	1. Calcutta Canals Subdivision. 2. Dabu Irrigation Subdivision.	1. Diamond Harbour Irrigation Subdivision. 2. Tolly's Nullah Irrigation Subdivision.	Inter adjustment of jurisdiction may take place immediately after joining of EE-II.

- (c) (i) Both the Executive Engineers I & II will have power of Drawing and Disbursing Officer (DDO) for various types of bill, but such power in regard to any particular nature(s) of bill, will remain specifically vested on any of the two Executive Engineers. Executive Engineer-II will function as DDO only for the bills shown below, while Executive Engineer-I will exercise DDO power for remaining bills of the Division.

Sl. No.	Nature of Bill	Form No.
1.	Bill for hire charges and fuel of vehicles	TR – 26
2.	Rents / Rates / Taxes Bill	
3.	Telephone / Electricity / Office Expense Bill of the Division	
4.	Recoupment Bill for the purpose of petty cash purchases	
5.	Mobile / Telephone Bill charges (including reimbursement) of entitled Govt. officials	

- (ii) Executive Engineer-II will check and certify bills of works prepared by the Subdivisions under his / her control and forward those to the Executive Engineer-I, after passing for payment. Executive Engineer-I, being the DDO for such bills, will submit these bills to the Treasuries in appropriate bill form (70/70R/others). Submission of Work Accounts to the AGWB with supporting vouchers will also be made by the Executive Engineer-I. However, both the Executive Engineers – I & II will maintain separate Bill Register, Bill Transit Register and Cash Book in respect of bills to be drawn by them from the concerned Treasuries.
- (iii) Executive Engineer-I will use the DDO Code originally assigned to the Executive Engineer of that Division unless otherwise mentioned. DDO Code for Executive Engineer-II is being obtained from the Director of Treasuries & Accounts, through Finance (Audit) Department, Group-T.
- (d) Allotment orders / allocation of funds are to be made by the controlling / higher officials separately for the Executive Engineer – I & II, relevant to the nature of expenditure / bill, pertaining to the Executive Engineer-I or Executive Engineer-II to avoid confusion of Treasuries.

List of offices being disbanded / transferred as new offices at places beyond the jurisdiction of linked Treasuries, after restructuring for which DDO Codes are being surrendered

Sl. No.	Name of the Office	Location / District of the existing office	Linked Treasury	Designation of the DDO	DDO Code to be surrendered	Remarks
1.	Teesta Canal Investigation Division	Assam More, Jalpaiguri	Jalpaiguri – II	Executive Engineer, Teesta Canal Investigation Division	JAB-IWA-009	Office disbanded
2.	Teesta Dam Investigation & Design Division	Assam More, Jalpaiguri	Jalpaiguri – II	Executive Engineer, Teesta Dam Investigation & Design Division	JAB-IWA-003	– do –
3.	Teesta Design Circle	Siliguri, Darjeeling	Siliguri – II	Executive Engineer attached to Teesta Design Circle	DAE-IWA-010	– do –
4.	Resources Circle	Siliguri, Darjeeling	Siliguri – II	Executive Engineer & TA to Superintending Engineer, Resources Circle	DAE-IWA-022	– do –
5.	Teesta Resources Division – I	Siliguri, Darjeeling	Siliguri – II	Executive Engineer, Teesta Resources Division – I	DAE-IWA-007	– do –
6.	Teesta Resources Division – II	Siliguri, Darjeeling	Siliguri – II	Executive Engineer, Teesta Resources Division – II	DAE-IWA-021	– do –
7.	Teesta Canal Circle	Raiganj, Uttar Dinajpur	Raiganj – II	Executive Engineer & TA to Superintending Engineer, Teesta Canal Circle	UDC-IWA-003	– do –
8.	Teesta Canal Head Quarter Division	Raiganj, Uttar Dinajpur	Raiganj – II	Executive Engineer, Teesta Canal Head Quarter Division	UDC-IWA-004	– do –
9.	Teesta Canal Division – III	Raiganj, Uttar Dinajpur	Raiganj – II	Executive Engineer, Teesta Canal Division – III	UDC-IWA-005	– do –
10.	North Bengal Planning Division	Malda Town, Malda	Malda – I	Executive Engineer, North Bengal Planning Division	MDA-PWI-001	Office transferred and redesignated as Asansol Irrigation Division

Sl. No.	Name of the Office	Location / District of the existing office	Linked Treasury	Designation of the DDO	DDO Code to be surrendered	Remarks
11.	Subarnarekha Barrage Circle	Midnapore Town, Paschim Medinipur	Midnapore	Executive Engineer & TA to Superintending Engineer, Subarnarekha Barrage Circle	MIA-IWA-008	Office transferred and redesignated as Western Circle-III
12.	Subarnarekha Barrage Division	Midnapore Town, Paschim Medinipur	Midnapore	Executive Engineer, Subarnarekha Barrage Division	MIA-IWA-014	Office disbanded
13.	Subarnarekha Head Quarter Division	Midnapore Town, Paschim Medinipur	Midnapore	Executive Engineer, Subarnarekha Head Quarter Division	MIA-IWA-003	Office transferred and redesignated as Jhargram Flood Management & Planning Division
14.	Lower Damodar Irrigation Division	Jalasampad Bhaban Bidhannagar	PAO – III	Executive Engineer, Lower Damodar Irrigation Division	CAF-IWA-022	Office transferred at Singur, Hooghly

List of offices under Irrigation & Waterways Department being created anew or by transferring offices from jurisdiction of one Treasury to another or strengthened by additional personnel, after restructuring for which new DDO Codes are surrendered

Sl. No.	Name of the Office	Location / District	Suggested Linked Treasury	Designation of the DDO	New DDO Code	Remarks
1.	Office of the Chief Engineer (North)	Malda Town, Malda	Malda – I	Executive Engineer & TA to Chief Engineer (North)		DDO functioning of this office was being done by the EE & TA to Director of Personnel & Ex-officio Chief Engineer at Jalasampad Bhaban. New DDO Code required to be provided to the newly placed Executive Engineer, after strengthening of the office of Chief Engineer (North).
2.	Office of the Chief Engineer (West)	Kanainatsal, Burdwan Town, Purba Bardhaman	Burdwan – II	Executive Engineer & TA to Chief Engineer (West)		DDO functioning of this office was being done by the EE & TA to Director of Personnel & Ex-officio Chief Engineer at Jalasampad Bhaban. New DDO Code required to be provided to the newly placed Executive Engineer, after strengthening of the office of Chief Engineer (West).
3.	Asansol Irrigation Division	Asansol Town, Paschim Bardhaman	Asansol I / II	Executive Engineer, Asansol Irrigation Division		By transferring and re-designating North Bengal Planning Division at Malda.
4.	Jhargram Flood Management & Planning Division	Jhargram Town, Jhargram	Jhargram	Executive Engineer, Jhargram Flood Management & Planning Division		By transferring and redesignating Subarnarekha Headquarters Division at Midnapore Town, Paschim Medinipur.
5.	Western Circle-III	Tamluk, Purba Medinipur	Tamluk	Executive Engineer & TA to Superintending Engineer, Western Circle-III		By transferring and redesignating Subarnarekha Barrage Circle at Midnapore Town, Paschim Medinipur.

Sl. No.	Name of the Office	Location / District	Suggested Linked Treasury	Designation of the DDO	New DDO Code	Remarks
6.	District Project Management Unit (DPMU) – I of WB Major Irrigation & Flood Management Project (WBMIFMP)	Kanainatsal, Burdwan Town, Purba Bardhaman	Burdwan – II	Deputy Project Director (Civil) – V (in the rank of Executive Engineer), DPMU of WBMIFMP		New Office
7.	District Project Management Unit (DPMU) – II of WB Major Irrigation & Flood Management Project (WBMIFMP)	Presently at Jala-sampad Bhaban, Bidhannagar	Howrah I / II	Deputy Project Director (Civil) – VI (in the rank of Executive Engineer), DPMU of WBMIFMP		New Office
8.	State Project Management Unit (SPMU) of WB Major Irrigation & Flood Management Project (WBMIFMP)	Jalasampad Bhaban, Bidhannagar	PAO – III	Deputy Project Director (Civil) – I (in the rank of Executive Engineer), SPMU of WBMIFMP		New Office
9.	Lower Damodar Construction Division	Uluberia, Howrah	Uluberia	Executive Engineer-I, Lower Damodar Construction Division	HWC-FRD-001	Existing post of Executive Engineer is redesignated as Executive Engineer-I. Hence, the existing DDO Code may be assigned to the Executive Engineer-I.
				Executive Engineer-II, Lower Damodar Construction Division		New DDO Code required for Executive Engineer – II.
10.	Damodar Canals Division	Burdwan Town, Purba Bardhaman	Burdwan – II	Executive Engineer-I, Damodar Canals Division	BUB-IWA-011	Existing post of Executive Engineer is redesignated as Executive Engineer-I. Hence, the existing DDO Code may be assigned to the Executive Engineer-I.
				Executive Engineer-II, Damodar Canals Division		New DDO Code required for Executive Engineer – II.

Sl. No.	Name of the Office	Location / District	Suggested Linked Treasury	Designation of the DDO	New DDO Code	Remarks
11.	Lower Damodar Irrigation Division	Singur, Hooghly	Chandannagore	Executive Engineer-I, Lower Damodar Irrigation Division Executive Engineer-II, Lower Damodar Irrigation Division		The Division office is shifted from Jalasampad Bhaban, Bidhanagar (Linked Treasury PAO-III) to Singur, Hooghly. As such, new DDO Codes are required for both the offices.
12.	Joynagar Irrigation Division	Baruipur, South 24-Parganas	Baruipur	Executive Engineer-I, Joynagar Irrigation Division Executive Engineer-II, Joynagar Irrigation Division	SPD-IWA-001	Existing post of Executive Engineer is redesignated as Executive Engineer-I. Hence, the existing DDO Code may be assigned to the Executive Engineer-I. New DDO Code required for Executive Engineer – II.
13.	Canals Division	Bagbazar, Kolkata	PAO – I	Executive Engineer-I, Canals Division Executive Engineer-II, Canals Division	CAB-IWA-002	Existing post of Executive Engineer is redesignated as Executive Engineer-I. Hence, the existing DDO Code may be assigned to the Executive Engineer-I. New DDO Code required for Executive Engineer – II.

**Procedures to be adopted to implement the process of restructuring and
for completing formalities with the Treasuries, consequent upon
restructuring of the offices under I & W Department**

1. Various offices under the Irrigation & Waterways Department are included in any one of the following five categories.

A. Offices which are totally disbanded and sanctioned / existing strengths of these offices are transferred to various offices

- A.1 List of these offices with reference to relevant Annexes of this Order relating to transfer of posts / incumbents as well as existing offices taking over papers, documents, registers, assets and liabilities of the offices thus disbanded, is shown below in Table 1.0.

Table 1.0

Sl. No.	Name of the office being disbanded	References to Relevant Annexes of this Order		
		Annex	Sheet No.	Sl. No.
1.	Subarnarekha Barrage Division at Midnapore, Paschim Medinipur.	6	1/1	8
		7	7/14	–
		7	8/14	–
		7	9/14	–
		13	2/5	12
2.	Teesta Canal Circle at Raiganj, Uttar Dinajpur.	5	1/1	3
		6	1/2	3
		8	1/23	–
		13	1/5	7
3.	Teesta Canal Headquarters Division at Raiganj, Uttar Dinajpur with Teesta Canal Subdivision-V (at Dalkhola) and Teesta Canal Subdivision-VIII (at Raiganj). (Note: Teesta Canal Subdivision No.XI (at Raiganj) is to be transferred under the control of Teesta Canal Division-II).	6	1/2	5
		8	2/23	–
		8	3/23	–
		8	4/23	–
		8	5/23	–
		13	1/5	8
4.	Teesta Canal Division-III at Raiganj, Uttar Dinajpur with Teesta Canal Subdivision-IX (at Kaliganj) and Teesta Canal Subdivision-XII (at Raiganj). (Note: Teesta Canal Subdivision No.XII (at Raiganj) is to be transferred under the control of Teesta Canal Division-II).	6	1/2	6
		8	6/23	–
		8	7/23	–
		8	8/23	–
		8	9/23	–
		13	1/5	9
5.	Teesta Design Circle at Siliguri, District Darjeeling.	5	1/1	4
		6	1/2	4
		8	10/23	–
		8	11/23	–
		13	1/5	3

Sl. No.	Name of the office being disbanded	References to Relevant Annexes of this Order		
		Annex	Sheet No.	Sl. No.
6.	Teesta Canal Investigation Division at Assam More, Jalpaiguri.	5	1/1	1
		6	1/2	14
		8	12/23	–
		8	13/23	–
		13	1/5	1
7.	Teesta Dam Investigation & Design Division at Assam More, Jalpaiguri.	6	1/2	13
		8	14/23	–
		8	15/23	–
		13	1/5	2
8.	Resources Circle at Siliguri, District Darjeeling.	5	1/1	2
		6	1/2	1
		6	1/2	2
		8	16/23	–
		13	1/5	4
9.	Teesta Resources Division No.I at Siliguri, District Darjeeling.	6	1/2	7
		8	17/23	–
		8	18/23	–
		8	19/23	–
		8	20/23	–
		8	21/23	–
		13	1/5	5
10.	Teesta Resources Division No.II at Siliguri, District Darjeeling.	6	2/2	12
		8	22/23	–
		8	23/23	–
		13	1/5	6

B. Offices which do not require change of Treasury but are to be renamed and sanctioned strengths are modified

B.1 These offices involving change of name and sanctioned strengths are listed below in Table 2.0.

Table 2.0

Sl. No.	Original name of the office		Modified name of the office		Remarks and reference to relevant Annexes of this Order
1.	a)	Office of the Chief Engineers (at Jalasampad Bhaban, also commonly known as office of Director of Personnel & Ex-officio Chief Engineer).	a)	Office of the Chief Engineer (South), Chief Engineer (D&R) and Director of Personnel & Ex-officio Chief Engineer.	1. Office stated at Sl.1(b) in Col.3 will be a sub-unit of the newly designated office of Chief Engineer (South), Chief Engineer (D&R) and Director of Personnel & Ex-officio Chief Engineer (DP&EoCE), Executive Engineer & TA to

Sl. No.	Original name of the office	Modified name of the office	Remarks and reference to relevant Annexes of this Order
1.	b) Chief Engineers' Drawing Branch	b) Chief Engineers' Estimating Branch at Head-quarter [as sub-unit under Sl. (a)].	1. DP&EoCE will continue to function as DDO for the entire unit. 2. DDO functioning for the establishment of Chief Engineer (North) at Malda and Chief Engineer (West) at Burdwan, will be done by the respective Executive Engineer & TAs attached to the said Chief Engineers, after completion of the process of restructuring of offices of the Chief Engineers as detailed in Annex-1 (Sheet 1 to 6), Annex-4 and Annex-6 (Sheet 2/2, Sl.16 & 17) of this Order.
2.	Subarnarekha Canal Circle at Khasjungle, Midnapore, District Paschim Medinipur.	Superintending Engineer, Kangsabati Circle-II at Khasjungle, Midnapore, District Paschim Medinipur	Refer to Annex-5 (Sheet-1/1, Sl.7), Annex-6 (Sheet-1/2, Sl.11 & Sheet-2/2, Sl.21) and Annex-7 (Sheet-1/14 to 3/14) of this Order, for details of restructuring. Executive Engineer & TA to Subarnarekha Canal Circle, renamed as Executive Engineer & TA to Superintending Engineer, Kangsabati Circle-II, will function as DDO for the new office.
3.	Kangsabati Circle at Bankura	Kangsabati Circle-I at Bankura	Refer to Annex-5 (Sheet-1/1, Sl.11), Annex-6 (Sheet-2/2, Sl.15 & Sl.23) for details of restructuring.

C. Offices transferred, involving change of Treasuries and redesignated with addition/alteration of sanctioned strength

- C.1 List of these above mentioned category of offices, with reference to relevant Annexes, relating to transfer of posts as well as existing offices taking over papers, documents, registers, assets and liabilities of these offices, in cases where such papers, documents, registers, assets and liabilities are not required to carry in new offices, is shown below in Table 3.0.

Table 3.0

Sl. No.	Name of the office and headquarters	Linked Treasury at present	Modified name of the office, after restructuring	New Treasury to be linked with	Remarks and reference to relevant Annexes of this Order
1.	Subarnarekha Barrage Circle at Khasjungle, Midnapore, District Paschim Medinipur	Midnapore	Western Circle-III at Tamluk, District Purba Medinipur	Tamluk	Executive Engineer & TA to Superintending Engineer, Western Circle-III is to function as the DDO. Refer to Annex-5 (Sheet 1/1 Sl.6), Annex-6 (Sheet

Sl. No.	Name of the office and headquarters	Linked Treasury at present	Modified name of the office, after restructuring	New Treasury to be linked with	Remarks and reference to relevant Annexes of this Order
1.					1/2 Sl.10 & Sheet-2/2 Sl.20), Annex-7 (Sheet 4/14 to Sheet 7/14), Annex-13 (Sheet 1/5, Sl.11 & Sheet-2/5, Sl.5) for details of restructuring.
2.	Subarnarekha Head Quarter Division at Khusjungle, Midnapore, District Paschim Medinipur	Midnapore	Jhargram Flood Management & Planning Division at Jhargram, District Jhargram	Jhargram	Refer to Annex-6 (Sheet-2/2, Sl.9), Annex-7 (Sheet-9/14 to Sheet 12/14), Annex-13 (Sheet-1/5, Sl.13 & Sheet-2/5, Sl.4) for details of restructuring.
3.	North Bengal Planning Division at Malda, District Malda	Malda-I	Asansol Irrigation Division at Asansol, District Paschim Bardhaman	Asansol I / II	Refer to Annex-6 (Sheet-2/2), Annex-9 (Sheet-1/4 to Sheet 3/4), Annex-13 (Sheet-1/5, Sl.10 & Sheet-2/5, Sl.3) for details of restructuring.
4.	Lower Damodar Irrigation Division at Jalsampad Bhaban, Bidhannagar	PAO – III	Lower Damodar Irrigation Division at Singur, District Hooghly	Chandannagore	Refer to Annex-12 (Sheet 2/3), Annex-13 (Sheet 1/5, Sl.14 & Sheet 3/5, Sl.11) for details of restructuring. Addition to the sanctioned strength due to transfer of Chinsurah Irrigation Subdivision and Chandannagore Irrigation Subdivision, from Hooghly Irrigation Division, to be considered, when the physical transfer of jurisdiction will take place.

D. Offices getting additional posts, resulting in increase of sanction strength

- D.1 List of the above mentioned category of offices, with reference to relevant Annexes relating to transfer of posts from other offices is shown below in Table 4.0, for ready reckoning.

Table 4.0

Sl. No.	Name of the office and headquarters in which posts are transferred	Remarks and references to relevant Annexes of this Order, regarding transfer of posts			
		Annex	Sheet No.	No. of Posts added	No. of Posts withdrawn
1.	Office of Chief Engineer (TBP) at Siliguri, District Darjeeling.	1	1/6 to 6/6	28	19
2.	Office of Chief Engineer (North East) at Jalpaiguri, District Jalpaiguri	1	1/6 to 6/6	8	0

Sl. No.	Name of the office and headquarters in which posts are transferred	Remarks and references to relevant Annexes of this Order, regarding transfer of posts			
		Annex	Sheet No.	No. of Posts added	No. of Posts withdrawn
3.	Office of Chief Engineer (North) at Malda, District Malda.	1	1/6 to 6/6	30	17
4.	Office of Chief Engineer (West) at Burdwan, District Purba Bardhaman.	1	1/6 to 6/6	22	0
5.	Office of Chief Engineer (South West) at Midnapore, District Paschim Medinipur.	1	1/6 to 6/6	25	4
6.	Teesta Barrage Circle at Siliguri, District Darjeeling.	8	1/23, 2/23, 10/23	6	0
7.	Mahananda Barrage Circle at Tinbatti, District Jalpaiguri.	8	1/23, 10/23, 16/23	6	0
8.	North Bengal Mechanical & Electrical Circle, at Tinbatti, District Jalpaiguri.	8	10/23 & 22/23	3	0
9.	North East Irrigation Circle – II at Jalpaiguri, District Jalpaiguri.	8	15/23	1	0
10.	North Irrigation Circle – I at Malda, District Malda.	9	2/4	1	0
11.	Damodar Irrigation Circle at Burdwan, District Purba Bardhaman.	8 9	18/23 1/4	5	0
12.	Alipurduar Irrigation Division at Alipurduar, District Alipurduar.	8	13/23	2	0
13.	Coochbehar Irrigation Division at Cooch-behar, District Coochbehar.	8	13/23	2	0
14.	Jalpaiguri Irrigation Division at Jalpaiguri, District Jalpaiguri.	8	13/23	2	0
15.	North Bengal Design Division at Jalpaiguri, District Jalpaiguri.	8	14/23 & 15/23	10	0
16.	Teesta Irrigation Division at Assam More, District Jalpaiguri.	8	12/23, 13/23, 15/23	15	0
17.	Teesta Left Bank Division at Oodlabari, District Jalpaiguri	8	12/23	2	0
18.	Teesta Barrage Division at Oodlabari, District Jalpaiguri.	8	12/23, 16/23, 22/23	4	0
19.	Mahananda Barrage Division at Tinbatti, District Jalpaiguri.	8	10/23, 18/23, 19/23, 22/23, 23/23	19	0
20.	Mahananda Canal Division at Tinbatti, District Jalpaiguri.	8	10/23, 12/23, 18/23, 19/23, 22/23	7	0
21.	Teesta Barrage Electrical Division at Tinbatti, District Jalpaiguri.	8	10/23 & 11/23	2	0
22.	Teesta Monitoring & Evaluation Division at Tinbatti, District Jalpaiguri.	8	11/23	4	0
23.	Teesta Quality Control Division at Tinbatti, District Jalpaiguri.	8	11/23	2	0

Sl. No.	Name of the office and headquarters in which posts are transferred	Remarks and references to relevant Annexes of this Order, regarding transfer of posts			
		Annex	Sheet No.	No. of Posts added	No. of Posts withdrawn
24.	Teesta Design Division at Tinbatti, District Jalpaiguri.	8	10/23 & 11/23	12	0
25.	Teesta Mechanical Division at Fulbari, District Jalpaiguri.	8	10/23, 11/23, 12/23, 15/23	7	0
26.	Mahananda Link Canal Division at Siliguri, District Darjeeling.	8	14/23 & 17/23	4	0
27.	Siliguri Irrigation Division at Siliguri, District Darjeeling.	8	13/23	2	0
28.	Teesta Canal Division No.I at Islampur, District Uttar Dinajpur.	8	1/23, 3/23, 13/23, 19/23, 20/23, 22/23	21	0
29.	Teesta Canal Division No.II at Islampur, District Uttar Dinajpur.	8	1/23 to 9/23, 15/23, 18/23, 19/23	96	0
30.	North Dinajpur Irrigation Division at Raigunj, District Uttar Dinajpur.	8	1/23, 4/23, 7/23, 9/23	9	0
31.	Malda Irrigation Division at Malda, District Malda.	9	2/4 & 3/4	5	0
32.	Investigation & Planning Division (Central) at Berhampore, District Murshidabad	8	15/23	10	0
33.	West Midnapore Division at Midnapore, District Paschim Medinipur.	7	8/14 to 14/14	5	51
34.	Kangsabati Canal Division-IV at Midnapore, District Paschim Medinipur.	7	9/14 to 11/14	6	0
35.	East Midnapore Division at Tamluk, District Purba Medinipur.	7	8/14	2	0
36.	Contai Irrigation Division at Contai, District Purba Medinipur.	7	8/14	2	0
37.	Right Bank Irrigation Division at Sonamukhi, District Bankura.	7	1/14, 8/14, 10/14	6	0
38.	Kangsabati Canal Division-III at Bishnupur, District Bankura.	8	22/23	2	0
39.	Damodar Canals Division at Burdwan, District Purba Bardhaman.	7 8 10	1/14 14/23 3/4	5	6
40.	Burdwan Irrigation Division at Burdwan, District Purba Bardhaman.	7	7/14 & 10/14	4	0
41.	Damodar Head Works Division at Durgapur, District Paschim Bardhaman	9	2/4 & 3/4	0	24
42.	Damodar Irrigation Revenue Division-II at Durgapur, District Paschim Bardhaman.	9	2/4	0	2
43.	Hooghly Irrigation Division at Chinsurah, District Hooghly.	7 8	4/14, 7/14, 11/14 16/23	9	0
44.	Lower Damodar Irrigation Division at Singur, District Hooghly.	8	22/23	3	0

Sl. No.	Name of the office and headquarters in which posts are transferred	Remarks and references to relevant Annexes of this Order, regarding transfer of posts			
		Annex	Sheet No.	No. of Posts added	No. of Posts withdrawn
45.	Howrah Irrigation Division at Jalasampad Bhaban.	7 8	7/14 & 10/14 17/23 & 22/23	4	0
46.	Lower Damodar Construction Division at Uluberia, District Howrah.	7 8	7/14 13/23 & 17/23	6	0
47.	Canals Division at Bagbazar, District Kolkata.	8	12/23	1	0
48.	Calcutta Drainage Outfall Division at Jalasampad Bhaban.	8	23/23	1	0
49.	Basirhat Irrigation Division at Basirhat, District North 24-Parganas.	8	13/23	2	0
50.	Kakdwip Irrigation Division at Kakdwip, District South 24-Parganas.	8	13/23	2	0
51.	Joynagar Irrigation Division at Baruipur, District South 24-Parganas.	8	13/23	2	0
52.	Metropolitan Drainage Circle at Jalasampad Bhaban.	8	2/23 & 23/23	4	0
53.	Greater Calcutta Drainage Circle at Jalasampad Bhaban.	8	2/23	2	0
54.	Mechanical & Electrical Circle at Jalasampad Bhaban	8	23/23	1	0
55.	Secretariat Office at Jalasampad Bhaban.	5 6 8	1/1, Sl.3 1/2 & 2/2 (Sl.7&22) 10/23 & 14/23	6	0
Total				447	123

Note: Number of posts added and withdrawn may be reconciled from the relevant Annexes.

E. New offices set up in connection with implementation of West Bengal Major Irrigation and Flood Management Project (WBMIFMP)

- E.1 Reference to creation of posts and modes of filling up the posts for 3 new offices in connection with implementation of WBMIFMP, i.e. one State Project Management Unit (SPMU) at Jalasampad Bhaban, Bidhannagar and two District Project Management Units (DPMUs), one each at Burdwan, District Purba Bardhaman and the other presently at Jalasampad Bhaban, to be subsequently shifted to Nazirganj, District Howrah, may be seen at Annex-10 (Sheet 1/4 to 4/4). List of designated DDOs for these offices may further be seen at Annex-13 (Sheet-2/15, Sl.6 & 7 and Sheet-3/15, Sl.8).
- E.2 Drawing & Disbursing Officers (DDOs) of each of the offices stated under Categories B, C, D & E (i.e. other than those under Category-A which are disbanded) will make out a list of category-wise detailed list of sanctioned posts in these offices, on the basis of transfers / surrendering of posts prescribed at Annexes 1 to 12, which should be considered as permanent staff strength of these offices until further order. The list is to be duly certified by the Head of the Office.

- E.3 All the offices will ensure that transfer of incumbents takes place in accordance with phases of restructuring and within the prescribed time limits prescribed in this order and in subsequent orders to be issued in this regard. DDOs will ensure that Last Pay Certificates (LPCs) are issued promptly so as to enable the employees to join in the new places of posting.
- E.4 Heads of the offices which are being disbanded or transferred to other places involving change of Treasuries, will untag the employees in the HRMS, using their User IDs and Passwords, immediately after transfer of such employees. Such untagging of employees should preferably be done at the 1st week of the month, in which the offices are scheduled to be disbanded / transferred
- E.5 Transfer of files, papers, registers and relevant documents, other movable and immovable assets to the designated offices will also be carried out simultaneously.
- E.6 For transferring of Accounts of “Work Deposit”, “Security Deposit” and “Miscellaneous Deposit” lying and maintained in the Treasuries, the DDOs of the Divisions being disbanded or transferred, will draw the challans from the Treasuries under their existing operating Codes, in T.R. Form No.70B, so as to make the balances in these accounts as ‘NIL’. In case, the designated DDOs taking over such accounts function in the same Treasury, DDOs originally holding the accounts will request the Treasury Officers to transfer the balance of deposit accounts in favour of designated DDOs taking over such accounts, by transfer credit or issuance of cheque by the Treasury Officers in favour of the designated DDOs, as the case may be. In case, designated DDOs are linked with separate treasuries, such transfer will be done by issuance of cheque only, for which necessary approval of Finance (Audit) Department, Group-T is being obtained. The designated DDOs receiving such balances by cheque, will deposit the same in their respective banks linked with treasuries in Form TR-7, under the deposit heads of account already being maintained by them.
- E.7 After completion of the process of untagging of employees (stated in Para-4), transfer of files, papers, documents, registers, etc. (stated in Para-5) and transfer of deposit accounts (stated in Para-6), DDOs of the offices being disbanded / transferred to the jurisdiction of other treasuries, will request the respective treasuries to provide certificate for deactivation of DDO Codes, which may be handed over to the new designated DDOs taking over the charge of the papers, documents, registers of the offices being disbanded / transferred. It may be stated here that the DDOs, after deactivation of DDO Codes, may get another 15 days transition time, subject to approval of the Finance (Audit) Department, Group-T, for completing treasury transactions, left during deactivation, if any.
- E.8 Secretariat Office of this Department will intimate Codes of DDOs pertaining to the new offices (i.e. State Project Management Units and 2 District Project Management Units of WBMIFMP) as well as to the offices transferred from jurisdiction of one treasury to another.
- E.9 In the 2nd step, the Secretariat Office of this Department will identify Heads of the above stated new offices and will provide User IDs and Passwords to these Heads of the Offices, for operation of HRMS.
- E.10 As a parallel process, the DDOs joined in the new offices will approach the concerned linked treasuries to provide the following:
- i) User ID & Password for operating the IFMS

- ii) Operating Codes for Accounts relating to
 - (a) Work Deposit
 - (b) Security Deposit
 - (c) Miscellaneous Deposit

In cases, the new DDOs do not belong to new Divisions (i.e. belonging to the office of Chief Engineers or Circles), request will be made for SI.(i) only.

- E.11 The DDOs of the new offices will then enlist all the personnel joining the offices in HRMS, and will add the Heads of the Offices in that system thereafter. Finally, the Head of the Offices will tag all the employees of the offices in the HRMS, using the User IDs and Passwords already provided by the Department.
- E.12 DDOs of the offices, transferred from the jurisdiction of one treasury to another, will continue to operate their old Codes, even after physical shifting of offices to new locations, till receipt and activation of new DDO Codes.
- E.13 In case of change of name of an office, without involving change of headquarters, Head of the Office / DDO will intimate the name of such office to all concerned, including the Treasury Officer, by issuing an order. Similar procedure will have to be followed for offices involving change of headquarters from jurisdiction of one Treasury to another, with or without change of name.

Details of posts to be surrendered after restructuring of the Irrigation & Waterways Directorate

Name of the office before restructuring	Name of the office before restructuring														Other category of Group-D staff	
	Typist	Work Assistant	Driver	Store Keeper	Tracer	Blue Printer	Barkandaz	Khalasi	Peon	Orderly Peon	Cleaner	Guard / Security Guard	Chowkidar	Night Guard	Category	No. of posts
Teesta Canal Circle at Raigunj					2	1	1			1				1		
Teesta Canal HQ Division at Raigunj		24	4	1		1	4	5	6	2	1				Mali	1
Teesta Canal Division No.III at Raigunj		13			2	1	4	2	4	3				3	Gauge Khalasi	1
Teesta Design Circle at Jalpaiguri					4	2		3					1			
Teesta Canal Inv. Division at Jalpaiguri									2							
Teesta Dam Inv. & Design Divn. at Jalpaiguri	1		1				1		2					1		
Resources Circle at Siliguri	2						1									
Teesta Resources Division-I at Siliguri	1	4	2	1				17				16			Store Munshi	4
Teesta Resources Division-II at Siliguri	2		21	4			3		4				5			
Subarnarekha HQ Division at Midnapore		12					1	14					4	1		
Subarnarekha Barrage Division at Midnapore	2	4		2	2		1	4	2				1	1	Gauge Khalasi	3
Subarnarekha Canal Circle at Midnapore																
North Bengal Planning Division at Malda	1		1		1	1	2	4		2				3	Gauge Reader	6
Total	9	57	29	8	11	6	18	49	20	8	1	16	11	10	Other categories of Group-D	15

Details of posts of Accountant General, West Bengal (AGWB) becoming surplus, after restructuring of the Irrigation & Waterways Directorate and requirement of filling up vacant posts

Name of Office	Post of Divisional Accounts Officer / Divisional Accountant becoming surplus	Post of Sr. Accounts Clerk becoming surplus	Remarks
Teesta Canal Headquarters Division at Raigunj, Uttar Dinajpur since disbanded	1 (Filled up)	2 (Vacant)	Incumbent DAO may be posted in any suitable office by the AGWB. Vacant posts of Sr. Accounts Clerk are surrendered to AGWB.
Teesta Canal Division No.III at Raigunj, Uttar Dinajpur since disbanded	1 (Filled up)	2 (Vacant)	– do –
Teesta Canal Investigation Division at Assam More, Jalpaiguri since disbanded	1 (Filled up)	–	Incumbent DAO may be posted in any suitable office by the AGWB, preferably at newly created Jhargram Flood Management & Planning Division.
Teesta Dam Investigation & Design Division at Assam More, Jalpaiguri since disbanded	1 (Vacant)	1 (Vacant)	Vacant posts surrendered to AGWB.
Teesta Resources Division No.I at Siliguri since disbanded	1 (Filled up)	2 (Vacant)	Incumbent DAO may be posted in any suitable office by the AGWB. Vacant posts of Sr. Accounts Clerk are surrendered to AGWB.
Teesta Resources Division No.II at Siliguri since disbanded	1 (Vacant)	2 (Vacant)	Vacant posts surrendered to AGWB.
Subarnarekha Barrage Division at Midnapore since disbanded	1 (Vacant)	2 (Vacant)	Vacant posts surrendered to AGWB.
Subarnarekha HQ Division at Midnapore renamed as Jhargram Flood Management & Planning Division and transferred at Jhargram.	(See Remarks)	1 (Vacant)	1 vacant post of Sr. Accounts Clerk surrendered to AGWB. The existing post of DAO lying vacant at Subarnarekha HQ Division, may be filled up by transferring the surplus DAO from Teesta Canal Investigation Division to the renamed Subarnarekha HQ Division, i.e. Jhargram Flood Management & Planning Division, office at Jhargram town, or as may be decided by the AGWB.
North Bengal Planning Division at Malda renamed as Asansol Irrigation Division and transferred at Asansol.	1 (Filled up)	1 (Vacant)	Vacant post of Sr. Accounts Clerk surrendered to AGWB, if the existing DAO cannot be transferred to Asansol, a new DAO may be posted there.