

Government of West Bengal
Irrigation & Waterways Directorate
Office of the Executive Engineer
Teesta Left Bank Division, Oodlabari, Jalpaiguri
Pin – 735222, Ph. No. – 03562-250273

NOTICE INVITING e-QUOTATION

e-N.I.Q. NO. – WBIW/EE/TLBD/e-NIQ-11/2016-17(3RD Call)

Separate quotations are being invited by the Executive Engineer, Teesta Left Bank Division, Oodlabari, Jalpaiguri, Irrigation & Waterways Directorate on behalf of the Governor of West Bengal through electronic tender (e-tender) for the works mentioned in the list given in next page from eligible and resourceful contractors/bidders having desired credential and financial capability for execution of works of similar nature.

Intending contractors/bidders desirous of participating in the e-quotation are to login to the website www.wbiwd.gov.in (the official website of Irrigation & Waterways Department) and click the “e-procurement” link provided therein. They may also visit the Government of West Bengal designated website of URL <https://wbtenders.gov.in> for the same e-Quotation. The e-quotation can be searched by typing WBIW/EE in the search engine provided in the website/s, by logging-in the designated link of concerned Executive Engineer.

Contractors/bidders willing to take part in the process of e-quotation are required to obtain Digital Signature Certificate (DSC) from any of the authorized ‘Certifying Authorities’ (CA) under Controller of Certifying Authorities (CCA), Department of Electronics & Information Technology (DEIT), Govt. of India. (viz. NIC, n-Code Solution, Safescrypt, e-Mudhra Consumer Services Ltd, TCS, MTNL, IDRBT) or as notified by the CA /Finance Department from time to time. DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from any of the above CA, they are required to register the fact of possessing the DSC through the registration system available in the above mentioned website/s. A list of such licensed CAs’ is also available in the CCA website cca.gov.in. The prospective contractors / bidders may contact the e-tendering State Level Help desk located at 7th Floor, Jalasampad Bhavan, Bidhannagar, Sector II, Kolkata through e-mail ID: irrigationhelpdesk@gmail.com or ID: dvcsc6816@gmail.com and Telephone No. 033-23346098 on any working day, between 10AM – 5PM for any query on e-tendering, obtaining DSC, training on e-tendering usage, free of cost.

Intending contractors/bidders are required to download the e-tender documents directly from the website/s stated above. Tender is required to be submitted on-line with the help of the e-Tokens provided. This is the only mode for submission of tender documents. The interested bidders eligible for the tender may submit their bids through the e-Procurement system using their valid DSC e-Token with assigned PIN and using login ID and password. Details of submission procedure have been explained in the ‘Bidders Manual’ for participating in e-tenders of the State Government, which is available in the Departmental website www.wbiwd.gov.in. Minimum period of time to be given to the contractors/bidders for submission of e-tenders is counted from the date on which the notice inviting tender including e-tender is actually published in the newspaper(s). In case of publication of the e-NIT in more than one newspaper, all the advertisements should appear simultaneously on the same day in all newspapers. Also, uploading of the notice including e-tender documents in the State Government e-tender portal shall be such the e-tender documents are to be visible in the website <https://wbtenders.gov.in> as soon as the brief referral advertisement appears in the newspaper(s).

Last date & time of submission of e-bids online is on 25.01.2017 till 17:30 hours.

The intending bidders/contractors must read the ‘Terms & Conditions’ contained in the e-Notice Inviting Quotation (e-NIQ) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself of the mandatory requirements. Contractors/bidders desirous of participating in the e-quotation may submit e-bids for the work only if they fulfill the minimum eligibility criteria and are in possession of all the required documents in original.

All information posted in the website consisting of e-NIQ and related documents, WB Form No. 2911(i), Bill of Quantities (BOQ), EMD exemption order if any of competent authority, corrigenda and drawings etc. if any, shall form a part of the e-tender document.

LIST OF WORKS

e-N.I.Q. NO. – WBIW/EE/TLBD/e-NIQ-11/2016-17 (3RD Call)

Sl. No.	Name of Work/Scheme/ Project	QuotedRate / head / day (8 hours shift) (`Rs.)		Earnest Money Deposit (Rs.)	Time allowed for completion (in days)	Source of fund	Minimum eligibility of the contractor/bidder for participating in the e-quotation
1	2	3		4	5	6	7
1	"Guarding the office premises, residential premises, store and all properties of Teesta Barrage Project situated at Teesta Barrage Township Colony at Oodlabari in P.S.- Mal, Dist. - Jalpaiguri."	A)Security Supervisor without arms 1 no./day B) Security Guard without arms 12 nos./day	To be quoted by Bidder	30,000.00 (Balance amount, if any, to be deposited by L1 Bidder during Formal Agreement to arrive 2% of the contract value)	365 Days	Non-Plan	Bona fide contractors/bidders Having credential of execution of similar nature of work of value 30% of the amount Put to quotation (quotation value) within the last 5 years.

(*) For Consortiums, criteria are to be followed as per Clause 1 & 6 (ii) in General Terms & Conditions
for e-tenders up to tender value Rs 45.00 lakh.

◀ General Terms & Conditions for e-quotations having ‘Tender value’ Above Rs 5.0 Lakh up to Rs 45.00 Lakh)

1. Eligibility for participation

Bonafide contractors/bidders, West Bengal Registered Co-operative Societies, Consortiums and Partnership Firms registered with the State Government and contractors/bidders of equivalent grade or Class registered with the Union Government / Military Engineering Services / Indian Railways for execution of civil /M&E works are eligible to participate depending on the criteria as laid down in the subsequent para/clause. Joint Venture Firms are not eligible to participate in tenders.

Note: *In case of consortiums, maximum number of constituents shall be restricted to 5 (five) and each of the constituent must have at least some work credential. Individual constituents of a Consortium cannot form another Consortium.*

2. Participation in more than one serial of work in a tender

Any contractor/bidder may submit bids for a maximum of 50% of the total number of works (rounded up to next higher integer) published in any particular e-NIQ depending on his/her previous work credential and financial capability, details of which have been stated later.

3. Submission of Quotations

3.1 General procedure for submission of e-quotations

Bids are to be submitted on-line through either of the website/s stated earlier. Contractors/bidders are required to upload the entire set of **e-quotation** documents along with other related documents as asked for in the **e-quotation** notice(e-NIQ) circulated through the above website/s within the stipulated due/end date and time.

For **e-quotation** value above Rs. 5.00 lakh, bids are to be submitted in two folders at a time for each work, one being ‘ Technical Proposal’ and the other ‘Financial Proposal’. The contractor/bidder shall carefully go through all the documents of the **e-quotation** and prepare to upload the scanned documents in Portable Document Format (PDF) files in the designated link in the web portal as their Technical Bid. He/she needs to fill up the rates of items in percentage in the BOQ downloaded for the work in the designated cell of Excel sheet and upload the same in the designated link in the portal as their Financial Bid. Documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Contractors/bidders should especially take note of all the addenda and corrigenda related to the e-tender and upload all these documents also as a part of their tender document. Documents uploaded by the bidders with all information & rates comprising Technical bid and Financial bid cannot be changed after last/end date for submission of e-tender.

3.2 Technical Proposal

Technical Proposal should contain scanned copies of documents and/or declarations in the following standardised format in two covers (folders).

A. Technical cover containing:-

- i. Application for e-quotation (vide Form-1) (to be submitted in “**Forms**” folder)
- ii. WB Form No. 2911(i) (to be submitted in “**2911**” folder)
- iii. Notice Inviting e-quotation (e-NIQ) (to be submitted in “**NIT**” folder)
- iv. Credential Certificate (to be submitted in “**Forms**” folder)
- v. Declaration of not having common interest in the same serial (vide Form-4 to be submitted in “**Forms**” folder)
- vi. Drawings, if any. (To be submitted in “**Drawings**” folder)
- vii. Addenda/Corrigenda: If published; (to be submitted in the ‘**NIQ**’ folder merged with e-NIQ already uploaded as pdf file)

NOTES: i. Contractors/bidders are to keep track in the website for all the Addenda and Corrigenda

published for a particular e-quotation and upload all the above digitally signed by him/her along with his / her quotation. Quotations submitted without Addendum/Corrigendum are liable to be treated as informal and thereby rejected.

- ii. **Quotation** will be summarily rejected if any of the aforesaid items are found missing in their on-line bid submitted.

B. My Document [OID* Cover] containing:

My Document Format for uploading in the OID folder:-

Sl. No.	Folder name	File description	Details	Remarks if any
A	Certificates	certificates.pdf 1 certificates.pdf 2 certificates.pdf 3 certificates.pdf 4 certificates.pdf 5	1. Professional Tax Payment Certificate (PTPC) 2. PAN Card 3. Value Added Tax (VAT) Registration Certificate in West Bengal (TIN)/CST Registration for outside State 4. Latest I.T Return Receipt 5. Valid licence to engage private security Guards from Home Department Govt. of West Bengal	
B	Company Details	companydetails.pdf 1 companydetails.pdf 2	1. Proprietorship Firms (Trade Licence) 2. Partnership Firms (Partnership Deed, Trade-Licence, Form-VIII or Memorandum of Registration) 3. Limited Companies (Incorporation Certificate, Trade-Licence, Memorandum of Articles) 4. Registered Co-operative Societies (Society Registration Certificate, Trade Licence and By-laws, Documents showing latest office-bearers) 5. Consortiums (Form-VIII) or Memorandum and Undertaking.	
C	Credential of works	Credential pdf 1 Credential pdf 2 Credential pdf 3	1. BOQ duly authenticated by issuing authority and work order. 2. 100% completion certificate for completed work, or 3. Gross bill of 100% completed work including excess and supplementary items not covered in original BOQ.	
D	Financial credential	Payment certificate .pdf	Payment certificate of 100% completed work issued by competent authority or any other related financial information	

* OID denotes Other Important Documents.

C. i. Certificate/s: (name of the file should be "**certificates.pdf**") comprising the following:

- Professional Tax Payment Certificate (PTPC) valid for the current financial year/latest applicable as per rules and PAN Card. Application for PAN addressed to the competent authority may also be considered.
- Value Added Tax (VAT)/CST registration certificate.
- Latest Income Tax Return receipt.

ii. Company Details (name of file should be "**companydetails.pdf**") comprising the following:

A. Details for Consortiums formed out of Proprietorship Firms &/ Partnership Firms

Deed of Consortiums formed with Partnership Firms etc, and documents for their registration in the form of certified copy of 'Form No. VIII,' issued under the Indian Partnership Act, 1932 (Act-IX of 1932) by the Registrar of Firms, West Bengal having their registered office at P-15 India- Exchange Place, Todi-Mansion, 10th Floor, Kolkata 700001.

In case a contractor/bidder is yet to receive Form No. VIII, a “Memorandum” issued from the above office may also be accepted. However, consortiums submitting the Memorandum are also required to submit an undertaking in plain paper along with their application in Forms 1 & 2 and upload its scanned copies in pdf pledging that “Copy of Form No. VIII would be submitted to the Tender Inviting Authority before receiving final payment, in case found to be the lowest bidder L1 and the work is awarded in its favour. Any change in the constituent of the Consortium/Partnership Firm should also be intimated to the office of the Registrar of Firms, Kolkata prior to submission of application in the e-tender and a certified copy of the revised Form No. VIII showing changes in its constituents are required to be submitted. If the Consortium is yet to receive a certified copy of the revised Form No. VIII, it would be required to submit the aforesaid undertaking on-line along with the application.

Note: *An affidavit regarding authorized user of DSC for Consortium and a declaration regarding such authorization for Limited companies is required to be uploaded on-line along with the tender. Scanned copies in pdf of competent authority are to be submitted, if the power is delegated for signing of bid/s to persons other than the applicant contractor/bidder.*

B. State Registered Co-operative Societies and Companies (name of file “*companydetails.pdf*”)

- a. Society Registration certificate in the State from ARCS (Assistant Registrar of Co-operative Societies, GoWB) and Bye-Laws for Cooperative Societies under West Bengal Co-operative Societies Act, 2006 and Rules, 2011.
- b. Trade Licence for Proprietorship Firms/Partnership Firms/Companies.
- c. ‘Memorandum of Articles’ for Companies registered by the ROC under Indian Companies Act.
- d. Any other documents showing names and signatures of latest elected office bearers/Directors/ Board Members.

iii. Credential: Scanned pdf of work credential issued in favour of the contractor/bidder as detailed under clause 5 later. Bill of Quantities (BOQ) duly authenticated by the competent authority along with work order is to be submitted uploaded under ‘OID’ cover (name of file should be “*credential.pdf 1*”). In case of execution of supplementary/substitute supplementary having value more than 30% of the BOQ, final gross value of bill (without contractual rate) including such supplementary/substitute supplementary may be considered in lieu of the original BOQ and scanned and authenticated copy of the Bill shall be uploaded in the ‘*credential.pdf 2*’.

iv. Others: Any other document found necessary.

Note : *Failure of submission of any of the above mentioned documents will render the e-tender liable to summarily rejection.*

3.3 Financial proposal / bid under Financial cover:-

The financial bid should contain the following documents in one cover (folder).

Bill of Quantities (BOQ): The contractor/bidder is required to quote the rate as percentage above or below tender value on-line in the space marked for quoting rate in the BOQ. (only downloaded copy of the above document in Excel sheet is required to be uploaded by the contractor/bidder)

Notes:

- a. BOQ without a valid numeric rate at the designated space provided in the BOQ will be rejected outright. Contractors/bidders willing to quote “at-par” rate shall need to write “0” in the ‘space’ provided for rates in the BOQ.
- b. In cases where BOQ has been changed by the Tender Inviting Authority by way of addendum/corrigendum, contractors/bidders are required to upload the revised BOQ. If bids are submitted prior to the date of publication /uploading of addendum/corrigendum, the contractor/bidder is to resubmit the bids along with the revised BOQ. If the revised BOQ is not found subsequently during financial evaluation, the bid will be rejected.

4. Tender Fee and Earnest Money Deposit (EMD)

- i. **Tender Fees:** Entire set of e-Tender documents are made available free of cost through the State Government e-tender portal having URL <https://wbtenders.gov.in> and also the Departmental website www.wbiwd.gov.in. In case of off-line tenders having tender value below ₹ 5.00 lakh, tender

documents are available free of cost in the office of the Tender Inviting Authority viz. AE/EE and also made available in the Departmental website www.wbiwd.gov.in . Cost of tender document shall not be charged even during execution of formal tender contract/agreements. However, the contractors/bidders may wherever necessary be charged suitably for asking additional multiple copies of drawings, specifications, Schedule of Rates booklet (SoR) etc. and such fee may be suitably determined by the Tender Inviting Authority as per norms.

ii. Earnest Money Deposit (EMD):

Traditional procedure of depositing EMD through off-line instruments like Bank Draft, Pay- order, Bankers Cheque etc. has been completely dispensed with for all e-tenders/e-procurements of the State Government , w.e.f 1st September, 2016. Intending bidders desiring to make payment of earnest money (EMD) on-line, should beforehand read the instructions carefully, particularly in the challan generated by the system of e-tender/e-procurement, if opted for EMD payment through RTGS/NEFT

A. Login by bidder:

- a. A bidder desirous of taking part in a e-tender invited by a State Government shall login to the e-Procurement portal of the Government of West Bengal using his/her login ID and password using valid DSC.
- b. He/she will select the e-tender to bid and initiate payment of pre-defined EMD for that e-tender by selecting from either of the following payments modes:
 - i. Net-Banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank Payment Gateway;
 - ii. RTGS/NEFT in case of off-line payment through bank accounts in any Bank approved by RBI in India.

B. EMD payment procedure:

- a. Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:
 - i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he/she will select the Bank through which he/she wants to do the EMD on-line transaction.
 - ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
 - iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
 - iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N Mukherjee Road, Kolkata for collection of EMD against unique codes for identification of the tendering authority.
 - v. If the transaction is failure, the bidder will again try for payment by going back to the first step.
- b. Payment through RTGS/NEFT:
 - i. On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
 - ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his/her own Bank account.
 - iii. Once payment is made, the bank would provide an “**UTR remittance number**” for successful transaction with which the bidder will come back to the e-Procurement portal after expiry of 2 to 3 bank working days to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue with his/her bidding process.
 - iv. If verification is successful, the fund get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N Mukherjee Road, Kolkata for collection of EMD.
 - v. Hereafter, the bidder will go to e-Procurement portal for final e-submission of his/her bid within pre-assigned last date of submission of e-tender.
 - vi. If the payment verification is unsuccessful, the amount will be returned automatically by the system to the bidder’s account.

Note: EMD payment made through RTGS/NEFT would require additional 2 to 3 bank working days after date of transaction in the bank before the procedure is completed for enabling the bidder to continue with the bidding process in the on-line e-tender final bid submission. Thus, the bidder is to take precaution in case of RTGS/NEFT transfers so that the entire

process of submission of e-tender is completed within last date of on-line submission of his/her tender. However, Net-banking transaction through ICICI bank payment Gateway would be on real time basis.

C. Refund/Settlement Process for EMD:

- i. After opening of his/her bids and technical evaluation of the same by the Quotation Inviting Authority through electronic processing in the e-Procurement portal of the State Government, the quotation inviting authority will declare the status of the bid as successful or unsuccessful which will be made available along with the details of the unsuccessful bidders to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund through an automated process the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the on-line EMD transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the Tender Inviting Authority.
- iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his/her bank account from which he/she had made the payment transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the Tender Inviting Authority.
- v. As soon as the L1 bidder is awarded the contract (AOC), the same is processed electronically in the e-Procurement portal for transfer credit to Government Receipt under Public Accounts through GRIPS where under the security deposit to be collected would also be deposited in connection with the work.
- vi. All refunds will be made mandatorily to the Bank account from which the payment of EMD and Tender Fees (if any) were initiated.
- vii. If the e-tender is cancelled, then the EMD would be reverted to the original bidders account automatically after such cancellation order is affected online by the Tender Inviting Authority.

5. Credential Certificate

- i. Completion Certificates (CC) for 100% completed works during the current year and within last five financial years will only be accepted as valid credential.
- ii. CC should clearly show the name, postal address, (contact Tel. No. and FAX or e-mail ID if issued outside the jurisdiction of the State) of the office and designation of the officer/ authority issuing the CC for the work along with the name of work and amount put to tender (Tender Value). Illegible certificates and those having incomplete information may be rejected.
- iii. CC of works executed in the Irrigation & Waterways Directorate will be considered. CC of works executed in other Departments of the State Government/ organizations viz. Public Works & Public Works (Roads) Department, Public Health Engineering Department, Sundarban Affair Department and other State Government Departments, Zilla Parishads & Panchayat Samities only within the jurisdiction of the State of West Bengal, WBHIDCO, WBSEDCL, WBSETCL, KMDA, KMW&SA, KMC, Other Municipal Authorities and Bodies, HRBC, Engineering Departments of Union Government and Organizations like Farakka Barrage Project (FBP) Authority, Indian Railways, KoPT and companies owned or managed by the Government of West Bengal, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such CC are to be issued by an officer/authority not below the rank of Executive Engineer / Divisional Engineer / District Engineer/Project Manager of the State/Union Government Departments/ Organisations; authorised signatories of CC for Panchayat Samities and Municipalities shall be BDO & Ex-officio Executive Officer and Secretary or equivalent administrative officers respectively. It is desirable to have contact telephone and FAX or e-mail address of the signatory of the CC for all offices outside West Bengal.

Such CC is required to be further countersigned by the immediate superior authority of the issuing authority for all cases outside the State of West Bengal other than if executed direct Union Government Departments /Ministries. Also such certificates when issued in all other States other than those directly of State / Union Government Departments/Ministries and Indian Railways should contain a declaration that the work has been executed to the satisfaction of the concerned Government Organisation and has been declared 100% complete in all respect by the competent authority in the concerned Organisation.

6. Eligibility criteria

- i. Monetary value (Amount put to tender without considering contractual rate) of the 100% completed work or gross final bill value (excluding contractual rate) including supplementary/substitute supplementary, as the case may be, thus submitted will be further multiplied by the following factors to

take care of the inflationary effect to arrive at the net notional amount.

Year	Description	Multiplying factor to arrive at net notional amount
Current	-	1.00
1st	1 year preceding the current financial year	1.08
2nd	2 years preceding the current financial year	1.16
3rd	3 years preceding the current financial year	1.26
4th	4 years preceding the current financial year	1.36
5th	5 years preceding the current financial year	1.47

Note: For cases where two contractors/bidders are participating in a e-tender for a particular work are such that one happens to have worked as a sub-contractor of the other, and both the contractors/bidders submit work credential of having completed the same job either wholly or partly, then in such case the credential of the principal contractor will be considered while that of the sub-contractor will not be taken into consideration for determining the eligibility criteria of the contractor/bidder towards the e-tender. If the credentials submitted by hitherto contractors/bidders are for different works, then both the work credentials will be considered towards determining the eligibility criteria of the individual contractors/bidders.

- ii. ***Financial proposal of any contractor/bidder will come under consideration only when the criteria mentioned below are satisfied and fulfilled.***

Net notional amount calculated from Completion Certificate (CC) of a single work during last 5 years issued in favour of the contractor/bidder /agency/firm/consortium for a work of similar nature should be **at least 30%** of the amount put to tender (Tender Value) for the work. However, for consortiums where CC of individual entities of the consortium are to be considered, sum of work values in the CC of individual entities (one for each entity) for works of similar nature should be at least **90%** of the tender value. The power to decide on the criteria of similarity rests without any prejudice solely with the Tender Accepting Authority.

7. Eligibility criteria for participating in more than one quotation in a e-NIQ

- i. Submission of e-quotations by one single contractor/bidder in excess of 50% of the number of works in any particular e-NIQ will not be considered.
- ii. Normally separate Completion Certificates (CC) of 100% completed works is required to be submitted for participating in separate works under a particular e-NIQ. However CC for one particular work may be considered as eligibility for participation in maximum two numbers of serials of a e-NIQ, provided requisite credential for two such works (to be added arithmetically) satisfies the requirement in all respects out of one such CC.

8. Penalty for suppression / distortion of facts and withdrawal of L1 bidder before acceptance of LOI

If any contractor/bidder fails to produce all the original hard copies of the documents (especially Completion Certificates), or any other document on demand by the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the corresponding uploaded soft copies or if there is any suppression / distortion / falsification noticed/detected/pointed

out at any stage of e-tender process prior to the issue of work order, the Tender Inviting Authority will immediately bring the matter to the notice of the Executive Engineer who upon recommending suitable punitive actions against the bidder will place the matter before the concerned Chief Engineer within 15 days of receipt of the complaint from the Tender Inviting Authority and the contractor/bidder may be suspended from participating in all future tenders on the e-Tender platform of I&WD as per approval of the Chief Engineer for a maximum period of 3 (Three) years. In addition, his/her EMD will stand forfeited by the Government. The concerned Chief Engineer then will issue the necessary suspension order in writing with intimation to the defaulting contractor/bidder, other Chief Engineers, Central e-Tendering Cell and also the Department. Copy of such suspension order should invariably be communicated to the Nodal Officer, e-Governance Cell of the Department with a request to upload the order in the Departmental website. Besides, the Irrigation & Waterways Department may also take appropriate legal actions including blacklisting of the defaulting contractor/bidder and debarring him/her from participating in any State Govt. tender for a period up to three years. For e-tenders where such suppression / distortion / falsification is detected at an advanced stage of e-tender processing, the concerned Chief Engineer will be the deciding authority as to what further necessary actions are to be taken regarding the fate of the e-tender.

9. Taxes & duties to be borne by the bidder

Income Tax, VAT, Sales Tax, Royalty, Construction Workers' Welfare Cess and similar other statutory levy / Cess will have to be borne by the contractor/bidder and his/her quoted rate should be quoted accordingly after considering all these charges. Only Service tax, as applicable, if eligible, would be reimbursed as per rules on production of necessary documents.

10. Site inspection prior to submission of quotation

Before submitting a e-tender, the intending contractor/bidder should make themselves acquainted thoroughly with the local conditions prevailing at site of implementation of the work by undertaking field inspections and taking into consideration all probable likely factors and difficulties to be involved in execution of the work as per specification in all respects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labourers and market rates prevailing in the locality etc. and no claim whatsoever will be entertained on those accounts afterwards. The contractor/bidder may also contact the office of the Executive Engineer, Teesta Left Bank Division in between 11.30 hours to 16.30 hours on any workingday, prior to the date of actual submission of bid of e-tender.

11. Conditional & incomplete quotations

Conditional and incomplete tenders are liable to be summarily rejected.

12. Opening & evaluation of quotations

12.1 Opening of a Technical Proposal

All works above tender value of Rs 5.00 lakh for which e-tendering is mandatory shall be awarded through open tenders without reservation for any particular class of contractors/bidders. Notices for open off-line tenders for each tender value below Rs 5.00 lakh shall include such clauses as is notified by the Department from time to time.

For e-tenders bids are to be invited in two parts under a two-bid system.

- i. Technical proposal will be opened by the Tender Inviting Authority or his/her authorised representative/s electronically in the official website stated earlier, using their authorised Digital Signature Certificate/s (DSC).
- ii. Intending contractors/bidders may remain present if they so desire.
- iii. Technical cover documents (vide Clause 3.2.A) will be opened /decrypted first and if found in order, Cover (Folder) for OID (vide Clause 3.2.B) will be opened/ decrypted. If there is any deficiency in either of the Technical cover documents, the e-tender will summarily be rejected.
- iv. Decrypted (transformed into readable format) documents of the OID (Other Important Document) Cover will be decrypted/downloaded and handed over to the Executive Engineer (TAA).

12.2 Uploading the list of technically qualified contractors/bidders

- i. Pursuant to scrutiny and decision of the Executive Engineer, after a Technical Bid opening, the list

of eligible contractors/bidders having successfully qualified in the Technical Evaluation for a particular serial of work whose financial proposal will be thus considered, is uploaded on the web portal/s.

- ii. While evaluating all the bids, the Executive Engineer may summon the contractors/bidders and seek clarifications / information or seek additional documents or original hard copy of any of the/all the documents already submitted on-line for verifications and if these cannot be produced within a reasonably stipulated timeframe, their bids will be liable for rejection.

12.3 Opening and evaluation of Financial Proposal

- i. Financial proposals of the contractors/bidders declared technically eligible by the Executive Engineer will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date and time.
- ii. Intending contractors/bidders may remain present if they so desire.
- iii. The encrypted copies will be decrypted and the rates will be read out to the contractors/bidders remaining present at that time.
- iv. After opening of Financial Proposal, preliminary summary result containing inter- alia the name of contractors/bidders and the respective financial rates quoted by them will be uploaded in the website portal.
- v. If the Executive Engineer (QAA) is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he may after having the comparative statement test checked by the Divisional Accountant/Divisional Accounts Officer attached to his/her office upload the final summary result containing the name of contractors/bidders and the respective rates quoted by them against each work after acceptance of the rate.
- vi. If there is any scope for lowering down of rate in the opinion of the Executive Engineer / TAA, as L1 bid is abnormally high much above 10% of the Tender Value, all the bidders qualified in technical bid will be notified through system generated e-mail and mobile phone sms to attend e-sealed bid tender-cum-auction on a predetermined date and time to be held in the office of the Tender Accepting Authority. Open off-line bids are normally not encouraged from the point of view of confidentiality and transparency. However, in exceptional cases with recommendation and advice of the Government approved Tender Committee, open off-line bid negotiations with **only the L1 bidder** to lower down the e-sealed bid tender cum auction rate may be held by the Tender Accepting Authority in presence of Tender Inviting Authority for reasons to be recorded in writing.
- vii. If there is no contractor/bidder or the number of contractors/bidders in the 1st Tender is less than three, the tender has to be cancelled. In case of participation of more than three bidders, technical evaluation is to be done and if the number of technically qualified bidders is less than three (3), the tender also has to be cancelled as well and fresh e-tender (i.e 2nd e-tender or 3rd e-tender may have to be invited with lowering of eligibility criteria).
- viii. After holding such e-sealed bid tender cum auction, final result after acceptance of the rate by the Tender Accepting Authority if within the delegated power for acceptance would have to be uploaded in the e-tender website. Otherwise the tender is to be cancelled and invited afresh.
- ix. The Executive Engineer/QAA may ask any of the contractors/bidders to submit rate analysis to reasonably justify the quoted rate by that contractor/bidder.
- x. If the lowest bidder/contractor backs out there should be re-tendering in a transparent and fair manner. In such a situation the QIA may call for Short Notice e-tender with time period as per Government order for re-tenders, if so necessitated in the interest of public works and take decision on the basis of L1 in the Re-Tender or subsequent e-tender. Penal actions for premature withdrawal by bidder have been stated under clause 8 earlier.

12.4 Quotation Accepting Authority (QAA)

Authority to which the power has been delegated to accept tenders as per latest Departmental Notification will function as the Quotation Accepting Authority (QAA) for evaluation of technical and financial proposals of works having tender value within his/her range of acceptance. As per present delegation, QAA for different tenders within the range above Rs 0.10 Lakh upto Rs 45.00 Lakh would be as follows:

- i. For e-Quotations of value up to Rs 45.0 lakh (above Rs 5.00 lakh and up to Rs 45.0 lakh): Executive-

Engineer, Teesta Left Bank Division, I&W Directorate.

- ii. For off-line quotations of value from Rs 3.0 Lakh up to Rs 5.0 Lakh to be tendered in a single bid system in off-line mode to be accepted by Executive Engineer, Teesta Left Bank Division, I&W Directorate. [off-line single bid Tenders]
- iii. For quotations of value up to Rs 3.0 Lakh relating to works only, is to be tendered in a single bid system in off-line mode to be accepted by Assistant Engineer, of concern Sub-Division, I&W Directorate. [off-line single bid system Manual Tenders]

12.5 Procedure to be followed for acceptance of quotation

- i. Selection of contractor/bidder should be made on the basis of at least three valid e-tenders, which shall be opened preferably in presence of their willing agents, if present. If the number of e-tenders received is less than three, e-tender would be cancelled and invited afresh.
- ii. In case of invitation of e-tenders under two-bid system, if the number of contractors /bidders qualified in the technical bid is less than three, e-tender would be invited afresh.
- iii. The lowest tender for all works is accepted as a rule. If for any reason the lowest tender is not accepted, reference is to be made to the appropriate Government for orders as to which of the contractor /bidder the work should be awarded.
- iv. Maximum 5 % excess beyond 'Tender Value' (Amount put to Tender) may be accepted by the Executive Engineer if at least three valid tenders have been received subject to the overall power of tender acceptance delegated to each level of Technical officers as mentioned in the Department Notification issued from time to time, provided tender value after abatement is within the administratively approved cost. In case of excess over administratively approved amount, proposal for revised administrative approval would have to be submitted to the Government, but acceptance of tender and issue of work order may not be kept pending for want of revised administrative approval.
- v. Above 5% and up to 10% of the Tender Value can be recommended for acceptance by the Government appointed Departmental Tender Committee (DTC) subject to the conditions that valid tenders should not be less than three and L1 is accepted and tendered amount is within the administratively approved cost. In case of excess over administratively approved amount, revised administrative approval would have to be submitted to the Government but acceptance of tender, and issue of work order may not be kept pending for want of revised administrative approval/revised financial sanction for Non-Plan works.
- vi. For acceptance of e-tenders above 10% of the Tender Value (Amount put to tender), upon specific recommendation of the DTC as mentioned at clause 12.5 (v) above, with that of the Department shall have to be sent to the Finance Department.
- vii. If the response to an e-Tender is less than three, then Tender should be invited afresh. Such Re-Tender notice shall be published in widely circulated dailies as per guidelines and also through e-Tender web portals. Prior to invitation of Re-Tender / fresh e-Tender, the eligibility criteria and other terms & conditions as contained in the first 'Notice Inviting e-Tender' (e-NIT) shall have to be reviewed by the Tender Inviting Authority, to ascertain whether (i) it was too much restrictive, say, specifications and qualifications were fixed at higher standards than required, (ii) advertisements in the widely circulated Newspapers were properly published and (iii) other related procedural matters were observed in its entirety.
- viii. Even if, after taking appropriate steps in regard to relaxation of criteria to the extent as decided by the Executive Engineer and also wider publicity of 2nd tender in widely circulated dailies and through web-site, the response to the Re-Tender is still less than three, that tender may be accepted. In terms of Delegation of Financial Power Notification of the Department bearing No. 05-(W)/2015-16 dated 20.11.2015, provided the rates do not exceed the schedule rates (SoR) beyond 5% in case of works estimate and the tendered value is within administratively approved cost/sanctioned cost. The same procedure is to be followed for obtaining revised administrative approval/revised financial sanction, stated at clause 12.5 (iv) above, would also be applicable here. Otherwise such cases should be referred to the appropriate Government with the recommendation of the DTC for decision.

13. Acceptance of e-Quotation

Lowest valid rate should normally be accepted in accordance with the procedure stated in clause 12.5 above. The Tender Accepting Authority reserves the right to distribute the work amongst more than one contractor/bidder with same rate.

14. Execution of Formal Contract agreement after acceptance of Quotation

The contractor/bidder, whose bid is approved for acceptance shall within 15 days of issuance of Letter of Invitation (LOI) to him/her, needs to execute a 'Formal Tender Contract/Agreement' with the Executive Engineer in quadruplicate in W.B.F No. 2911(i) and other tender/quotation documents. During executing the 'Formal Contract/Agreement', the successful contractor/bidder will be provided all the tender documents free of cost.

15. Payment against bills raised by the contractor

The payment of Running Account as well as final bill for any work based on progress and performance will be made according to availability of fund and no claim due to delay in payment will be entertained.

16. Bid Validity

The Bid will be normally valid for **120 days** from the date of opening of the financial proposal. However, extension of bid validity may be suitably considered by the TIA, if required, subject to written confirmation of the contractor/bidder (s) to that effect.

17. Withdrawal of Quotation

Withdrawal of quotation/bid once the bid has been submitted online and after passing of end date for submission and has been accepted for further processing, is not allowed. EMD will be forfeited by the Government and the bidder/contractor penalised in terms of Clause 4(ii) and clause 8 referred earlier would be applicable.

19. Schedule of dates for e-Quotation

Sl. No.	Activity	Date & Time	Remarks
1.	Publishing Date	18/01/2017 at 11:30 Hrs	
2.	Document Download start date	18/01/2017 at 11:30 Hrs	
3.	Bid submission start date	18/01/2017 at 11:30 Hrs	
4.	Document Download end date	25/01/2017 at 17:30 Hrs	
5.	Bid submission end date	25/01/2017 at 17:30 Hrs	
6.	Technical Bid opening date	27/01/2017 after 12:00 Hrs	
7.	Uploading of the list of Technically qualified bidders	To be decided by EE.	To be notified to all bidders through e-mail & SMS through auto-generation in the system.
8.	Financial Bid opening date	-do-	
9.	Uploading of CS (Comparative Statement) and uploading of Final FBE	To be decided by EE(TAA)	
10.	Uploading of the Letter of Invitation / Acceptance LOI/LAO	-do-	
11.	Uploading of Award of Contract (AOC) (Work Order)	-do-	

TIA: e-Tender Inviting Authority (Executive Engineer)

TAA: e-Tender Accepting Authority (Executive Engineer)

Additional Terms & Conditions

1. Executive Engineer of the concerned Division is the Engineer-in-Charge in respect of the contract and all correspondences concerning rates, claims, change in specifications and/or design and similar important matters will be valid only if accepted/recommended by the Engineer-in-Charge. If any correspondence of above quotation is made with officers other than the Engineer-in-charge for speedy execution of work, the same will not be valid unless copies are sent to the Engineer-in-Charge and approved by him. Instructions given by the Sub-Divisional Officer/ Assistant Engineer and the Junior Engineer on behalf of the Engineer-in-Charge shall also be valid (who have been authorised to carry out the work on behalf of the Engineer-in-Charge) regarding specification, supervision, approval of materials and workmanship. In case of any dispute, the decision of Engineer-in-Charge shall be final and binding.
2. Acceptance of the e-quotation including the right to distribute the total work between two or amongst more than two contractors/bidders will rest with the Engineer-in-Charge without assigning reason to the contractors/bidders thereof. The Executive Engineer as the accepting authority reserves the right to reject any or all quotations without assigning any reason thereof.
3. The contractors/bidders shall have to comply with the provisions of (a) **Contract labour (Regulation & Abolition) Rules, 1970 and its revision** (b) **Minimum Wages Act 1948 and its amendments**, or the modifications thereof or any other laws regarding the minimum wage payment thereto enforced by the appropriate Government from time to time. In addition to the monthly salary, the agency shall also have to extend statutory benefits provided under **Employees' Provident Fund and Miscellaneous Provision Act, 1948 and Employees' State Insurance Act, 1948** and the other benefits in terms of applicable labour law. Failure to do so would liable to termination of the contract.
4. Engineer -in-Charge shall not entertain any claim whatsoever from the contractors/bidders regarding payment of compensation on account of idle labour on such grounds.
5. Any duty / tax / royalty etc. whatsoever is imposed by the appropriate Government after issuance of work order / commencement and completion of the work, is to be borne by the contractor/bidder.
6. Cess as per relevant order of appropriate Government shall be deducted from the gross value of all works bill. Also, it is instructed to register his/her establishment under the relevant Act with the competent registering authority, i.e. Assistant Labour Commissioner / Dy. Labour Commissioner of the region.
7. VAT/Sales Tax, Cess, Royalty of sand, stone chips, stone metal/ gravels, boulders, forest products, Toll Tax, Income Tax, Ferry Charges and other Local Taxes if any, are to be paid by the contractor/ bidder. No extra payment will be made as re-imbursement or compensation for the above. The rates of supply of finished work items are inclusive of these taxes and charges.
8. 'Security Guard without arms' shall be deployed for 8 hours shift duty basis for 24 (Twenty Four) hours in continuous for guarding arrangement for safety & protection of all Government properties lying within the colony complex, staff quarters, godowns , office buildings etc.
9. No. Of guards in each shift shall be usually 4 (four) and cab be shuffled as per direction of Sub-Divisional Officer/ Junior Engineer in charge.

10. 'Security Supervisor without arms' shall look after the duties of the security guards round the clock and special attention should be paid at the time shifting of duties. In case of any unwarranted situation/incidents security supervisor has to face & tackle the situation instantly and should be informed to the Sub-Divisional Officer/Junior Engineer in charge.
11. **The Agency will be liable for any loss, theft, pilferage, damage of Government properties laying within the colony campus at Teesta Barrage Township Colony at Oodlabari.**
12. **The guards and security supervisor have to wear uniform during performing duty**with requisit articles i.e. uniform, cap, torch with batteries, lathi, whistle, umbrella ,rain coat, Identity Card etc. will have to be supplied by the Agency at his own cost**(at least twice in a year). The quoted rate should include all these costs.** No extra payment would be made for these.
13. In the event of security personal found without dress and necessary articles required for guarding **will be treated as absent**. In this regard decission of supervising officer will be final. No claim in this regard will be allowed later on.
14. The contractor should thoroughly scrutinise the site of work and relevant quotation documents, drawings etc. before submitting the e-quotation and satisfy himself/herself regarding the conditions and nature of works and ascertain the difficulties that might be encountered during execution of the work, availability of drinking water and other human requirements including safety and security etc. It will be the responsibility of the service providing Agency to meet transportation, food, medical and any other requirements through security supervisor in respect of the persons deployed for security purpose. The contractor will not be entitled to any additional financial claims or extra rates on any of these accounts.
15. The service enjoyed by the Agency provided in connection of electrification and other facilities (If any) apart from arrangement provided in Guard room etc., the charge borne by the service utilized will be deducted from monthly bill.
16. An attendance register should be maintained by the Security Supervisor at guarding location and that has to be authenticated by the concerned Sub-Divisional Officer/ Sectional Officer, failing which the Department has no liability regarding payment of security guard. The record should be verified by the Sub-Assistant Engineer.
17. Roster for daily shifting duty for 8 hours and monthly shifting duty for the security guards is to be submitted by the Security supervisor on behalf of Agency to the concerned Sub-Divisional Officer/Assistant Engineer at the very beginning of each month for verification and checking of guarding bills etc.
18. A Visitors' Book duly authenticated by the In-Charge AE/SDO should be kept by the Agency at his own cost at entry and exit point of colony campus to register the movement and purpose of unknown person/new person/ vehicle with detailed entry and signature of unknown person/new person. In case of any requirement the said Book, the same is to be produced by the Security supervisor to the Engineer-in-Charge or his authorized representatives.
19. The contract period will be one full year from the date of commencement unless is curtailed or terminated by this Department. This period of contract may be extended in case of satisfactory performance.

20. No compensation is payable for idle labour, contractor's establishment charges or on account of reasons such as variations in price indices/escalation cost etc.
21. The Agency shall have to furnish the following documents in respect of the security personnel who will be deployed before commencement of work :
- Full name of persons deployed with their fathers' / guardians' name and Complete residential address along with photograph of all security guards deployed by the Agency.
 - Attested photocopy of Voter Identity Card/ AADHAR Card/PAN Card.
 - Bio-data of the persons along with the certificates in respect of educational/ professional qualification etc.
 - Attested photocopy of school leaving certificate/ Admit Card containing date of birth.
 - Character certificate from a Gazetted officer of Central/State Government.
 - Certificate of verification of antecedents of persons by local police authority.
22. In case, the person employed by the Agency commits any act of omission/commission that leads to misconduct/indiscipline/incompetence, the Agency will be liable to take appropriate action by replacing the said security guards with other by providing documents as laid in clause 16. If the misconduct created by security person may apprehend detrimental for the Project authority the agreement will be treated as cancelled with forfeiture of total security money or imposition of penalty as decided by the Engineer-in-Charge.
23. The guards will never leave from the duty location until or unless relieved by the guard or guards of next shift. In case of substitution, the same should bring by the Security Supervisor to the notice of the controlling authority. The selected Agency shall immediately provide a substitute in the case of any person leaving the job due to his personal reason. **The delay in providing a substitute beyond three working days would attract a penalty of Rs. 500.00/ Absentee/Day.**
24. The security guards should maintain good behaviour and manner with the public as well as with the Departmental and Government employees otherwise suitable action should be taken by the Agency for removing of same guard from work site.
25. One copy of **Identity Cards with passport size photograph and complete present residential address** has to be issued to each guard and Security Supervisor. The duplicate set of the same should be in custody of the concerned Sub-Divisional Officer/ Assistant Engineer.
26. The nos. of security guard for any particular station may be changed on emergency with prior notice from the AE/SDO-in-Charge.
27. It is specifically and distinctly binding that the Agency shall have no right, title or interest on the premises made available by the Department for rendering security service and the Department shall have an absolute and unfettered right to remove contractor, their guards and materials lying within the premises with immediate notice.
28. **The department shall not be responsible in any way for employment of the security personnel engaged by the Agency on termination or during contract period.** Also, the Engineer-in-Charge will not be responsible to compensate or otherwise be liable in any manner whatsoever for any injury or death of any security guard while on duty.
29. Monthly bills in triplicate for payment to the guards has to be submitted by the Agency or his authorized security supervisor to the concerned Sub-Divisional Officer/ Assistant Engineer on first

working day of every month and payment will be made on receipt of the bill by the undersigned subject to availability of fund after deduction of requisite Tax and security deposit (for remaining 8% of the quoted amount). No claim for delayed payment will be entertained. Payment to security guards must be made within seventh of every month by the Agency himself. **No payment will be made unless and until production of Employment Provident Fund clearance and insurance payment certificate.**

30. On successful completion of contract period the entire security deposit free of interest will be refunded to the Agency with the availability of fund.
31. The Agency is bound to abide by the Government rules and regulations and all clauses (1 to 27) of this Additional Terms & Conditions, failing which as well breach of contract, his contract will be terminated.
32. All quarries and disputes arising out of the works quotation contract is to be brought to the notice of Chairman of the Departmental Dispute Redressal Committee in writing for decision within 15 days.
33. The Security Personnel should abide by the following Guidelines :
 - Should be physically fit and mentally alert when on duty.
 - Should always wear proper uniform and be equipped with whistle, lathi etc.
 - Should not relax or gossip or befriend with local people or trespassers.
 - Should watch over the movement of outsider. If any abnormal behaviour has come to notice should chase that for cross examination.
 - Should not allow any sales person or beggars or cattle grazers to approach the individual quarter and office unless having pass or permission from S.D.O. concerned. May allow regular servicemen like postman, milkman, maids and newspapers deliveryman etc. only.
 - Should allow entry of the vehicle of outsider with due record of the purpose of visit and the name of person to whom to meet in Visitors' Book.
 - Should not allow any outsider vehicle to park inside the campus without permission of S.D.O.
 - Should not allow overcrowd to the campus or in office premises.
 - Should keep the gate shutters half closed during office hours for restricted movements and close watch to the outsiders.
 - Any serious matter must be immediately brought by the security supervisor to the notice of the concerned S.D.O./JUNIOR ENGINEER in-charge.



Executive Engineer
Teesta Left Bank Division,
Oodlabari, Jalpaiguri

FORM 1 (Modified)
—
APPLICATION FOR e-Quotation

To
The Executive Engineer

..... Division, I&W Directorate

e-Quotation No:- WBIW/EE/TLBD/e-NIQ-11/2016-17 (3RD Call)

Serial No of Work applied for :-

Dear Sir,

Having examined the Technical cover, OID cover & all other e-NIQ documents, I/we hereby would like to state that I/we wilfully accept all your conditions and offer to execute the works as per e-Quotation no and Serial no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 201____

Full name of Bidder / Contractor: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids
for & on behalf of (Name of Firm): _____
(In block Capital letters or typed)

Office address with seal if any:

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

FORM – 4

Declaration against Common Interest

(To be typed in company/organisation letter head, scanned and uploaded)

Ref:- e-NIQ No.,

e-Tender ID No.....

Sl. No.....

I/We, Sri/Smt. _____, the authorized signatory on

behalf of do hereby affirm that

I/We/any of the member of bidding against e - NIQ

No. Sl. No. do not have any common

interest either as a partner on any partnership firm / consortium as a Proprietor / Owner of any other

firm in the same serial for the work I / we want to participate.

Date:

Signature of contractor/bidder
with official seal if any

e-N.I.Q. NO. – WBIW/EE/TLBD/e-NIQ-11/2016-17 (3RD Call)

Memo No. 1Q-2/44(15)

Dated -17/01/2017

Copy submitted for favour of kind information and taking necessary action for wide circulation to the:-

1. Chief Engineer, Teesta Barrage Project, 2nd mile, Sevoke Road, Siliguri.
2. Superintending Engineer, Teesta Barrage Circle, 2nd mile, Sevoke Road, Siliguri.
3. Superintending Engineer, Mahananda Barrage Circle, Tinbattimore, Siliguri.
4. District Magistrate, Jalpaiguri.
5. Executive Engineer, Teesta Monitoring & Evaluation Division, Siliguri.
6. Executive Engineer, Teesta Quality Control Division, Tinbatti, Siliguri.
7. Executive Engineer, Teesta Resources Division-I, Tinbattimore, Siliguri.
8. Executive Engineer, Teesta Irrigation Division, Assam more, Jalpaiguri.
9. Executive Engineer, Teesta Barrage Division, Oodlabari, Jalpaiguri.
10. Nodal Officer of e-Tendering, I & WD, Jalsampad Bhawan, 7th Floor, Salt Lake City, Kolkata-700091
with the request to publish the same in the Departmental website.
11. Sub-Divisional Officer, Information & Cultural Affairs Department, Jalpaiguri.
12. Divisional Accounts Officer, Teesta Left Bank Division, Oodlabari, Jalpaiguri.
13. Sub-Divisional Officer, Teesta Barrage Sub-Division No.-VI, Oodlabari, Jalpaiguri.
14. Divisional Estimator, Teesta Left Bank Division, Oodlabari, Jalpaiguri.
15. Office Notice Board.



Executive Engineer
Teesta Left Bank Division
Oodlabari, Jalpaiguri