

GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate
Office of the Executive Engineer
Mayurakshi South Canals Division
Bolpur(Santiniketan), Birbhum.

Memo No: 230

Date: 12/02/2018

NOTICE INVITING QUOTATION NO : WBIW/EE/MSCD/ NIQ-12 /2017-18

Sealed quotations are invited by the Executive Engineer, Mayurakshi South Canals Division on behalf of the Governor of West Bengal, for the work **“Supply & Delivery of Godrej make furniture at Rest Shed of Hinglow Dam, Irrigation Bungalow at Khoyrasole & Kultore section office rest shed at Kultore and Bolpur Offices under Mayurakshi South Canals Division, Bolpur , Birbhum”** from the bonafide outsider.

1. Intending quotationers should apply for quotation papers in their respective Letter Heads enclosing with self attested copies of the following documents, originals of which and other documents like Registered Partnership (For Partnership Firms) etc. are to be produced on demand, as well as during interview (If any).
 - a. GST registration certificate and I.T.PAN valid up to the date of opening of the quotation. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
 - b. Declaration by the Applicant to the effect that there is no other application for quotation paper for work in this NIQ in which he/she/they has/ has common interests. Failure to produce any the above documents may be considered good and sufficient reason for non-issuance of quotation paper.
 2. Quotation should be submitted for the work in sealed cover along with self attested copy of PAN, GST & IT return super scribing the name of the work on the envelope and addressed to the proper authority. Submission of quotation by Post is not allowed. Quotation must contain Notice, Declaration by applicant and quotation rate format duly self attested.
 3. Detailed information for the work may be seen by the intending quotationers or by their duly authorized representatives during office hours between 11.00 A.M and 4.00 P.M on every working day, **till 21.02.2018** in the office of the Executive Engineer, Mayurakshi South Canals Division.
 4. Any suppression/ misrepresentation of fact will automatically debar the applicant from participating in any Tender/ quotation under the Division/ Circle for at least 3 (Three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
 5. No quotation paper will be supplied by Post.
 6. No quotation paper will be issued after expiry of date and time mentioned in the notice.
 7. The quotationers should quote their rate both in figures & in words on each item of work/ supply as per the NIQ.
 8. All corrections are to be attested under the dated signature of the quotationers.
 9. All the pages of the quotation paper and the documents (Submitted as quotation documents) including schedule must be signed by authorised representative on the body of the documents with date and seal.
- The quotationers, who will sign on behalf of a company or Firm, must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or Firm under the Indian Partnership Act, failing which the quotation will not be considered.
10. Conditional quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
 11. The quotation Accepting Authority does not bind himself to accept the lowest quotation and reserves the right to reject any or all of the quotations received, with valid reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationers.
 12. The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the quotation opening register.

13. The successful quotationer will have to execute a formal agreement in **W.B.F.No -2908** within 7 (Seven) days from the date of receipt of the intimation of acceptance of his quotation . Copies of the forms and other documents will be supplied from the office of the Executive Engineer, Mayurakshi South Canals Division on free of cost.
14. The successful quotationers will have to deposit warranty/ Guarantee Certificate for the material.
15. No advance Payment to the selected agency will be made under any circumstances.
16. The quotationers will have to, if so desired by the quotation accepting authority, submit his analysis to justify the rate quoted by him.
17. In the following cases a quotation may be unacceptable.
 - a. Correction, alterations, additions, etc. if not attested by the quotationer.
 - b. If the quotation paper is not properly filled in respect of the general description of the work. To verify the competency, capacity and financial stability of the intending quotationer (s), the quotation paper issuing Authority may demand production of any necessary document(s) as it may be deem necessary.
 - c. Canvassing in connection with the quotation will be liable to rejection.
 - d. Any quotation containing over writing is liable to be rejected.
18. Payment will be made as per availability of the fund.
19. All quotationers will have to deposit deposit earnest money @ **2%** of the estimated amount while quoting rates. The successful quotationers shall deposit balance 8% sum at the time of executing formal agreement as per Govt. Rules within 7Days from the date of Receipt of the LOA in shape of Demand draft drawn on or after the date of publication of the notice in favour of Executive Engineer, Mayurakshi South Canals Division.

20. Schedule of dates of N.I.Q

1. N.I.Q No & Date : WBIW/EE/MSCD/ NIQ- 12 /2017-18 Dt: 12/02/2018
2. Last Date of Application & issue of quotation documents : 22.02.2018 till 3.00 PM
3. Date of dropping of quotation Documents: 23.02.2018 till 2.00 PM.
4. Place of dropping of quotation Documents: Office of the Executive Engineer,
Mayurakshi South Canals Division.
Bolpur, Birbhum.
5. Date & time of opening quotation : 23.02.2018 at 2.30 PM.
6. Quotation Accepting Authority : Superintending Engineer, Mayurakshi Canal Circle.

Sd/- B.S.Mandal
Executive Engineer
Mayurakshi South Canals Division.

Quotation Format

Name of the work: Supply & Delivery of Godrej make furniture at Rest Shed of Hinglow Dam, Irrigation Bungalow at Khoyrasole & Kultore section office rest shed at Kultore and Bolpur Offices under Mayurakshi South Canals Division, Bolpur , Birbhum.

1. **NOTICE INVITING QUOTATION NO.** WBIW/EE/MSCD/ NIQ- 12 /2017-18 Dt: 12/02/2018

SL No	Description Of Item	Quantity	Rate/ Unit (Rs)	Total (Rs.)
1	GODREJ MAKE FIONA SINGLE BED	8.00 Nos		
2	GODREJ MAKE CHAMPION MATTRESS	8.00 Nos		
3	GODREJ MAKE NICE PILLOW	8.00 Nos		
4	GODREJ MAKE SUPREME SOFA(3+1+1)	2.00 Nos		
5	GODREJ MAKE BLOOM TEA TABLE	2.00 Nos		
6	GODREJ MAKE DINNING CHAIR EBONY	8.00 Nos		
7	GODREJ MAKE GLAZE DINNING TABLE (6 SEATER)	2.00 Nos		
8	GODREJ MAKE REGALECHAIR MODEL 1112	12.00 Nos		
9	GODREJ MAKE STORWEL M-2 SINGLE(78" x 36" x19")	2.00 Nos		
10	GODREJ MAKE REVOLVING HIGH BACK CHAIR (REGENCE) MODEL - 7001D	2.00 Nos		
Total =				

I do here by execute the work as per the rate quoted by me in column-5 considering the all terms & condition as laid down on N.I.Q

Signature of the Quotationers with date

FULL NAME & ADDRESS
(IN CAPITAL LETTER) :--

Memo no. . **230**

Dated . **12/02/2018**

Copy forwarded to -

1. The Chief Engineer (North), I & W Directorate, Netaji More, Market Complex (3rd Floor), S.P. road, Netaji More, P.O. + Dist – Malda, Pin – 732101, West Bengal.
2. The Superintending Engineer; Mayurakshi Canal Circle, Suri, Birbhum.
3. The Executive Engineer, Mayurakshi Head Quarter Division, Suri, Birbhum.
4. The Executive Engineer, Mayurakshi North Canal Division, Rampurhat, Birbhum.
5. The District Information & cultural officer, Birbhum, Suri, Birbhum. for information & wide circulation.
6. The Sub Divisional Officer, Bolpur Sub Divn.
7. Notice Board, Mayurakshi South Canals Division, Birbhum.
8. Accounts Section, Mayurakshi South Canals Division, Bolpur, Birbhum.
9. Cash Section, Mayurakshi South Canals Division, Bolpur, Birbhum.
10. Estimating Branch, Mayurakshi South Canals Division, Bolpur Birbhum.

Sd/- B.S.Mandal

Executive Engineer
Mayurakshi South Canals Division
Bolpur, Birbhum