

Government of West Bengal Irrigation & Waterways Department Jalasampad Bhavan, 3rd Floor, Western Block Bidhannagar, Salt Lake City, Kolkata 700091

## **MEETING NOTICE**

Hon'ble Minister In Charge of this Department has kindly consented to hold a Review Meeting through web based Video Conference on 03.08.20 from 12:30 noon onwards with the officers of I&WD under the jurisdictions of all the Chief Engineers up to the level of Superintending Engineer. All the officers will join the meeting from their headquarters VC Centre.

The Departmental officers, CE(South), CE(M&E) CE(D&R) and the Director Advance Planning who is the In charge of Central Flood Control room at Kolkata will attend the said meeting from 1st floor conference room of Jal Sampad Bhavan. Another terminal at the ground floor conference room will remain operative for other participating officers of Jal Sampad Bhavan.

## Agenda: -

- 1. Progress of ongoing schemes
- 2. Planning for new schemes
- 3.Flood preparedness and related maintenance works.
- 4. Misc

At one terminal SEs and CE may sit together maintaining social distancing as per their convenience or they may sit at separate terminal.

Login will start 30 mins prior to start of meeting, after log in the participants are requested to keep their microphone in mute mode.

B Chattopadhyay
Deputy Secretary
I&W Department

## For kind information to the:

- 1. OSD to HMIC, Department of Irrigation & Waterways, Jal Sampad Bhavan, 1<sup>st</sup>floor, Salt Lake, Kolkata-700090.
- 2. Senior PA to Additional Chief Secretary, Irrigation & Waterways Department, Jal Sampad Bhavan, 1<sup>st</sup> floor, Salt Lake, Kolkata-700090.
- 3. Senior PA to Secretary, Irrigation & Waterways Department, Jal Sampad Bhavan, 1<sup>st</sup>floor, Salt Lake, Kolkata-700090.

B Chattopadhyay
Deputy Secretary
I&W Department

Memo No: 73 /2(3)-IB/IW/O/IFC-4M-01/19(Pt-I)

Dated, 30/07/2020

- 1. Deputy Secretary-III, Irrigation & Waterways Department
  He is requested to upload this MEETING NOTICE to the Departmental website.
- 2. EE, Metropolitan Electrical Division, Irrigation & Waterways Directorate He is requested to arrange the overall VC at Jalasampad Bhavan.
- 3. EE, Metropolitan Drainage Division No-I, Irrigation & Waterways Directorate He will provide required logistic support for the VC.

B Chattopadhyay
Deputy Secretary
I&W Department