



Government of West Bengal
Irrigation and Waterways Directorate
Office of the Executive Engineer
Teesta Irrigation Division
Assam More, Jalpaiguri

Memo No-503

Date-28/06/2016

N.I.Q.No.- WBIW/EE/TID/NIQ-03 of 2016-17

Sealed quotations are hereby invited by the Executive Engineer, Teesta Irrigation Division on behalf of the Governor of West Bengal from the authorized dealers/distributors/ Shop owner of any reputed branded company for “Supplying of Steel Cabinet & Steel Almirah (big & small) including carriages up to the office of the Executive Engineer, Teesta Irrigation Division, Assam More, Jalpaiguri(2nd Call).” The quotationers will apply in their own letter pad as per details of specification mentioned below:-

Sl.No	Specification of Works	Quantity	Unit
1	i) Supplying of Steel Cabinet	3 nos	Each
	ii) Supplying of Steel Almirah (big/Godrej)	2 nos	Each
	iii) Supplying of Steel Almirah (small/Godrej)	2 nos	Each

Terms & Conditions :-

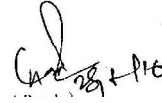
1. The intending quotationers will have to apply in their own letter head to the undersigned for permission to participate in the said quotation along with copies of valid current Income Tax, Professional Tax Clearance Certificate and PAN Card in favor of the firm along with credentials incorporating successful execution of supply of similar type of items.
2. Last date & time of submission of application for obtaining quotation form is **05.07.2016** up to **2:00** pm.
3. After obtaining permission, the intending quotationers have to collect WBF **2908** along with all relevant documents from the office of the undersigned during office hours on all working days within **12.07.2016** up to **3:00** pm.
4. After obtaining tender paper in complete set, the participants have to quote their rates both in figure & in words inclusive of all taxes & other incidental expenditure if any in that printed form in the space provided for the purpose.
5. The quotation paper duly filled in will be received in the tender box kept in the office chamber of the undersigned up to **3:00** PM on **14.07.2016** & will be opened thereafter in presence of such intending quotationers or their authorized representatives who may choose to attain.
6. No application for obtaining quotation form will be received & no quotation form will be issued after specified date & time. Quotation submitted after the specified date & time will not be accepted.
7. Security deposit is to be deducted from the bill of the agency as per Government rules.
8. Departure of any terms & condition or inclusion of any additional conditions will cause the quotation as “Informal”.
9. Each page of the tender documents is to be signed by the owner/ partner/ authorized representatives having legal authority to do so in favor of the company failing which the quotation will be treated as “Informal”.

10. The acceptance of the quotation will rest with the Superintending Engineer, Teesta Barrage Circle, who does not bound himself to accept the lowest quotation & reserves the right to reject any or all quotations without assigning any reason thereof.
11. Any kind of advance payment whatsoever will not be entertained. Payment will be made through Treasury as per rules depending of availability of fund.
12. The successful Quotationers shall have to execute formal agreement in WBF **2908** printed form in triplicate with a sum to be deposited @ 2.00% of the total value of the work only as a Security deposit in the shape of Indemnity Bond, Banker's Cheque/Bank Draft, D.C.R in favour of the Executive Engineer, Teesta Irrigation Division, Assam More, Jalpaiguri within **7 (seven)** days from the date of issue of letter of acceptance which will be obtained from office of the undersigned. The tender documents comprise of the following documents & form a part of the agreement: a) WBF **2908** printed form b) Notice Inviting Quotation c) Letter of Acceptance.
13. No other liabilities except those embodied in the forgoing paper will be borne by the department.

Sd/-(**T.K.Panda**)
Executive Engineer
Teesta Irrigation Division
Assam More, Jalpaiguri.

Copy submitted for information & wide circulation to:-

1. The Chief Engineer, Teesta Barrage Project, 2nd Mile, Siliguri .
2. The Superintending.Engineer, Teesta Barrage Circle, 2nd Mile, Siliguri .
3. The Superintending Engineer, Mahananda Barrage Circle, Tinbatti, Siliguri.
4. The Executive Engineer, Teesta Canal Division No.III, Karnajora, Raiganj.
5. The Executive Engineer, Mahananda Barrage Division, Tinbattimore, Siliguri-5.
6. The Executive Engineer, Teesta Mahananda Link Canal Division, 2nd Mile, Siliguri
7. The Executive Engineer, Mahananda Canal Division, Tinbattimore, Siliguri-5.
8. The Executive Engineer, Teesta Barrage Division, Oodlabari, Jalpaiguri.
9. The Executive Engineer, Teesta Left Bank Division, Oodlabari, Jalpaiguri.
10. The Executive Engineer, Teesta Resources Division No.1, Tinbattimore, Siliguri-5.
11. The Executive Engineer, Jalpaiguri Irrigation Division, Club Road, Jalpaiguri.
12. The Director, Information cultural affairs and public relation Deptt, Govt of W.B. Writer's Building , Kolkata-1.(in duplicate).
13. The District Information & Cultural Affairs Officer, Jalpaiguri.
- 14-16) Sub-Divisional Officers, Teesta Irrigation Sub-Division No.I/II/III.
- 17) Divisional Estimator of Teesta Irrigation Division.
- 18) Accounts section of Teesta Irrigation Division.
- 19) Office Notice Board.



(T.K.Panda)

*Executive Engineer
Teesta Irrigation Division
Assam More, Jalpaiguri.*