



Government of West Bengal
Irrigation & Waterways Department
3rd Floor, Jalasampad Bhavan, Salt Lake, Kolkata - 700091

Memo : 911- IE / e-Office

Kolkata, dated : 12th of June, 2020.**Order**

In pursuance of the order issued by Chief Secretary, Government of West Bengal 218-CS/2020 dtd. 30.05.2020 and in continuation of the orders issued by Finance Dept. 1912-F(H) dtd. 09.06.2020 and 1921-F(H) dtd. 10.06.2020 and in further continuance of this Dept.'s order 891-IE dtd. 09.06.2020, it has now been decided that a pattern of duty is hereby allocated for the secretariat staff of the I. & W. Dept. which is enumerated in the following manner with immediate effect until further orders : -

Sl. No	Name of Staff along with Designation of I. & W. Dept.	Days of the week	Working hours	Remarks
1	NITAI CHANDRA NASKAR Assistant Secretary (Estt.)	Tuesday Thursday Friday	9.30 am - 2.30 pm	
2	RABI SANKAR ROY Assistant Secretary (Works-1)	Monday Wednesday Friday	12.30-5.30 pm	
3	BIPLAB DAS Assistant Secretary (Works-2)	Tuesday Thursday Friday	12.30-5.30 pm	
4	KAMAL SAHA Assistant Secretary (Works-3)	Tuesday Thursday Friday	12.30-5.30 pm	
5	SRIJIT DASGUPTA Revenue Officer			Work from Home
6	DEBAJIT KAR GUPTA Law Officer			Work from Home
7	SUDHANSHU KUMAR BISWAS Registrar			Work from Home
8	SRIMANTA PUSHILAL Section Officer (Estt.)	Monday Wednesday Friday	12.30-5.30 pm	
9	JAYANTA KUMAR BHOWMICK Section Officer (RW)			Work from Home
10	NAIAR IQBAL Section Officer (LAM)			Work from Home
11	SATYAJIT BANDYOPADHYAY Section Officer (Budget)	Monday Wednesday Friday	9.30 am - 2.30 pm	
12	ARDHENDU TIKADAR Section Officer (Vigilance)		12.30pm-5.30 pm	
13	SUBHENDU DUTTA Section Officer (Law)			Work from Home
14	AMIT DEBNATH Head Assistant			Work from Home
15	KAUSHIK CHAKRABARTI Head Assistant	Tuesday Thursday Friday	12.30-5.30 pm	

File No.IW-11011(99)/7/2020-SECTION(IW)-Dept. of IW

Sl. No	Name of Staff along with Designation of I. & W. Dept.	Days of the week	Working hours	Remarks
16	SOMENATH CHAKRABORTY Head Assistant	Monday Wednesday Friday	12.30-5.30 pm	
17	SEKHAR KUMAR GUPTA Head Assistant			Work from Home
18	SUDHANSHU KUMAR ADHIKARI Head Assistant			Work from Home
19	UTPAL KARMAKAR Head Assistant			Work from Home
20	TANMAY KANTI BISWAS Head Assistant			Work from Home
21	SAMITA BASU Head Assistant	Tuesday Thursday Friday	9.30 am-2.30 pm	
22	MD MUSTAQUE AHMAD Head Assistant	Monday Wednesday Friday	12.30pm-5.30 pm	
23	SURAJIT DAS Head Assistant	Tuesday Thursday Friday	12.30pm-5.30 pm	
24	MANAS MUKHERJEE Upper Division Assistant	Monday Wednesday Friday	12.30pm-5.30 pm	
25	PARTHA DATTA Upper Division Assistant	Monday Wednesday Friday	12.30pm-5.30 pm	
26	NIRVIK ROYCHOWDHURY Upper Division Assistant	Tuesday Thursday Friday	12.30pm-5.30 pm	
27	ASHOK CHAKRABORTY Upper Division Assistant			Work from Home
28	SANKAR DEY Upper Division Assistant			Work from Home
29	SARBANANDA BISWAS Upper Division Assistant			Work from Home
30	ARUN SARDAR Upper Division Assistant			Work from Home
31	DEBJANI RAY Upper Division Assistant	Tuesday Thursday Friday	12.30pm-5.30 pm	
32	ARNAB KUMAR BASISTHA Upper Division Assistant			Work from Home
33	ASESH DAS Upper Division Assistant	Monday Wednesday Friday	12.30pm-5.30 pm	
34	BIPLAB KUMAR ROY Upper Division Assistant			Work from Home
35	BISWENDU BISWAS Upper Division Assistant			Work from Home
36	DHARMADAS MURMU Upper Division Assistant			Work from Home
37	DILIP PURKAIT Upper Division Assistant			Work from Home

File No.IW-11011(99)/7/2020-SECTION(IW)-Dept. of IW

Sl. No	Name of Staff along with Designation of I. & W. Dept.	Days of the week	Working hours	Remarks
38	DIPTANGSHU PODDAR Upper Division Assistant			Work from Home
39	PANKAJ KUMAR RANA Upper Division Assistant			Work from Home
40	PRASENJIT PATHAK Upper Division Assistant			Work from Home
41	PRIYANKA BANERJEE Upper Division Assistant			Work from Home
42	SAJAL KUMAR DAS Upper Division Assistant			On Deputation to Gr. D Recruitment Board
43	SANJOY KUMAR GHOSH Upper Division Assistant	Tuesday Thursday Friday	9.30am-2.30 pm	
44	SHRABANTI BOSE Upper Division Assistant			Work from Home
45	SOUMYA KANTI DEY Upper Division Assistant	Monday Wednesday Friday	12.30pm-5.30 pm	
Sl. No	Name of Staff along with Designation of I. & W. Dept.	Days of the week	Working hours	Remarks
46	SURAJIT PAUL Upper Division Assistant			Work from Home
47	SUMAN KUMAR ROY Upper Division Assistant	Tuesday Thursday Friday	12.30pm-5.30 pm	
48	SUMIT SANTRA Upper Division Assistant			Work from Home
49	SUMITRA BANIK Upper Division Assistant			Work from Home
50	BIKRAMJIT SARKAR Upper Division Assistant			Work from Home
51	IMMANUAL MANDI Upper Division Assistant			Work from Home
52	MALATI BHAKTA MANDAL Upper Division Assistant			Work from Home
53	SUKANYA MUKHERJEE Upper Division Assistant	Tuesday Thursday Friday	9.30am-2.30 pm	
54	SUBIR KUMAR PRAMANIK Upper Division Assistant			Work from Home
55	KANCHAN KUMAR DAS Lower Division Assistant			Work from Home
56	KINGSHUK MAITY Lower Division Assistant			Work from Home
57	PALASH PAL Lower Division Assistant			Work from Home
58	IPSHITA BANERJEE Lower Division Assistant			Work from Home

Sl. No	Name of Staff along with Designation of I. & W. Dept.	Days of the week	Working hours	Remarks
59	RAJESH SAHA Lower Division Assistant	Tuesday Thursday Friday	12.30pm- 5.30pm	
60	RANA MONDAL Lower Division Assistant			Work from Home
61	SAYANTA PAUL Lower Division Assistant	Monday Wednesday Friday	9.30pm-2.30 pm	
62	SIBASISH MONDAL Lower Division Assistant			Work from Home
63	Md. Sk. SADDAM AZAM Lower Division Assistant			Work from Home
64	SOMA BARAI Lower Division Assistant			Work from Home
65	SOMA SHERPA Lower Division Assistant			Work from Home
66	SOURADEEP SARKAR Lower Division Assistant	Monday Wednesday Friday	12.30pm- 5.30pm	
67	SOVANA BHOWMICK Lower Division Assistant			Work from Home
68	SUPRIYO PANJA Lower Division Assistant	Tuesday Thursday Friday	12.30pm- 5.30pm	
69	SUKALPANA DAS Lower Division Assistant			Work from Home
70	SUMIT DUTTA Lower Division Assistant			Work from Home
71	TAREK HAYDER SK. Lower Division Assistant			Work from Home
72	UTPAL BARAL Lower Division Assistant			Work from Home
73	AMIYA KUMAR BERA Muharrir Grade- II			Work from Home
74	ARUN KUMAR DEY Muharrir Grade- II	Monday Wednesday Friday	9.30pm-2.30 pm	
75	ASHIS KUMAR SANYAL Record Supplier			Work from Home
76	BAIDYANATH MURMU Muharrir Grade-I			Work from Home
77	BISWAJIT MAJUMDER Record Supplier	Tuesday Thursday Friday	12.30pm- 5.30pm	
78	FATIK CHANDRA DAS Muharrir Grade- I			Work from Home
79	MINA CHAKRABORTY Record Supplier			Work from Home
80	PRADIP KUMAR CHAKRABORTY Muharrir Grade- II			Work from Home

Sl. No	Name of Staff along with Designation of I. & W. Dept.	Days of the week	Working hours	Remarks
81	PRADIP CHANDRA DATTA Typist Grade-I	Monday Wednesday Friday	9.30pm-2.30 pm	
82	PROLAY KUMAR SANTRA Typist Grade-I			Work from Home
83	SAMIR SAHA Supervisory Grade Typist			Work from Home
84	TUKU BHABUK Typist Grade-I			Work from Home
85	SUCHETA DAS Senior Supervisory Grade Typist	Monday Wednesday Friday	9.30pm-2.30 pm	

All Chief Engineers are requested to issue matching orders in respect of the staff of their respective office establishments and sub-ordinate offices within their control.

sd/-
Joint Secretary to the Government of West Bengal

Memo : 911/ 1 (26) - IE

Dated : 12th of June, 2020.

Copy forwarded for information and necessary action to :-

1. P.S. to Hon'ble MIC of the Dept.
2. P.A. to Additional Chief Secretary of this Dept.
3. P.A. to Secy. of the Dept.
4. All Jt. Secretary (s) / Deputy Secretary(s) [including ex-Officio] /Assistant Secretary(s) / Registrar
5. All Chief Engineers, I. & W. Dte.
- ✓ 6. Executive Engineer, DVC Study Cell, I&W Dte.
(He is directed to upload this Order in the Departmental website)

AR 12/06/20
Joint Secretary to the Government of West Bengal