



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan, 1st Floor, Salt Lake City, Kolkata 700 091
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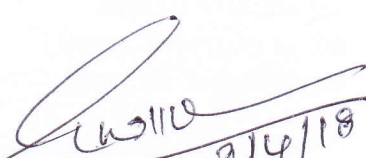
Memo No. 679 -IB
IW/O/IB-MISC-14/2011(Pt)

Dated: 03/04/2018

MEMORANDUM

The importance of the stay of the Chief Engineers at respective regional head quarters unless otherwise required to attend any meeting at departmental head quarter at Jalasampad Bhawan or other meetings, was explicitly stated in the Records of Discussion of the departmental review meeting held on 28.08.2015. Moreover the Chief engineers were also advised to tour their respective field jurisdiction regularly to expedite the progress of works during the departmental review meetings on 28.08.2015, 11.12.2015 and 22.01.2016. In view of above, the following guidelines are being issued for strict compliance by the Chief Engineers.

1. The Chief Engineers must ensure their stay at respective regional head quarters. They should not leave their head quarters unless permitted by the Hon'ble Minister-in-Charge, Irrigation & Waterways Department or asked by the Additional Chief Secretary or the undersigned to attend any meeting.
2. The Chief Engineers must tour their respective jurisdiction as frequently as possible. A minimum of 6 (six) days should be spent on touring to work sites by them in a month.
3. A brief summary of activities of the Chief Engineers every month (comprising one or two pages) highlighting important meetings held, new activities undertaken which are worth mentioning, dates of site visits, and any important issue requiring action from the department, must be submitted to the Additional Chief Secretary within first week of the next month.


Gautam Kumar Chattopadhyay
Secretary to the
Government of West Bengal


Memo No. 679/1(8)-IB
IW/O/IB-MISC-14/2011(Pt)

o/c

Dated: 03/04/2018

Copy forwarded for information to:

1. Chief Engineer (South)
Irrigation & Waterways Directorate, 1st floor, Jalsampad Bhavan,
Salt Lake, Kolkata-91
- 2 Chief Engineer (West)
Irrigation & Waterways Directorate, P.O. Sadhanpur (Near Polytechnic)
District-Burdwan, Pin - 713101
3. Chief Engineer (South West)
Irrigation & Waterways Directorate
Khusjungle, P.O Abas, District Paschim Medinipur
Pin 721 102
4. Chief Engineer (North)
Irrigation & Waterways Directorate,
Green Park, P.O. Mokdumpur, District-Malda,
Pin 732103.
5. Chief Engineer (North East)
Irrigation & Waterways Directorate
Club Road, P.O & District Jalpaiguri
Pin 735 101.
6. Chief Engineer, Teesta Barrage Project
Irrigation & Waterways Directorate
Teesta Sech Bhavan,
2nd Mile, Sevoke Road, Siliguri, District: Darjeeling
PIN: 734 001
7. Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate, 1st floor, Jalsampad Bhavan,
Salt Lake, Kolkata-91
8. Chief Engineer (Design & Research)
Irrigation & Waterways Directorate, 1st floor, Jalsampad Bhavan,
Salt Lake, Kolkata-91


Biplab Mukherjee
Deputy Secretary to the
Govt. of West Bengal