

PROCUREMENT OF GOODS
UNDER
NATIONAL SHOPPING PROCEDURES

*(For Contracts valued less than the
Equivalent of US \$30,000 each)*

NATIONAL HYDROLOGY PROJECT



GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate
Burdwan Investigation & Planning Division
Purta Bhavan, (3rd Floor), Purba Bardhaman, 731103

Memo No: 629 /NHP-02/02

Date: 16.10.2017

To

Dear Sirs,

Sub: Invitation for quotations for “Procurement and installation of desktop PC with peripherals for the State Project Management Unit of National Hydrology Project”

NIQ No: WBIW/NHP/EE/BIPD/NIQ-04/2017-18

- 1.** You are invited to submit your most competitive quotation for the following goods.

SCHEDULE OF REQUIREMENTS

Table 1.

Sl. No.	Brief Description of the Goods	Specifications	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
01.	Desktop P.C.	As per Annexure-I	04 nos.	15 days	02 no. At location B 01 no. At location A 01 no. At location C	Standard installation
02.	UPS	As per Annexure-I	04 nos.		02 no. At location B 01 no At location A 01 no. At location C	

Location A - Office of the Director, Advance Project Planning Evaluation and Monitoring cell, 2nd floor Jalasampad Bhavan, Saltlake, Kolkata – 700091, West Bengal.

Location B- Office of the Executive Engineer, Burdwan Investigation and Planning Division, 3rd floor Purta Bhavan, Burdwan, Dist. - Purba Burdwan, West Bengal.

Location C - River Research Institute, Irrigation & Waterways Department, Mohanpur, Nadia, West Bengal.

- 2.** The Irrigation & Waterways Department (I&WD), Govt. of West Bengal (GoWB) has received a grant through Ministry of Water Resources, River Development & Ganga Rejuvenation (MoWR, RD & GR), Govt. of India (GoI) from the **International Bank for Reconstruction and Development (IBRD)** towards the cost of **National Hydrology Project (NHP)** and it intends to apply a part of the proceeds of this grant to payments under the NATIONAL SHOPPING PROCEDURE of goods for Procurement of Goods and Related Services for **“Procurement and installation of desktop PC with peripherals for the State Project Management Unit of National Hydrology Project”**.

3. Bid Price

- a) The contract shall be for the full quantity as described above corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Goods and Services Tax shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment, on any account.
- e) The prices shall be quoted in Indian rupees only.

4. Each bidder shall submit only one quotation.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

6. Evaluation of Quotation

The **Executive Engineer, Burdwan Investigation & Planning Division, I & W Dte., Purta Bhavan, 3rd floor, Dist. Purba Burdwan, Drawing and Disbursing Officer of SPMU** will evaluate and compare quotations determined to substantially responsive i.e. which

- a) Are properly signed; and
- b) Conforms to the terms and conditions and specifications.

The quotations would be evaluated for the entire item together. GST shall not be taken into account in evaluation.

7. Award of contract

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quoted price.

7.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8 95% of the total quoted rate will be paid (within 60 days) after delivery and installation of goods. Also, a security deposit of 5% of the quoted rate would be deducted during payment which will be released after expiry of 6 (six) months from the date of satisfactory demonstration of compliance to desired specification after supply.

9 You are requested to provide your offer **latest by 15:00 hours on 30.10.2017.**

10 Normal commercial warranty/guarantee shall be applicable to the supplied goods.

11 We look forward to receiving your quotations and thank you for your interest in this project.

12 Other than acceptable makes no other brand of equipment will be acceptable.

Sd/-

**Executive Engineer
Burdwan Investigation & Planning Division
Purta Bhavan, 3rd floor, Purba Burdwan**

FORMAT OF QUOTATION

NIQ No: WBIW/NHP/EE/BIPD/NIQ-04/2017-18

Table 2

Sl. No.	Description of Goods	Make and Model Proposed	Qty.	Unit (no.)	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
1.	Desktop P.C.		04	nos.			
2.	UPS		04	nos.			
	TOTAL						
	Goods and Services Tax						

Gross Total Cost: Rs.

- i. We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (amount in figures) (Rs..... amount in words) within the period specified in the Invitation for Quotations.
- ii. We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.
- iii. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Annexure – I

Specification of Desk top PC(CPU + visual display uni + keyboard + mouse)

ACCEPTABLE MAKE: DELL / HP	
OS	
Operating system	WINDOWS 10 ULTIMATE 64 bit (Latest version) (Preloaded)
PROCESSOR	
Processor	6 th GENERATION INTEL CORE i7 -6700HQ or INTEL 7 th GENERATION
MEMORY	
Memory DIMM type & Speed	2133 MHz
Memory Capacity	16 GB DDR 4 UPGRADE UPTO 64 GB
HARD DRIVES	
Hard drive description	2 TB 5400 RPM +32 GB SATA SOLID STATE DRIVE
NETWORK DAUGHTER CARD	
Description	INTEGRATED PCI 10/100/1000 Mbps 1 Gb ETHERNET ADAPTER
ACCESSORIES	
Description	MONITOR-21 inch LED COLOUR MONITOR, FHD, IPS, RESOLUTION 1920 X 1080 PIXELS OR HIGHER , VIEWING ANGLE 170/160 STANDARD 104 KEYS USB KEYBOARD, OEM OPTICAL WHEEL MOUSE
ANTIVIRUS	
Description	PRELOADED STANDARD QUICKHEAL TOTAL SECURITY DESKTOP VERSION WITH THREE YEARS UPDATE
INTERFACE	
Description	1 SERIAL, 1 PARALLEL, 6 USB(MINIMUM 2 IN FRONT) , 1 PS/2 KEYBOARD, 1 PS/2 MOUSE, VGA, AUDIO PORT FOR MICROPHONES AND HEADPHONES IN FRONT.
REMOVABLE DRIVE	
Description	16 X DVD R/W DRIVE
WARRANTY	
	1 YEAR ONSITE WARRANTY

Specification of UPS (as per IS 16242 part-I 2014)

ACCEPTABLE MAKE: APC / INTEX	
Power	600VA
Type	Battery Rack Stand