

#### Irrigation & Waterways Department Jalasampad Bhaban, 3rd Floor, Western Block Bidhannagar, Salt Lake City, Kolkata 700091

Memo No. 53 - IB

Dated, 20th April, 2018

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### Corrigendum Order

In partial modification of Memo No. 45-IB dated 18<sup>th</sup> April, 2018, regarding allocation of job in the Works Branch of this Department, the undersigned is directed to amend the order as stated below, namely:-

- 1. The following paragraph may be added after the first paragraph of the said order, "Joint Secretary (Revenue) will henceforth deal with all the matters relating to brickfields and extraction of sand from riverbed".
- 2. The Annexure of the said order is to be replaced by Annexure (modified) enclosed hereto.

All other terms & conditions of the said order remain unaltered, the Corrigendum Order is issued with the approval of the Additional Chief Secretary.

Enclo: Annexure (Modified) (5 sheets)

(A. Ghosh)

Deputy Secretary to the

Government of West Bengal

Memo No. <u>53 /1(15)-IB</u> IW/O/IB-Misc-06/2018-19 Dated, 20th April, 2018

Copy with copy of annexure forwarded for information to:-

- 1. P.S to Hon'ble Minister-in-Charge Irrigation & Waterways Department
- 2. P.A to Additional Chief Secretary Irrigation & Waterways Department

- 3. P.A to Secretary
  Irrigation & Waterways Department
- Financial Adviser
   Irrigation & Waterways Department
   & Ex-officio Joint Secretary
   Finance Department
- - 14. Joint Secretary (Establishment)
    Irrigation & Waterways Department
  - 15. Joint Secretary (Revenue)
    Irrigation & Waterways Department

Enclo: As stated

(A. Ghosh)
Deputy Secretary to the
Government of West Bengal

Memo No. 53 /1(10)-IB

Dated, 20th April, 2018

Copy with copy of annexure forwarded for information and necessary action to:-

- Shri D. SenGupta
   Joint Secretary (Works)
   Irrigation & Waterways Department
- Shri Manash Chakraborty
   Joint Secretary (Technical)
   Irrigation & Waterways Department
- 3. Shri B. Mukhopadhyay
  Deputy Secretary-I (Works)
  Irrigation & Waterways Department

He is requested to upload the Corrigendum Order with Annexure in the Departmental website.

- Shri A. Ghosh
   Deputy Secretary-II (Works)
   Irrigation & Waterways Department
- Shri S. Saha
   OSD & Ex-officio Deputy Secretary-III (Works)
   Irrigation & Waterways Department

- 6. Shri B. Chattopadhyay
  OSD & Ex-officio Deputy Secretary-IV (Works)
  Irrigation & Waterways Department
- 7. Shri K. Saha
  Assistant Secretary-II (Works)
  Irrigation & Waterways Department
- 8. Shri R.S Ray
  Assistant Secretary-III (Works)
  Irrigation & Waterways Department
- 9. Shri B.K Das
  Assistant Secretary-IV (Works)
  Irrigation & Waterways Department
- Shri S. DasGupta
   Revenue Officer (Head Quarter)
   Irrigation & Waterways Department

Enclo: As stated

PROBLEM 23/4/18 (P. K Bhowmik)

Registrar

Irrigation & Waterways Department

### Annexure (Modified)

### Allocation of job to the technical officers in the I&WD Secretariat

### 1. At Joint Secretary Level

# Joint Secretary (Works) (D. SenGupta)

- All inter-departmental correspondence at State level and also with GoI Departments/ Authorities, DVC including preparation of draft letters for HCM/HMIC/ ACS/Secretary
- Issues related to FBP, Ganga Barrage, TBP & Interlinking
- WBMIFMP
- Infrastructure Gap Funding (including PUP areas)
- Co-ordination with CWC, DVC, IMD & GoJ during flood season and dealing with other issues related to DVC
- Tenders and Contract, Revision of Rules
- Reports in connection with review meetings of HCM
- Preparation of Standards and Manuals
- Ganga Sagar Mela & related dredging work
- New Initiatives & Policy Matters
- National Green Tribunal cases

### Joint Secretary (Technical) (Manas Chakraborty)

- Entire Budget management. Administrative Approval, Fund release & submission of UCs to Gol, under all Administrative Expenditure and State Development Schemes, Central Sector Schemes, SDRF & Deposit Work
- All issues related to e-Governance (other than eoffice) including on-line Plan Fund Monitoring System
- Administrative Calendar
- National Hydrology Project matters
- Technical Examination Team (TET) matters
- Matters on Safety Audit of structures
- Issues related to RRI, Quality Control Laboratories and other matters pertaining to Design, Planning & Investigation
- Assembly & Parliament matters including VIP References
- Materials for Governor's Speech & HMIC and HFM's Speech.
- Audit including Performance Audit by C&AG and C&AG Paras
- Economic Review Reports
- Annual Administrative Reports
- Land related matters
- All permissions & NoC
- Review Meeting of HMIC/ACS/Secretary & dealing with policy decisions taken in such meetings
- Annual meeting for allocation of Rabi / Boro irrigation
- Nodal Officer in web portal "Egiey-Bangla"
- Higher Scale & CAS of Engineer officers from JE to CE
- HRMS

# Allocation of job to the technical officers in the I&WD Secretariat

2. At the Deputy Secretary Level

Sl. No.	Name & Designation of Deputy Secretary	Proposed assignment	Reporting officer in regard to the assignment
1.	Shri B. Mukhopadhyay, Deputy Secretary (Works)-I	All inter-departmental correspondence with Gol including preparation of draft letters for HCM/HMIC/ ACS/Secretary	JS (Works)
		Farakka Barrage & Ganga Barrage Projects	JS (Works)
		• Issues related to Teesta Barrage & Interlinking	JS (Works)
		<ul> <li>All issues related to e-Governance</li> <li>Online Plan Fund Monitoring Module</li> <li>Video Conference, Updation of Departmental website</li> <li>WBSWAN &amp; office internet connectivity</li> <li>Uploading in the State Web portal 'Egiey Bangla'</li> </ul>	JS (Tech)
		<ul> <li>National Hydrology Project matters</li> </ul>	
		Advertisements (other than fund release)	JS (Tech)
		Matters on Safety Audit of structures	JS (Tech)
		<ul> <li>Issues related to RRI, Quality Control Laboratories and other matters pertaining to Design &amp; Planning</li> </ul>	JS (Tech)
		All West Bengal Assembly Matters	JS (Tech)
		<ul> <li>Question, Answer &amp; Calling Attention</li> </ul>	JS (Tech)
		➤ Materials for Governor's Speech &, HFM's Speech	JS (Tech)
		> HMIC's Budget Speech	JS (Tech)
		➤ Economic Review Reports	JS (Tech)
		> VIP References within the State (for HMIC)	JS (Tech)
	*	• 15 <sup>th</sup> Finance Commission matters	JS (Tech)
		Audit Matters	JS (Tech)
		➤ Departmental Audit Committee Meetings & BS/IR replies	
		<ul><li>Performance Audit by C&amp;AG Paras</li><li>Draft &amp; Final C&amp;AG Paras</li></ul>	×

## Allocation of job to the technical officers in the I&WD Secretariat

1. At Deputy Secretary Level

Sl. No.	Name & Designation of Deputy Secretary	Proposed assignment	Reporting officers in regard to the assignment
1.	Shri B. Mukhopadhyay, Deputy Secretary (Works)-I	<ul> <li>Minutes of Review Meetings of HMIC/ACS/Secretary &amp; Policy decisions taken in such meetings</li> </ul>	JS (Tech)
		<ul> <li>Annual meeting for allocation of Rabi / Boro irrigation water</li> </ul>	JS (Tech)
		<ul> <li>Infrastructure gap funding</li> <li>Prefabricated bridges</li> <li>Medium / Minor Irrigation Schemes</li> <li>Gap funding schemes in PUP areas</li> </ul>	JS (Works)
		<ul> <li>Centrally Assisted programme Budget Management, AA and sending UCs to Gol for AIBP, FMP and Central Sector Schemes</li> </ul>	JS (Tech)
		Engagement of Consultant in relation to works dealt by him	JS (Works)
		New initiatives & Policy Matters	JS (Works)
2.	Shri Amitava Ghosh, Deputy Secretary (Works)-II	Correspondence of ACS / Secretary at the State Level	JS (Works)
		<ul> <li>Administrative Calendar</li> <li>Committee for revision of Financial rules, WBFR</li> </ul>	JS (Tech)
		• Infrastructure gap funding (other than the cases dealt by DS(W)-I	JS (Works)
		<ul> <li>All land related matters</li> <li>Direct Purchase of land</li> <li>Payment of land acquisition compensation also involving Court cases</li> <li>Inter-departmental transfer of land</li> <li>Land Acquisition &amp; relinquishment including permissive possession</li> </ul>	JS (Tech)
		• Parliamentary Question, Answer & Calling Attention & other Matters	
		• Preparation of Replies of VIP References from outside the State on behalf of HMIC	JS (Tech)
		Annual Administrative Report	JS (Tech)
		Matters on Auction of scraps through MSTCL	JS (Tech)
		Administrative Approval to all State Development Schemes (CSP & RIDF etc)	(100)
		Permissions for training / seminars and providing hydro-meteorological data to various institutions	JS (Tech)

# (Enclosure to I&WD No. 53-IB dated 20/23.04.2018)

# Allocation of job to the technical officers in the I&WD Secretariat

2. At the Deputy Secretary Level

SI. No.	Name & Designation of Deputy Secretary	Proposed assignment	Reporting officers in regard to the assignment
2.	Shri Amitava Ghosh,	Engagement of consultants for various purposes, in relation to works dealt by him	JS (Works)
	Deputy Secretary (Works)-II	Automation projects in Teesta Barrage     Mahananda Barrage, Massanjore Dam,     Kangsabati Dam and DVC Canal system     considered in WBMIFMP	JS (Works)
		<ul> <li>Tenders &amp; Contracts rules, permission for acceptance and preparation of bid packages for works in WBMIFMP, including Administrative Approval of these projects</li> </ul>	JS (Works)
		Standards & Manual Revision	JS (Works)
		Replies to public petitions.	JS (Tech)
		Organising Bidders' Conferences	JS (Tech)
3.	Shri Sujay Saha, OSD & Exofficio Deputy Secretary-III	All NoCs & Permission other than land matters or hydro-meteorological datas	JS (Tech)
		Permission/NoC for drawal of surface water, disposal of waste water, construction of bridges and beautification of canal banks by private entities and NoC for drawal of surface water by other State/Central Government Departments	
		> Technical Examination of Capita account schemes	JS (Tech)
		> HRMS, Higher Scale & CAS to Engineer officers from JE upto CE levels	JS (Tech)
		WBMIFMP related works	JS (Works)
		<ul> <li>Coordinating with CWC, DVC, IMD &amp; Go during flood season and other issues relate to DVC (including Balpahari Dam)</li> </ul>	J JS (Works)
		National Green Tribunal matters	JS (Works)
		Allocation of salaries & non-related item including hired vehicles out of budge provision	JS (Tech)
		<ul> <li>Ganga Sagar Mela &amp; related dredgir works</li> </ul>	
		<ul> <li>Flood Preparedness and Co-ordination</li> <li>during flood period</li> </ul>	on JS (Works)

## Allocation of job to the technical officers in the I&WD Secretariat

2. At Deputy Secretary Level

Sl. No.	Name & Designation of Deputy Secretary	Proposed assignment	Reporting officers in regard to the assignment
4	Chattopadhyay, OSD & Exofficio Deputy Secretary-IV	<ul> <li>Budget Management, fund release, UC etc. for all schemes other than the following two items:</li> <li>Salary &amp; Non-Salary item releases out of budget</li> <li>Ganga Sagar Mela &amp; related dredging works</li> </ul>	JS (Tech)
		Pre-Voting Budget Scrutiny Preparation	JS (Tech)
		Budget Preparation, Fund Release, BE & RE Monitoring/Net Grant	JS (Tech)
		Reconciliation of accounts with AGWB	JS (Tech)
		Reports in connection with review meeting of HCM	JS (Works)
		• SDRF	JS (Tech)
		Maintenance and updation of database for reporting to HCM	JS (Works)
		Other budget related matters	JS (Tech)

(A.Ghosh)

Deputy Secretary to the Government of West Bengal