



GOVERNMENT OF WEST BENGAL  
IRRIGATION AND WATERWAYS DIRECTORATE  
TEESTA BARRAGE PROJECT  
*Office of the Executive Engineer*  
MAHANANDA LINK CANAL DIVISION  
TEESTA SECH BHAWAN, 2<sup>ND</sup> MILE  
Sevoke Road, Siliguri.

**NOTICE INVITING QUOTATION NO.02/EE/ MLCD of 2017-18.**

Sealed quotations are hereby invited by the Executive Engineer, Mahananda Link Canal Division, Teesta Sech Bhawan, 2<sup>nd</sup> Mile, Sevoke Road, Siliguri for the following works:-

Sl. No.	Name of Work
1.	Hiring of 01(One) number Motor Cab and Maruti Omni (Standard), Diesel driven, Non A.C. purchased on or after 01.05.2005 of latest model on monthly hiring per day basis for the official use of the Chief Engineer, Teesta Barrage Project, Teesta Sech Bhawan, 2 <sup>nd</sup> Mile, Sevoke Road, Siliguri.

Quotation paper will be issued to the successful applicant free of cost from the office of the undersigned as per time schedule given bellow:-

- Last date and time of application for quotation paper : 19.02.2018 upto 15.00 hrs.**
- Last date and time for issue of quotation paper: 21.02.2018 upto 15.00 hrs.**
- Last date and time for dropping of quotation paper: 23.02.2018 upto 15.00 hrs.**
- Date and time of opening of quotation paper: 23.02.2018 at 15.30 hrs.**

The quotationers shall have to enclose with their application the self attested Xerox copy of valid Professional Tax and Pan card and other relevant papers i.e. attested copy of Registration and blue book with certificate of fitness and contract carriage permit, valid certificate of pollution under control, road taxes, insurance certificate upto date of vehicle and details of drivers particulars.

The acceptance of the quotation will rest upon the Superintending Engineer, Teesta Barrage Circle who does not bind himself to accept the lowest quotation and the undersigned reserves the right to cancel any or all quotations/NIQ without assigning any reason thereof. Any correction in quotation should be initialed with date. Hiring vehicle is required for a period of 06(Zero Six) month.

The successful quotationers will have to execute formal agreement. Formal deductions will be made from the bills as per Tender Clauses. **THE PAYMENT WILL BE MADE ACCORDING TO THE AVAILABILITY OF THE FUND.**

Sd/-  
Executive Engineer  
Mahananda Link Canal Division

## **TERMS AND CONDITIONS**

1. The vehicle should have a valid contract carriage permit from the appropriate authority for plying within the district of Darjeeling, Jalpaiguri, Coochbehar, North Dinajpur and South Dinajpur normally.
2. All type of repair and maintenance of the vehicle shall be the responsibilities of the owner of the vehicle.
3. The hire charges shall be inclusive of the pay, allowances of the driver concerned and all taxes etc.
4. The Department will issue only Diesel and Mobil Oil for the journey to be performed by the Officers using vehicle. Diesel will be issued @ 1(one) litter per 12 (twelve) Km run of the vehicle and Mobil Oil @ 1 (one) litter per 500 (five hundred) Km run. Duty hours will be 10(Ten) hours a day following G.O. No.3564-WT/3M-81/98 dated 24.11.2008 of Additional Chief Secretary to the Government of West Bengal.
5. The vehicle must be in good condition. Recovery of hire charges on Pro-rata basis will be affected for any day or day in which the vehicle shall remain out of order for any other reasons when the vehicle will not be reported for duty.
6. The quotationer will quote his rate both in words and in figures, quoting rate per day.
7. Valid papers (in Xerox copy) for the vehicle should be enclosed with application and the original papers must be produce at the time of issuing quotation papers for verification of validity etc.
8. The responsibility of maintaining the Log Book always in up-to-date condition as per instruction and Proforma will rest with the Driver and no hire charges bill will be entertained for incomplete Log Book in any respect.
9. If the vehicle remains out of order for any particular period the same is to be replaced by the another vehicle. If no replacement is made no hire charge will be paid for the idle period. If the vehicle is in running condition and remains idle due to non-availability of drivers no hire charges will be paid.
10. The vehicle will be hired on daily basis subject to utilization of vehicle as and when necessary.
11. Approved Driver should not be changed except for urgent reason.
12. The vehicle should be made available within 3 (three) days from the date of acceptance of the quotation failing which quotation may be treated as cancelled.

13. The rates should be quoted both in figures and in words. The rates should be inclusive of all repair, servicing charges, supply of spare parts for repairing, hire charges of garage, Pay and all kinds of allowance to the Driver and cleaner (if there be a cleaner with the vehicle) all taxes etc. only Diesel and Mobil oil will be issued free of cost by the Department. Except Diesel and Mobil oil no other thing/Lubricant oil viz. Gear Oil, Break Fluid Grease etc. will be supplied.

14. The Diesel Car along with Driver will be at the disposal of the undersigned till the period of agreement. The period of agreement may increase or decrease if necessary. The Diesel Car will have to be replaced by another Diesel Car without any extra cost if the vehicle becomes unusable due to break down or due to any other causes. The Vehicle must be in a Tip-Top condition. The condition in every respect, particularly regarding out shown of the Vehicle, good seating arrangement, foot mat, inner light, fog light, door lining, lifting of window glasses, locking arrangement, condition of tyre etc. the Speedometer, Kilometer regarding Metre and Fuel Meter, seaper should always be in working condition .

15. The Vehicle may run very interior work site on temporary Katchha Road over paddy and will have tour in any kind of motorable road including Katcha Road, and hilly roads. The quotationers must arrange for permit for running the Vehicle within the District of Darjeeling, Jalpaiguri, Coochbehar, North Dinajpur, and South Dinajpur. He will also have to furnish necessary clearance of the Motor-Vehicle Department/Appropriate Authority as required in case of placing the Vehicle to Government Department on hire basis.

16. Any complaints regarding defect in the engine or any other defects of the Vehicle must be promptly attended to and the defect repaired forth with by the quotationer. In the event of non-compliance the undersigned will make necessary repair of the Vehicle and recover the cost of such repair works from the hire charges bill of the quotationer.

17. If the quotationer wishes to replace the accepted Vehicle by another Vehicle due to break down on any other reasons; during the period of agreement the alternative Vehicle should be got approved by the undersigned prior to replacement of the same.

18. Normally on Sunday and Public Holidays the Vehicle will not be required if required on emergency, the quotationer have to get ready for ply the vehicle on said day. Otherwise, no hire charge will be paid for those days the Vehicle is specially required.

No Hire charge will also be paid for an idle period due to break down of the Vehicle and absence of Driver etc. Hire charge will be paid only for the days of use of the Vehicle on duty.

19. The Vehicle will have to make long tour and the Driver must be prepared to halt frequently outside the Head Quarters. The Driver must follow instructions of the Officer using the Vehicle.

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20. The Driver must be well conversant with the mechanism of automobile so that instant repairing works on road may immediately be taken up by him.

21. The successful quotationer will have to arrange for garage for his vehicle after duty period at his own cost and risk.

22. The contract may cancel by an immediate notice if Vehicle “ NOT REPOTED FOR DUTY” in consecutive three days or Non-compliances of Defect Repair which caused disturbance the inspection work in consecutive 2 times and by NOTICE OF ONE MONTH IN ADVANCE FROM EITHER SIDE IN NORMAL CASE.

23. The limit of tank balance of Diesel in last day of every month of up to 10 liters maximum. In case of excess receive over the tank balance of fuel (Diesel) and Lubricants (Mobile Oil) will be recovered from the Hire charge Bill at the double rate of issue.

24. The quotationer whose quotation is accepted will have to sign an agreement accepting terms and conditions for Hire of the Vehicle. The quotationer must pay minimum wages to the Driver engage by him as per relevant not in force of the Government. The owners of the Vehicle with contract carriage permit are only eligible for taking part in quotation, canvassing in connection with the quotation is strictly prohibited.

25. VAT/GST, Cess, Royalty of sand, stone chips, stone metal gravel, boulders, forest product etc, Toll Tax, Income Tax, Ferry Charges and other Taxes if any are to be paid by the contractor/bidder. No extra payment will be made as a reimbursement or as compensation for these. The rates of supply and finished work items are inclusive of these taxes and charges.

26. The contract will valid for 06 (zero six) months.

Sd/-  
*Executive Engineer*  
*Mahananda Link Canal Division.*

*Memo No. 88(14)/1*

*Date 09.02.2018*

Copy forwarded for favour of information and wide circulation by display through his office Notice Board to the:-

1. Chief Engineer, Teesta Barrage Project, Teesta Sech Bhawan, 2<sup>nd</sup> Mile, Sevoke Road, Siliguri.
2. Superintending Engineer, Teesta Barrage Circle, Teesta Sech Bhawan, 2<sup>nd</sup> Mile, Sevoke Road, Siliguri.
3. Superintending Engineer, Teesta Canal Circle, Karnajora, Raiganj, Uttar Dinajpur.
4. Superintending Engineer, Mahananda Barrage Circle, Tinbattimore, Siliguri-5.
5. Executive Engineer, Mahananda Barrage Division, Tinbattimore, Siliguri-5.
6. Executive Engineer, Mahananda Canal Division, Tinbattimore, Siliguri-5.
7. Executive Engineer, Teesta Canal Division I. Islampur, Uttar Dinajpur.
8. Executive Engineer, Teesta Canal Division II. Islampur, Uttar Dinajpur.
9. Executive Engineer, Teesta Barrage Division, Oodlabari, Jalpaiguri
10. Executive Engineer, Siliguri Irrigation Division, Nabin Sen Road, Siliguri-1.
11. Sub-Divisional Officer, Mahananda Link Canal Divn.No. IV/V/VI & K.T.B Sub-Dn.
12. Divisional Accountant of M.L.C. Division.
13. Divisional Estimating Branch of M.L.C. Division.
14. Office Notice Board.

Sd/-  
**Executive Engineer**  
**Mahananda Link Canal Division.**