

Government of West Bengal  
Irrigation & Waterways Directorate  
Office of The Sub-Divisional Officer  
Calcutta Drainage Outfall Sub-Division- III  
Ghusighata, North 24 Parganas

**NOTICE INVITING TENDER NO: WBIW/SDO-III/CDOD/NIT-04/2016-17**

1. Sealed tender in W.B form No. 2911, 2911(i) or 2911(ii) are invited by the Sub-Divisional Officer, Calcutta Drainage Outfall Sub-Division-III, separately from the reliable bonafide outside contractors having experience and credential of similar nature of works as per particulars provided in the list annexed herewith and will be received by the Sub-Divisional Officer, Calcutta Drainage Outfall Sub-Division-III Ghusighata, North 24 Parganas.

The tender(s) will be publicly opened by the authority receiving tender(s) or by his authorised representative, thirty minutes after the closing time of receipt of tender(s) or as soon as possible thereafter in presence of participant tenderer or their authorized representatives who may be present.

If the last day of submission of tender(s) is declared as holiday, the tenders will be received on the next working day. The time and date will be notified in case of any other change.

If the undersigned is required to leave headquarter or in any way detained on urgent work, the tender will be opened on next working day or any other day that may be notified in the office notice board.

2. Tender documents shall consist of:

(a) The notice inviting tender- hereinafter referred to as Tender Notice.

(b) Printed West Bengal Form as specified in clause-I above, hereinafter referred to as the printed tender form.

(c) Specified price schedule of probable items with approximate quantities.

(d) Additional/ Special terms & Conditions as applicable.

3. Details of work to be done together with plan, specification and additional terms and conditions of contract may seen at the office of the undersigned during office hours on any working day before submitting his/ their tender(s) so as to have clear idea of the works to be done. Any change in alignment design etc. during execution of work will not entertain the contractor to any claim.

4. Intending tenderer(s) will have to produce pan card and valid up to date certificates of sales tax / VAT for being entitled to receive tender documents for work. Outside contractors shall in addition will have to satisfy the Executive Engineer, Calcutta drainage Outfall Division about their financial resources, past experience in the type of works involved etc.

5. Tender documents as mentioned in Clause -2 above may be purchased by eligible tenderer(s) after the conditions in Clause-4 above are satisfied. The printed tender form and other tender documents are to be purchased on cash payment from cash section of this office between 1 P.M. to 4 P.M. on all working days at price mentioned in clause-1 above. No tender document other than those issued from the particular office mentioned above shall be treated as valid.

(2)

6. In addition to the complete set of tender documents as mentioned in Clause-2 above each tenderer will have to deposit an earnest money as provided in the annexed list in any of the following forms specified below, otherwise the tender will not be accepted as valid:

a) Deposit the amount in form of Bank Draft(BD)/Bankers Cheque (BC)/ Deposit Call Receipts (DCR) of any scheduled bank of India drawn in favour of the Executive Engineer, Calcutta Drainage Outfall Division. Payment in any other form e.g: NSC, KVP etc. will not be accepted.

7. The tenderer(s) will have to do the work on the basis of schedule attached with the tender and they should quote on page -2 of the printed tender form , the rate in percentage both in figure as well as in words “ Below” or “Above” or “ At Par” of the schedule of rates mentioned in the schedule attached with the tender. All corrections in the tender are to be initialed by the tenderer. Illegible or irregular tenders are liable to rejection. The percentage will be applicable to both the total amount as well as individual items.

8. Before tendering the intending tenderer should thoroughly acquaint themselves with the proposed work by local inspection of the site and take into consideration the difficulties likely to be involve in the execution of the work in all respect including difficulties in labour, transport of materials etc., communication facilities, climate condition, nature of soil, availability of local labour and rate prevailing in the locality. All these factors should be taken into consideration, in case of any of these difficulties no claim will be entertained afterwards.

9. No adjustment to any challan previously deposited for any other work or securities lying for other works will be accepted.

The tenderer have to furnish security for the fulfillment of an amount equal to 10% of the value of the work which will be made up as:-

By covering the “ EARNEST MONEY” as Security Deposit on acceptance of tender. Recovery of the balance by deducting from progressive bill.

10. A tenderer is to quote in figure as well as in words his rates at par, with percentage Below or Above the rates shown in the “Specified priced schedule of principal items with approximate quantities / current schedule of rates of Metropolitan Drainage Circle”. The said quotation is to be written in any of the forms (a), (b), ( c) below:-

a) I / We agree to carry out the work mentioned in the memorandum AT PAR with the rates shown in the specific priced schedule of probable items with approximate quantities / current schedule of rates of Metropolitan Drainage Circle.

b) I / We agree to carry out the work mentioned in the memorandum @ .....% percentage below the rates shown in the specific priced schedule of probable items with approximate quantities / current schedule of rates of Metropolitan Drainage Circle.

c) I / We agree to carry out the work mentioned in the memorandum @ .....% percentage above the rates shown in the specific priced schedule of probable items with approximate quantities / current schedule of rates of Metropolitan Drainage Circle.

11. Complete tender documents are to be placed in a cover with names of work and with the name and address of the tenderer super scribed on the cover. The sealed cover containing the tender is to be placed in the tender box, kept in the room of the authority receiving the tender.

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(3)

12. No tender will be deemed to be fit for consideration unless the tender documents are fully and completely filled in. All information that may be asked from a tenderer must be unequivocally furnished. Any tender which is incomplete or do not complied with prescribed condition or stipulation counter to these laid down herein as in other documents will liable to rejection at the time of opening or during subsequent scrutiny.

13. Canvassing in connection with the tender is strictly prohibited and a tenderer who resort to this will render his tender liable to rejection.

14. A tender once submitted shall not be withdrawn within a period of four months from the last day of receipt of tender. If a tenderer withdraws his tender within this period of four months without giving justified reason to the satisfaction of the accepting authority of the tender, he shall render himself liable to be debarred from submitting any tender for work under the Irrigation & Waterways Directorate for a minimum period of one year.

15. (a) The acceptance of the tender will rest with the Sub-Divisional Officer, Calcutta Drainage Outfall Sub-Division-III, who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or all the tenders received, without assigning any reason thereof.

(b) The accepting authority reserves the right of splitting up any contract and distributing the same to more than one contractor. The tenderer(s) is / are bound by the terms and conditions of the contract documents concerned.

16. Earnest Money deposited by an unsuccessful tenderer will be refunded on application to the Executive Engineer of the Division concerned.

17. The successful tenderer shall submit the following copies of the contract documents within 7(seven) days of receipt of the notice of acceptance of tender. Failing to comply within the specified time the contractor shall render his contract liable to termination without reference to the contractor and forfeiture of security money to the Government.

(a) One set of the documents, each set containing all the items a, b, c, d mentioned in clause -2 above.

(b) One set of documents each containing a copy of page -2 only of the Printed Tender Form ( with relevant entries there on and items a, b, c, d mentioned in Clause -2 above.

The above documents have to purchased from the office of theSub-Divisional Officer, Calcutta Drainage Outfall Sub-Division-III in cash at price per copy as mentioned in clause -1 above. All the copies must signed on every page by the Contractor and submitted to the Sub-Divisional Officer, Calcutta Drainage Outfall Sub-Division-III within specified time.

18. If the progress of the work is hampered due to non-availability of land etc. no claim for idle labour will be entertained, but the contractor will be granted reasonable extension of time.

19. A Tender should mentioned in the tender his postal address and telephone Number.

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(4)

20. The power of attorney which may be characterized as agency document will not be accepted without specific order from the Government.

21. Payment will be made by the Executive Engineer, Calcutta Drainage Outfall Division, Jalasampad Bhawan, 6<sup>th</sup> Floor, Bidhannagar, Kolkata- 700 091, subject to the availability of fund and may be deferred from 1 to 5 years.

22. All the tools and plants and implements required for the work will have to be supplied by the contractor(s) at his own cost and the contractor(s) suppliers shall arrange transport. Government may however certify for necessary procurement of railway wagons but in case of failure of Government in this respect no claim as regards costs will be entertained .

23. All the specifications regarding supply of materials for work will be as per printed current specifications of works of I. & W. Department, Government of west Bengal.. Any materials if available in the departmental go-down may be issued to the contractor for consumption in the work and the cost will be recovered as mentioned in page 11 of the tender form and the contractor will have to bear the cost of carriage of the materials from the Government godown to the work site including cost of all loading and unloading.

24. Any Government materials issued to the contractor lying surplus after the work is completed shall have to be returned to the Government godown as per direction of the Engineer-in-charge at the contractor's own cost. No extra payment for loading, unloading, handling, carriage, stacking etc. for such surplus materials will be made to the contractor.

Sub-Divisional Officer  
Calcutta Drainage Outfall Sub-Division-III

Memo No: \_\_\_\_\_

Date: \_\_\_\_\_

Copy Forwarded for information and wide circulation to:

1. The Executive Engineer, Calcutta Drainage Outfall Division, 6<sup>th</sup> Floor, Jalasampad Bhawan, Kolkata-91.
2. The Executive Engineer, DVC Study Cell & Nodal Officer e-governance cell, I&W Dte, 7<sup>th</sup> Floor, Jalasampad Bhawan, Kolkata-91 with request to publish the NIT in the departmental website for wide publicity.

Sub-Divisional Officer  
Calcutta Drainage Outfall Sub-Division-III

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**List of Works For Notice Inviting Tender No. WBIW/SDO-III/CDOD/NIT-04/2016-201**

1. Last date & time for receiving application for Tender Papers : 23.11.2016 upto 4.00 p.m
2. Last date & time for purchase of Tender Papers : 24.11.2016 upto 4.00 p.m
3. Last date & time for receiving sealed Tender Papers : 25.11.2016 upto 2.30 p.m
4. Date & Time of opening Tender Papers : 25.11.2016 at 3.00 p.m

S.N	Name of Works	Amount Put to Tender	Earnest Money	Cost of Tender Paper	Time allowed for completion	Source of Fund	Eligibility of Contractor
1.	Operation & maintenance of 16-Vent and 20-Vent Outfall sluice including guarding of gates from Nov'2016 to March'2017 under Calcutta Drainage Outfall Sub-Division III during the year 2016-17.	288889.00	5780.00	Free of cost	November' 2016 to March'2017	Non-Plan	Bonafide Contractors having 50% credential of execution of similar nature of work within the last 5 years.
2.	Clearing and removing water hyacinth, solid and semi-solid mass from D/S of Narayanpur wooden bridge upto U/S of Bamunia wooden bridge from Nov'2016 to March'2017 under Calcutta Drainage Outfall Sub-Division III during the year 2016-2017.	284302.00	5690.00	Free of cost	November' 2016 to March'2017	Non-Plan	

Sub-Divisional Officer  
Calcutta Drainage Outfall Sub-Division-III