



NOTICE INVITING TENDER No. 02/H.D.(Sub) of 2017-2018

Circulated vide Memo. No. 528(12) Dated. 29/05/17

1. Separate sealed Tenders in printed form are invited by the Sub-Divisional Officer, Howrah Drainage Sub-Division on behalf of the Governor of West Bengal, for the works as per list attached herewith, from eligible enlisted contractors of Irrigation & Waterways Department of appropriate class/bonafide reliable and resourceful contractors having sufficient experience in execution of similar type of works as per categorization, detailed herein under.
2. a) Separate Tender should be submitted for each work, as per attached list, in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority.
b) Submission of Tender by Post is not allowed.
3. The Tender documents and other relevant particulars (if any) may be seen by the intending Tenderers or by their duly authorized representatives during office hours between 11.00 A.M. and 4 P.M. on every working day, till 06.06.17, in the office of the Sub-Divisional Officer, Howrah Drainage Sub-Division
4. a) Intending Tenderers should apply for Tender papers in their respective Letter Heads enclosing attested copies of the following documents, originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced on demand, as well as during interviews (if any).
b) PT and IT PAN should be valid up to the date of opening of the Tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
c) **Completion Certificate/Payment Certificate(s) for one single similar work worth at least 50% of the value of the work for which Tender Papers is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering current financial year as Year-1).**
d) Valid Enlistment Certificate issued by the Irrigation & Waterways Department, Government of West Bengal (for enlisted contractors). Application for renewal, subject to production of authenticated receipt, may also be considered.
e) Government Order indicating Fixed Security Deposit (if any).
f) Eligibility Certificate issued by the A.R.C.S. (for Engineers' Co-operatives and Labour Cooperatives);
g) A statement showing number and value of works presently under execution by the Tenderer under the Irrigation & Waterways Department and other Government Department/Organizations as stated in paragraph 5 hereunder;
h) **Declaration by the applicant to the effect that there is no other applications for Tender paper for work in the NIT in which he/she/they has/have common interests.**

Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper

5. Completion Certificate issued by Competent Authority will normally be considered as credential. Apart from Credentials of work executed under Irrigation & Waterways Department will be accepted. Credentials of works executed under Public Works Department/Public Works (Roads) Department/Public Health Department, Zilla Parishads, WBHIDCO, WBHDCL, KMDA, KMW & SA, KMC, HRBC, Engineering Departments of Central Government and Organizations like Railways, KOPT, and Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd. & Britania Engineering Ltd. may also be considered. **Completion certificates, containing name of work, tender number, actual year of completion (as per MB) and gross final value of works, are to be issued by competent authority as per prevailing norms. Such certificates are to be countersigned by the Executive Engineers of the Irrigation & Waterways Department and various other State Government Departments, if those are issued by some other authority.**

Over above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the Bank, will have to be produced in the cases of works executed under Department / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.

- a) Mackintosh Burn Ltd., Britania Engineering Ltd. and Westinghouse Saxby Farmer Ltd. will enjoy 10% price preference for the purpose of evaluation of tenders, in terms of G.O.No. 1110/1(500)-F dated 10.02.06 of the Finance Department.
 - b) **Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any tender under the Sub-Division/Division/Circle for at least 3(three) years from the date of detection, in addition to such other penal action as the Government may deem proper.**
6. Intending tenderer not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next Superior Officer. Concerned Chief Engineer will be the Appellate Authority for High Value Tenders. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such Authority within two working days after the date of issue of tender paper, a copy of such communication should also be submitted to the Tender Paper Issuing Authority within the same period, failing which no such appeal will be entertained.
7. a) Tender paper can be had on cash payment of requisite amount (non-refundable) in the office of the Sub-Divisional Officer, Howrah Drainage Sub-Division as shown in the broad sheet published by the tender issuing authority against the name of each intending tenderer within the specified date and time as per attached list by the intending tenderers or by their duly authorised representatives.
- b) No tender paper will be supplied by Post.
- c) No tender paper will be issued on the date of opening of tenders after expiry of date and time mentioned in the Notice.
8. Before submitting any tender, the intending tenderers should make themselves acquainted, thoroughly, with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects including transportation of materials, communicating facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts, afterwards. In this connection the intending tenderers may contact the office of the undersigned up to 06.06.17 between 11.00 hours and 16.00 hours on any working day.
9. Earnest Money, as noted in the list of works, in the form other than those mentioned below, will not be accepted.
- a) Receipted Challan of Reserve Bank of India or Treasury showing the deposit to be credited under the Head 'P.W. Deposit' in favour of the Executive Engineer, Howrah Irrigation Division.
 - b) Government Security/NSC/KVP's duly pledged to the Executive Engineer, Howrah Irrigation Division.
 - c) Crossed bank Draft/Deposit at call Receipt, Banker's Cheque of any scheduled Bank in the locality in favour of the Executive Engineer, Howrah Irrigation Division.
 - d) **No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.**
 - e) Enlisted contractors having fixed security deposit and unemployed Engineers' Cooperatives are exempted from depositing earnest money for tenders reserved for them.
10. **Earnest Money for works in open tender, as noted in the list of work, will have to be deposited by the contractors (both enlisted as well as outsiders), Unemployed Engineers' Cooperatives & Labour Cooperatives. Anybody desirous of exemption from depositing Earnest Money, is to furnish along with his Tender, self attested copy of document exempting him from depositing Earnest Money for the tender.**
11. a) The tenderer should quote the rate both in figures and in words on the basis of percentage above/below or At Par on the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form. **The rate should be quoted in one single handwriting and preferably with the same ink. Rates quoted in different hand writing shall be treated as informal.**
- b) Any tender containing over writing is liable to be rejected.
- c) All corrections are to be attested under the dated signature of the Tenderer without which tender may be informal.

- d) When a Tenderer signs his Tender in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate Tenderer, the rates tendered should be attested should by a witness.
- e) The tenderer who will sign on behalf of a Company or Firm, must produce the registered documents (within 3 days from the date of opening the tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Ear nest Money will be forfeited.
- f) **Any letter or other instrument submitted, separately, in modification of the sealed tender may not be entertained.**
- g) The Tenderer should submit at the time of submission of his tender showing the Technical Staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to be rejected.
- h) Conditional Tender, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summarily rejected.
- i) VAT, Royalty, Building & other Construction Workers' Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he/she will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).

It may further be noted that if VAT Registration Certificate is produced before receiving payment, 2% deduction as per Government Order or as may be notified by the Finance Department from time to time will be made, otherwise such deduction shall be 4% as per present norms, or as may be prescribed by the Finance Department.

- j) The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.
- k) The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.
- l) The Tenders will be opened, as specified in the list of works, in presence of the participating tenderers or their duly authorised representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.
- m) The successful tenderer will have to execute the duplicate/triplicate/quadruplicate copies of his tender which will have to be obtained by additional cash payment in the office of the Executive Engineer, Howrah Irrigation Division/ Sub divisional Officer, Horah Drainage Subdivision within 7(seven) days from the date of receipt of the intimation of acceptance of his tender, failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.
- n) If any tenderer withdraws his tender before its acceptance or refuses/fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he shall be disqualified for submitting any tender in this Sub-Division/Division/Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- o) The successful tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- p) Materials such as Cement, Steel materials, R.C.C. Hume Pipes, M.S. Sheet Piles, etc., if available in stock, will be issued by the Department to the Contractor for the work as per Issue Rate fixed by the Engineer-in-Charge. Site of issue of materials as mentioned in the list of materials to be supplied departmentally to the contractor is furnished with the tender documents for the work. Any other materials not listed therein, if supplied by the Department, the Issue Rate for such material will be fixed by the Engineer-in-Charge, value of which shall be recovered by the department.
- q) Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the contractor at such rates as will be fixed by the Engineer-in-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government godown will be counted from the date of their issuance from the Godown and up to the date of return into the same godown and the hire charges will be recovered from the contractor, accordingly. All Tools & Plants, Machinery issued to the contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from the contractor.

- r) **In the following cases a tender may be declared informal and unacceptable.**

- a) Correction, alterations, additions, etc. if not attested by the Tenderer.
- b) Earnest Money in the form of N.S.C/Government Security etc. not held by the tenderer and not properly pledged, Earnest Money in the form of T.R.Challan, D.C.R/Demand Draft, etc. which are short deposited and/or not deposited in favour of the Executive Engineer, Howrah Irrigation Division.
- c) If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit, etc. in page-2 and other pages as are required to be filled in.
- d) If the specified pages of the Tender Document are not signed by the tenderer.
- e) If the tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.
- s) For the return of the Earnest Money of the unsuccessful Tenderer(s), he/they is/are to apply for the same to the Executive Engineer, Howrah Irrigation Division giving the reference to the work, N.I.T. No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the lowest tenderer in each case may be refunded, after acceptance of the rate in the comparative statement, as early as possible.
- t) To verify the competency, capacity and financial stability of the intending tenderer(s), the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.
- u) The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.
- v) As per G.O. No. 1627(8)/1A dated 26th November 2001 of Irrigation & Waterways Department, Government of West Bengal, Clause 25 of Tender Form No. 2911 stands deleted in respect of contract of value less than Rs.100.00 lakh.
- w) Normally, Tender Paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT, Tender Paper Issuing Authority may issue Tender Paper for any serial even though it may not be preferred by the applicant.

Categorization of works: (The list below is only indicative and not exhaustive)

1. **Earthwork** : Earthwork in excavation/filling for embankment, canal, drainage channels executed under Irrigation and Waterways Department.
2. **Protection works:** All kinds of river/channel bank/embankment protection works (with boulder, CC blocks, revetment works, saudades, brick blocks, dry brick pitching, etc.).
3. **Lining Work:** All kinds of water face lining/brick block pitching/dry brick pitching, in irrigation canal/drainage channel, etc.
4. **Hydraulic Structures:** Aqueducts, Regulators, Syphons, Bridges across Waterways, Sluices, Dams, Barrages, etc.
5. **M.S. Structural Works etc.:** Gates of all kinds, electrical installations, pumps and allied machinery.

Sub-Divisional Officer
Howrah Drainage Sub Division.
Nazirgunj, Howrah



**Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Howrah Drainage Sub-Division
Nazirgunj, Howrah-9**

Govt. of West Bengal

Phone: (033) 26886201

Salient points regarding N.I.T. No. 02/H.D.(Sub) of 2017-2018 of at a glance [Circulated vide Memo No :- 528 (12) Dated : 29.05.2017] :-

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| 1. Name of work | : As per list attached |
| 2. Amount put to Tender | : -Do- |
| 3. Earnest Money | : -Do- |
| 4. Tender Form No. | : -Do- |
| 5. Cost of Tender Form etc. | : -Do- |
| 6. Time allowed for completion of work | : -Do- |
| 7. Contractors entitled | : -Do- |
| 8. Accepting Authority
..... | : Executive Engineer, Howrah Irrigation Division for SL. No. -
5, 6 & Sub Divisional Officer, Howrah Drainage Sub-Division.
for SL. No.-1, 2,3,4
(As per list of work) |
| 9. Last date of receiving application | : 06.06.17. Up to 4-00 p.m. |
| 10. Last date of purchasing.
Tender Form etc. | : 07.06.17. Up to 3-00 p.m. |
| 11. Date & time of receiving Tender | : 08.06.17. Up to 2-00 p.m. |
| 12. Date & time of opening Tender | : 08.06.17. At 3-00 p.m. |
| 13. Application for purchase of
Tender Form. | : To be addressed to the Sub-Divisional Officer
Howrah Drainage Sub-Division.. |
| 14. Authority of issuance of
Tender Form | : Sub-Divisional Officer,
Howrah Drainage Sub-Division. |
| 15. Tender Form to be purchased
From | : Office of the Sub-Divisional Officer,
Howrah Drainage Sub-Division. |
| 16. Dropping of Tender Form | Office of the Sub-Divisional Officer,
Howrah Drainage Sub-Division. |
| 17. Opening of Tender | : By the Sub-Divisional Officer,
Howrah Drainage Sub-Division Division.
Nazirgunj, Howrah-700009. after collection of
the tenders from the receiving centres. |

**Sub-Divisional Officer
Howrah Drainage Sub Division.**

Memo. No 528(12)

Dated. 29.05.17

Copy forwarded for favour of information and wide circulation through the Office Notice Board of the :--

- 1) Chief Engineer –West, I & W. Dte. Govt. of West Bengal, Jalsampad Bhawan, Bidhannagar, Kolkata – 700091;
- 2) Superintending Engineer, Western Circle-I (Irrigation);
- 3) Savadhipati, Howrah Zilla Parisad, Howrah;
- 4) Executive Engineer, Howrah Irrigation Division;
- 5) Executive Engineer, Hooghly Irrigation Division
- 6) Executive Engineer, Lower Damodar Construction Division, Uluberia
- 7) Sub-Divisional Officer, Trans Damodar Drainage Sub-Division;
- 8) Sub-Divisional Officer, Seijberia Irrigation Sub-Division;
- 9) Sub-Divisional Officer, Lower Damodar Sub-Division No.I;
- 10) Accounts Branch, Howrah Irrigation Division;
- 11) Estimating Branch, Howrah Irrigation Division;
- 12) Notice Board, Howrah Drainage Sub-Division.

Sub-Divisional Officer
Howrah Drainage Sub Division.

List of Works in connection with N.I.T.No.- 02/H.D.(Sub) of 2017-18 Circulated vide Memo.No.-528(12) Dated:-29.05.17

Sl. No.	Name of Work	Amount put to Tender Rs. P.	Earnest Money Rs. P.	Tender Form No.	Cost of Tender Form, Schedule etc. Rs.	Time allowed for completion of work	Accepting Authority	Contractor eligible to participate in this Tender	Remarks
1	2	3	4	5	6	7	8	9	10
1	. “Urgent F.P.M. work at right bank of river Hoogly at different places in between Sarenga Rathtala to Manikpur Ferry Ghat in P.S.-Sankrail, District-Howrah under Howrah Drainage Sub-Division of Howrah Irrigation Division during the Monsoon 2017”.	274,496.00	5490.00	2911(ii)	Nil	upto 31.10.17	Sub Division Officer/ Howrah Drainage Sub-Division.	Open bonafide contractors having experience in similar nature of works in a single tender during the last five yers for atleast 50% of amount put to tender.	
2	“Urgent F.P.M. work at right bank of river Hooghly at different places in between Depot para to Bauria 2nd Colony in P.S.-Bauria, District-Howrah under Howrah Drainage Sub-Division of Howrah Irrigation Division during the Monsoon 2017.	183,491.00	3670.00	2911(ii)	Nil	upto 31.10.17	Sub Division Officer/ Howrah Drainage Sub-Division.	Open bonafide contractors having experience in similar nature of works in a single tender during the last five yers for atleast 50% of amount put to tender.	
3	“Urgent F.P.M. work at right bank of river Hooghly near Delta Jute Mill in P.S.-Sankrail, District-Howrah under Howrah Drainage Sub-Division of Howrah Irrigation Division during the Monsoon 2017”	136,658.00	2733.00	2911(ii)	Nil	upto 31.10.17	Sub Division Officer/ Howrah Drainage Sub-Division.	Open bonafide contractors having experience in similar nature of works in a single tender during the last five yers for atleast 50% of amount put to tender.	
4	“Urgent F.P.M. Work at right bank of River Hooghly at Basudebpur in P.S.-Sankrail, District-Howrah under Howrah Drainage Sub-Division of Howrah Irrigation Division during the Monsoon 2017”.	205,833.00	4117.00	2911(ii)	Nil	upto 31.10.17	Sub Division Officer/ Howrah Drainage Sub-Division.	Open bonafide contractors having experience in similar nature of works in a single tender during the last five yers for atleast 50% of amount put to tender.	
5	Making 8nos. temporary pump houses under Dungapur G.P.-I & II, Bally G.P., Nischinda G.P, Sapuipara-Basukhati G.P and Chawkpara- Anandanagar G.P. in Bally Jagacha Block, Dist: Howrah under Howrah Drainage Sub-Division of Howrah Irrigation Division during the year 2017-2018.	366,491.00	7330.00	2911(ii)	Nil	07(Seven) Days	Executive Engineer /Howrah Irrigation Division	Open bonafide contractors having experience in similar nature of works in a single tender during the last five yers for atleast 50% of amount put to tender.	
6	Making 12nos. temporary pump houses under Bankra G.P-II and Bankra G.P-III in Domjur Block, Dist. Howrah of Howrah Drainage Sub-Division of Howrah Irrigation Division	439,027.00	8781.00	2911(ii)	Nil	07(Seven) Days	Executive Engineer /Howrah Irrigation Division	Open bonafide contractors having experience in similar nature of works in a single tender during the last five yers for atleast 50% of amount put to tender.	

**Sub-Divisional Officer
Howrah Drainage Sub-Division**