



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
JALPAIGURI INVESTIGATION SUB-DIVISION
CLUB ROAD : JALPAIGURI
Ph. No. (03561)-222759
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Memo No. 75

Dated.24.04.2017

N.I.Q. NO. 01/Jal Inv. Sub-Divn of 2017-2018

Sealed quotation in proforma are hereby invited by the S.D.O. Jalpaiguri Investigation Sub-Division, Jalpaiguri from the bonafied owners for hiring Taxi Number 1(one) Jeep on daily/monthly basis for using of FWA Control room, office of the Executive Engineer, Jalpaiguri Irrigation Division, Jalpaiguri.

The Supplier should quote their rates (Including Income Tax & Excluding the cost of Fuel & lubricants) & strictly as per prescribed form which will be available in the office of the undersigned free of cost up to Dated 12.05.2017 with terms & conditions.

The rate should be quoted in figure as well as in word. The quotation will be received at 3.00 p.m on 15.05.2017 & open on the same date in presence of the quotation who may be present at that time.

The acceptance of the quotation will rest upon the appropriate authority who does not bind himself to accept the lowest quotation & reserve the right to reject any or all the quotations without signing any reason.

The quotationer will have to present their vehicle for trail run before final acceptance at their own cost. In case of any discrepancy the decision of the Executive Engineer, Jalpaiguri Irrigation Division. Jalpaiguri will be final & binding upon the quotationers.

Price escalation clause will not be admissible. The quotationer shall have to enclose the attested Xerox copy of relevant papers. Registration & Blue book of the vehicle. Vehicle pollution, Insurance certificate up to date & details of driver particulars(License, educational qualification, age proof papers) during submission of quotation.

[Signature]
 Sub Divisional Officer,
 Jalpaiguri Investigation Sub-Division
Club Road, Jalpaiguri.

Memo no. 75/1

Dated.24.04.2017

Copy forwarded in duplicate to the Executive Engineer, Jalpaiguri Division. Jalpaiguri for Information & necessary action please.

[Signature]
 Sub Divisional Officer,
 Jalpaiguri Investigation Sub-Division
Club Road, Jalpaiguri.

Memo no. 75/1/2(6)

Dated.24.04.2017

Copy forwarded for information & wide circulation by display through office Board to:

- 1) The Sub-Divisional Officer, Jalpaiguri/ Mal Irrigation Sub-Division/Maynaguri Irrigation Sub-Division/Banarhat irrigation sub-Division.
- 2) The Station Manager, Jalpaiguri Railway Station Jalpaiguri.
- 3) The Postmaster, Jalpaiguri Head-Post Office, Jalpaiguri.
- 4) Office Notice Board.

[Signature]
 Sub Divisional Officer,
 Jalpaiguri Investigation Sub-Division
Club Road, Jalpaiguri.



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GOVERNMENT OF WEST BENGAL
IRRIGATION AND WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
JALPAIGURI INVESTIGATION SUB-DIVISION
CLUB ROAD, JALPAIGURI

TERMS & CONDITIONS

The rates should be quoted both in figures & in words. The rates should be inclusive of all repairs, servicing charges, supply of spare parts for repairing, hire charges of garage, pay & all kinds of allowances to the kinds of allowances to the driver & cleaner (if there be a cleaner with the vehicle) all taxes etc. only fuel & mobile fuel & mobile oil no other thing/lubricant oil viz gear oil, break fluid, grease etc. Will be supplied 1(one) litre mobile oil per 500K.M. run of the vehicle per liter of Desil be 12 K.M.

The Car along with driver will be at the disposal of the under signed till the period of agreement. The car will have to be replaced by another car with out any extra cost if the vehicle becomes unusable due to break down or due to any other causes. The vehicle must be in a tip top condition. The condition in every respect, particularly regarding show of the vehicle good seating arrangement, foot mat, inner light fog light, door lining, lifting of window glasses, looking arrangements condition of tyre etc. The speedometer kilometer regarding meter & fuel meter should always be in working condition & the running capacity per day should not be less than 500 K.M.

The vehicle will have to tour in any kind of motrable road in clouding katcha road & hilly roads. The quotationers must arrange for permit for running the vehicle within the districts jalpaiguri, coochbehar & Derjeeling. he will also have to furnish necessary clearance of the motor vehicle Department/appropriate authority as required in the case of placing the vehicle to government Department on hire basis,

Any complains regarding direct in the Engine or any other defects of the vehicle must be promptly attended to & the defects repaired forthwith by the owner of the vehicle. In the event of non-compliance, the undersigned will make necessary repair of the vehicle & recover the cost of such repair works from the hire charges bill of the quotationers.

If the quotationer wishes to replace the accepted vehicle by another vehicle due to break down or any other reason during the period of agreement the alternative vehicle should be got approved by the undersigned period to replacement of the same.

No hire charge will also be paid for any Ideal period due to break down of the vehicle & absence of driver etc.

The vehicle will have to make long tour & the driver must be prepared to halt frequently outside the Head Quarters. The driver must follow instructions of the officer using the vehicle.

The responsibility of maintaining the log book always in up to date condition as per instruction & Performa will rest with the driver & no monthly hire charge bill will be entertained for incomplete log book in any respect.

The driver must be will conversant with the mechanism of Automobile so that instant repairing works on road may immediately be taken up by him.

If the vehicle remains out of order for any particular period the same is to be replaced by another vehicle. If no replacement is to be replaced by another vehicle. If no replacement is made no hire charge bill will be paid for the idle period. If the vehicle if in running condition but remain idle due to non-availability of driver no hire charge will also be paid.

The vehicle will be hired on monthly or Daily basis.

Approved driver should not be changed except for urgent reason.

The vehicle should be made available within 7(seven) days of the acceptance of the quotation failing which quotation may be treated as cancelled.

The vehicle will be at the disposal of the undersigned along with the driver having necessary license & knowledge of road of North Bengal during the period of agreement on any duration beyond the said period at the terms & conditions stated herein & in the schedule attached.

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The successful quotationer will have to arrange for garages for parking his vehicle after duly period at his own cost & risk within 1 K.M. from the office.


The contract may be cancelled by a notice of one month in advance from either party.

The quotationer must whose quotation is accepted will have to execute an agreement accepting terms & conditions for hire of the vehicle.

The quotationer must pay minimum wages to the driver engaged by him as per relevant Act in force of the Government.

The owner of the vehicle with contract carriage permit is only elegance for taking part in quotation. Canvassing in Connection with the quotation as strictly prohibited.

The department will not be liable to pay compensation if there be any legal complicity due to any accident occurred.


Sub Divisional Officer,
Jalpaiguri Investigation Sub-Division
Club Road, Jalpaiguri.



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GOVERNMENT OF WEST BENGAL
IRRIGATION AND WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
JALPAIGURI INVESTIGATION SUB-DIVISION
CLUB ROAD, JALPAIGURI

Memo no

Dated

ANNEXURE -I

PARTICULARS OF THE VEHICLE

1.NAME OF THE OWNER & ADDRESS

2.REGISTRATION NO. OF THE VEHICLE

3.YEAR OF MANUFACTURE

4.NAME OF DRIVER

5.ENGINE NO.

6.CHASIS NO.

7.RATE.

(a)MONTHLY BASIS

(b)DAILY BASIS

SIGNATURE OF OWNER

Sub-Divisional Officer
Jalpaiguri Investigation Sub-Division
Club Road Jalpaiguri

Executive Engineer
Jalpaiguri Irrigation Division
Jalpaiguri Jalpaiguri