



**Govt. of West Bengal.**  
Irrigation & Waterways Directorate  
Office of the Executive Engineer  
Purulia Construction Division(I)  
Bhatbandh Irrigation Colony Purulia.

## NOTICE INVITING QUOTATION

### Notice Inviting Quotation-10/EE/PCD (I) of 2016-17

**Memo No- 1641**

**Date.27/10/2016**

Sealed Quotations are hereby invited by the EE, PCD (I), I&W Dte. on behalf of the Governor of West Bengal from the registered Security Guard suppliers/eligible and resourceful contractors, bidders, having sufficient credential and financial capability for execution of works of similar nature for the work: - **Temporary guarding arrangement by private Security Guards in Balarampur Irrigation Colony and Raghunathpur Irrigation Colony.**

The quotationers are requested to quote their unit rates per head per day considering the following matters:-

- 1) **Minimum Wages + EPF+ ESI+ Bonus + Labour Welfare Cess as per existing Govt. rule and service charge.**

**The responsibility for ESI, EPF, and Bonus @ 8.33 % for the security Personnel to be provided by the Security Agency will be shouldered by the Agency supplying / engaging the personnel. The undersigned will check the documents that above norms are being followed.**

The security guarding arrangement and terms and conditions regarding security guarding personnel are attached herewith:-

Sl. No.	Time of guarding (Three Shifts)	Number of guards
1) Balarampur Irrigation Colony	a) 6.00 A.M. to 2.00 P.M.	One no
	b) 2.00 P.M. to 10.00 P.M.	One no
	c) 10.00P.M to 6.00 A.M	Two no
2) Raghunathpur Irrigation Colony	d) 6.00 A.M. to 2.00 P.M.	One no
	e) 2.00 P.M. to 10.00 P.M.	Two no
	f) 10.00P.M to 6.00 A.M	Two no

- 1) Last date of Application : 07/11/2016 up to 4:00 p.m.
- 2) Last date of obtaining Quotation : 09/11/2016 up to 4:00 p.m.
- 3) Last date of receiving Quotation : 11/11/2016 up to 1:00 p.m.
- 4) Date of Opening Quotation : 11/11/2016 up to 1: 30 p.m.

The quotations will be accepted by Appropriate Authority in I & W Dte., Purulia. The Accepting Authority reserves right to reject or accept any or all the quotations without assigning any reasons whatsoever.

### List of Works

Sl No.	Name of Work	Value of the work (Rs.)	Time allowed for the Completion	Source of Fund	Eligibility of Contractor
1.	Temporary guarding arrangement by private Security Guards in Balarampur Irrigation Colony and Raghunathpur Irrigation Colony	NA	One Year	Non Plan	Bonafide Contractors/Bidders having credential of execution of similar nature of works

### Format of Submission of Quotation

Sl No.	Description of Item	Quantity in Head	Unit in Per head	Quoted Rate (Per day) Per Head	Total Amount (In Rs.)	Remarks
1.	Temporary guarding arrangement by private Security Guards in Balarampur Irrigation Colony, Non-Municipality Area (Zone- B).	1464	Head			
2.	Temporary guarding arrangement by private Security Guards in Raghunathpur Irrigation Colony , Municipality Area (Zone-A).	1830	Head			

**Total =**

#### Essentials Documents of Certificates :

- 1) Professional Tax (PT) submission challan for the current year and PAN card details.  
Application for PAN addressed to the competent authority may also be considered.
- 2) VAT Registration Certificate (Non production of the document will result in VAT deduction as per prevailing Govt. rules.
- 3) Individual deposit challan (up to date) of employees Provident Fund & Employees state Insurance Corporation.
- 4) Valid Trade License of running business.
- 5) Work credential certificate in favour of Agency should be attached.
- 6) After security of application successful candidates may had the quotation paper from the office of the Executive Engineer, Purulia Construction Division (Irrigation), I&W Dte., free of cost.
- 7) Quotationers will quote the rate per head per day both in figure and words in the space provided in the quotation paper.
- 8) **Quotationers have to submit the copy of analysis of his quoted rate in their letter head signed by Authorized Person (Sealed) along with the Quotation Paper & insert in the format of submission of quotation.**
- 9) An earnest money to the tune of **Rs. 20.000/- (Twenty Thousand)** only in the shape of Bank draft, Bankers Cheque, DCR, Pay order in favour of Executive Engineer, PCD (I) will have to the submitted along with his quotation paper. Without earnest money, the quotation will be treated cancelled & quotationers may be debarred from participating of quotation in future tenders/quotationers.
- 10) **The lowest bidder will have to execute a deed of contract in W.B.F 2911 (2) which can be had from this office and on production of valid labour license certificate within seven days from the date of issue work order.**

#### **N.B.**

The Agencies, who will not submit quotation after receiving of papers, may be debarred from taking part in future tenders/quotationers of this division.

*Namit Banerjee*  
27/11/19  
Executive Engineer

Purulia Construction Division (Irrigation)



**Copy forward to the:-**

- 1) Chief Engineer (South), Irrigation & Waterways Directorate, Jalasampad Bhawan, Salt Lake City, Kolkata-91, for information.
- 2) Chief Engineer West, Irrigation & Waterways Directorate, Burdwan.
- 3) Officer-on-Special Duty (S.E), I & W. Directorate, Bhatbandh Irrigation Colony, Ranchi Road Purulia.
- 4) Sabhadhipati, Purulia Zilla Parisad, Purulia.
- 5) District Magistrate, Purulia.
- 6) Executive Engineer/ Purulia Investigation & Planning Division.
- 7) Executive Engineer/ Purulia Irrigation Division.
- 8) District Information & Cultural Officer, with request to circulate all concerned.
- 9) Notice board of this office.

*Namf 62m*  
*27/10/16*

**Executive Engineer**  
**Purulia Construction Division (Irrigation)**