

### **ADDITIONAL TERMS AND CONDITIONS**

1. The vehicle will be hired on daily basis for which payment will be made by the Executive Engineer, Sundarban Delta Project, River Research Institute, Haringhata Central Laboratory, Mohonpur, Nadia-741246 on the basis of the bill in triplicate (submitted to the address of the office of the Subdivisional Officer-I, River Research Institute, at the end of each month) which will be sent of the office of the undersigned after proper verification etc. in due course.
2. Normal duty hours will be 10 (ten) hours per day (excluding reporting and releasing time). The duty period may be extended as and when required as per necessary in the interest of Govt. works. The area of plying the vehicle will be anywhere in the State of Bengal in the interest of Govt. works.
3. The vehicle shall have to be supplied with driver who will be responsible to report to duty with vehicle at the prefixed station within the stipulated time unless otherwise specified. The driver with vehicle in running condition will have to sign approved and issued Log Book on arrival as a token of his reporting for duty.
4. The vehicle will be hired on daily basis. No payment will be made for the vehicle if it is not available for any reason whatsoever which disrupt journey and if another car of same type does not replace it in good condition. In the event of failure of driver with pre-intimation to attend duty as per fixed programme and time recovery at the rate of hire charges for that day/ days would be made.
5. Supplier/ owner/ firm of the vehicle will be responsible for all types of repair & maintenance of the vehicle including periodical servicing. All types of fuel and lubricants viz. Diesel, Mobil oil. Etc. will have to be supplied by the quotationer/ owner of the car to keep the car in good condition. The vehicle may be run in any condition of road.
6. For payment in respect of Diesel and Mobil oil daily records of running of vehicle will be recorded in the 'Log Book' with the signature of officer and driver. At the end of every month, total km. run will be calculated and the consumption of diesel and Mobil oil will be worked out on the basis as stated in terms & condition page.
7. The quotationer/ owner/ firm of the vehicle whose quotation will be accepted will have to start the work as per the date mentioned in work order.
8. The agreement is terminable with prior notice of one month from either side in normal condition.
9. Right of acceptance of the quotation, lies with the undersigned (subject to the acceptance of rate by competent authority) and he reserves the right to cancel either the lowest or any other quotation without assigning any reasons whatsoever.
10. Distance allowed is maximum 5 (five) Km. or the actual distance which ever is less from reporting place to garage.
11. Extra hourly charges in excess beyond 10(ten) hours will be allowed.
12. Maximum ½ (half) hour will be allowed for reporting and also releasing in calculating over-time allowances.
13. The authority will not have any liability arising out of any type of accident on whatsoever while the car is in use by the authority. The authority will not be liable to pay any damage to the owner, the driver or any third party arising out of accident of the car.
14. The authority may terminate the agreement at any time without assigning any reason whatsoever for which no compensation will be paid.
15. The owner of the vehicle whose quotation will be accepted shall have to execute a formal agreement with the Executive Engineer, Sundarban Delta Project, River Research Institute as per terms and conditions/ Additional terms and conditions laid down in N.I.Q.
16. The vehicle may undertake long tour in the districts. The driver should prepare himself to halt outside Head Quarter and garaging the vehicle to be done with his own arrangement and cost in the event of the vehicle halting outside Head Quarter, halting charges as accepted vide item no.8 of the schedule will be paid in addition to the usual daily charges. Calculation of overtime allowances as per clause 11 will not be applicable in case of night halt outside Head Quarter.
17. The authority reserves the right to extend the validity of contract for hiring of vehicle with supplier/ owner beyond the expiry of the contract period on the same terms and condition and rates etc. on mutual agreement by both sides.
18. Any claim for escalation of rates due to any reason during the execution of work including extending time period will not be entertained in any way.

***Sub-Divisional Officer-I  
River Research Institute,  
HCL, Mohanpur, Nadia  
Govt. of West Bengal***

