



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
INVESTIGATION & PLANNING SUB- DIVISION No.-III
3RD Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91

NOTICE INVITING QUOTATION
NIQ NO. 2 of 2016-17

Memo No. 52

Dated:-14.03.2017

Sealed quotations are hereby invited by the Sub Divisional officer, Investigation & Planning Sub- Division III at Jalasampad Bhawan, Salt-Lake City, Kolkata-91 from the bonafide suppliers or agents dealing with the supply of computer peripherals for the work:-

“Supply of Cartridges /Toner for photo copier & Fax machine of different make for use of different offices of Irrigation & Waterways Department and the Directorate at Jalasampad Bhawan, Salt Lake, Kolkata-700091, during the financial year 2017-2018”.

Interested quotationers are required to apply for quotation papers to the undersigned enclosing all papers satisfying the eligibility criteria as given below:-

Eligibility criteria:-

1. The agency must have experience of dealing with the supply of computer peripherals in any Government/ Government Undertaking/ public sector. The agency has to furnish a copy of Such work order/completion certificates) .
2. The intending parties are to submit their application along with their copies of PAN, valid PT, VAT etc.

Time schedule of quotation

- | | |
|--|----------------------------|
| 1) Last date & time of receiving application: | 27.03.2017 up to 4:00 p.m. |
| 2) Last date & time of collecting quotation paper: | 28.03.2017 up to 4:00 p.m. |
| 3) Last date & time of receiving quotation paper: | 30.03.2017 up to 2:00 p.m. |
| 4) Date & time of opening quotation: | 30.03.2017 after 2:30 p.m. |

Terms and Conditions

- 1) The schedule of works and other documents are to be purchased free of cost from the office of the Sub Divisional officer, Investigation & Planning Sub- Division III at Jalasampad Bhawan, Salt-Lake City, Kolkata-91.
- 2) The eligible quotationers should quote their rate both in figures and in words. Any correction in the rates must be duly signed by the quotationers and each page of the schedule of works are to be signed by the quotationers along with his seal.
- 3) Accepting Authority i.e. The Superintending Engineer, Investigation & Planning Circle-I, I. & W. Directorate, reserves the right to accept or reject any or all quotations without assigning any reasons whatsoever.
- 4) Informal quotations will be summarily rejected.
- 5) The rates for each & every item of the work must be quoted. If rate corresponding to any item is found missing the quotation will be summarily rejected.
- 6) The payments of bills are always subject to availability of fund.

Sub-Divisional-Officer -III
Investigation & Planning Sub- Division (South)

Date :14/03/2017

for favour of information and necessary action with wide circulation to :

nding Engineer, Investigation. & Planning circle-I

Engineer, , Investigation & Planning Division (South)

Engineer, DVC Study Cell & Nodal officer e-Governance, I & W Dte. He is requested to upload the
tmental website at the earliest.

onal Officer, I.& P Sub Division. No. I, II

Accounts Officer, / Estimating Section of this Division.



Sub-Divisional-Officer -III
Investigation & Planning Sub- Division (South)