

# GOVERNMENT OF WEST BENGAL

IRRIGATION & WATERWAYS DIRECTORATE  
OFFICE OF THE EXECUTIVE ENGINEER-I, JOYNAGAR IRRIGATION DIVISION

2<sup>ND</sup> FLOOR, ZILLA PARISHAD MARKET COMPLEX BUILDING,  
S.D.O. OFFICE CAMPUS, BARUIPUR, SOUTH 24 PARGANAS, KOLKATA - 144  
Phone :- (033) 2433-2887 E-MAIL :- iwdeejid@gmail.com

Memo No. 143

Date :- 19.02.2018

## NOTICE INVITING QUOTATION NO. 17/EE/JID OF 2017-18

Separate off-line sealed quotations in prescribed proforma are hereby invited by the Executive Engineer, Joynagar Irrigation Division, Baruipur, Kolkata-144 from Manufacturers / their Authorized Distributor(s) / Authorized Dealer(s) and other bonafide & resourceful suppliers in the trade having experience of procurement of branded Computer system & peripherals through own letter head of agency, for acceptance by the Superintending Engineer, Eastern Circle, I&W Dte., Kol-91 against the following work as below -

- 1) "Supply, installation and commissioning of 1 (one) no. branded Desktop PC, 1 (one) no., branded A3 colour Printer & peripherals, for the official use of Executive Engineer –I, Joynagar Irrigation Division."



The time schedule of the said quotation is as follows :

- i) Last date of receiving application :- 26.02.2018 upto 4:00 p.m.
- ii) Last date of issue of quotation :- 27.02.2018 upto 4:00 p.m.
- iii) Last date of receiving quotation :- 28.02.2018 upto 2:00 p.m.
- iv) Last Date & time of opening quotations :- 28.02.2018 after 2:30 p.m. (In the chamber of EE/ JID)

Terms and Condition for the quotation is as follows :

- 1) The quotation papers will be supplied free of cost from the office of the undersigned at every working day. The willing quotationers must produce valid PAN, PTPC, Trade License, latest ITR, GSTIN application document etc. together with credential papers in support of past experience, if any before issuing quotation papers from this end.
- 2) The suppliers should quote his rate both in figures and words (in rupees) over 'OWN - LETTER - HEAD' of the agencies. They must furnish specification in accordance with proforma which will be supplied from this office along with quotation papers.
- 3) The copy of the notice of the quotation which may be obtained along with schedule and specification from the office of the undersigned should accompany with the quotation duly signed by the quotationers.
- 4) The acceptance of quotation will rest upon the competent authority, who does not bind himself to accept the lowest quotation and reserve the right to reject any quotation without assigning any reason thereof.
- 5) Quotation which should be submitted in sealed cover with the name of the work written on the envelope will be received by the undersigned. Quotations which do not fulfill any of the above conditions / incomplete in any respect are liable to summarily rejected.
- 6) The successful quotationer / agency shall have to deposit an amount @ **2.00% of the total quoted amount as earnest money** in the form of Bank Draft / Demand Pay in favour of the Engineer in-

charge (i.e. Executive Engineer, Joynagar Irrigation Division) at the time of executing Formal Agreement in W.B.F. No. 2908 **within 7 (Seven) days** from the date of issue of the accepting letter which will be refunded after successful completion of the contract or termination of the contract whichever is earlier, if the situation so demands in the exigency of the Public Service.

  
Executive Engineer-I  
Joynagar Irrigation Division  
Irrigation & Waterways Directorate  


**Memo No.**

**Date :-**

*Copy forwarded for information and having it displayed on the office Notice Board for wide circulation to the:-*

- 1) The Superintending Engineer, Eastern Circle, I&W Dte, Government of West Bengal, 8<sup>th</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata – 700091.
- 2) The Executive Engineer-II, Cannals / Kakdwip / Basirhat Irrigation Division.
- 3) The Sub – Divisional Officer, Kuemari / Kultala / Canning / Raidighi / Basanti / Gosaba (I) Sub-Divn.
- 4) Accounts Section, Joynagar Irrigation Division.
- 5) Estimating Branch, Joynagar Irrigation Division.
- 6) Notice Board of Joynagar Irrigation Division.

Sd /-  
Executive Engineer-I  
Joynagar Irrigation Division  
Irrigation & Waterways Directorate

## SPECIFICATION FOR SUPPLYING OF COMPUTER & PERIPHERALS

<i>Sl. No.</i>	<i>Item</i>	<i>Specifications</i>	<i>Quantity</i>
1	<b>Branded Desktop PC</b> (preferably HP)		1 No.
	Processor	Intel Core i5 @ 6th generation	
	Memory / RAM	4 GB DDR4 RAM with expandability	
	Hard Disk Drive	1 TB HDD	
	Monitor	43 cm. (19 inch) or larger LCD/LED digital colour Monitor	
	Keyboard	104 keys with rupee symbol involved, same make & colour as base PC	
	Mouse	Optical mouse, same make & colour as base PC	
	Operating System	Windows 10 Professional 32/64 Bit	
	Warranty	Onsite warranty for atleast 3 Years	
	Antivirus	Any for atleast 3 Years	
2	<b>UPS</b> (preferably APC)		1 No.
	Power	Min. 725 VA	
	Warranty	Onsite warranty with battery for atleast 2 Years	
3	<b>Colour Printer</b> (preferably HP Inkjet)		1 No.
	Print, & Copy	A3 with Hi-speed USB 2.0 Port	
	Warranty	Onsite warranty for atleast 1 Year	

Sd /-  
**Executive Engineer-I**  
**Joynagar Irrigation Division**  
**Irrigation & Waterways Directorate**

**ANNEX-(1)***(To be typed in Company Letterpad and submitted)***(NOTICE INVITING QUOTATION NO. 17/EE/JID OF 2017-18 OF EXECUTIVE ENGINEER,  
JOYNAGAR IRRIGATION DIVISION) ( Memo No. , Dated: )**

- 1) **Name of Work :** *"Supply, installation and commissioning of 1 (one) no. branded Desktop PC, 1 (one) no., branded A3 colour Printer & peripherals, for the official use of Executive Engineer –I, Joynagar Irrigation Division."*

Sl No.	Name of Item	Brand	Qty.	Rate (Per Unit)	Total Amount (in Rs.)
1	Desktop PC & peripheral		01 Set		
2	UPS (min 725 VA)		01 No.		
3	A3 Colour Printer		01 No.		
<b>Total quoted rate in figures =</b>					
( Total Amount in Rupees ..... only)					

**Note:**

- *I/We agree to supply the above mentioned items in accordance with technical specifications for a total quoted price of ₹..... (in words Rupee .....)*  
*only including all taxes, transportation cost etc. within seven days from the issue of Supply Order.*
- *I/We also confirm that the normal commercial warrantee/guarantee shall be applied to all supplied items.*
- *I/We also agree and abide with the specifications, terms & conditions stipulated in the quotation document.*

*Bidder's Address with contact No.:-**Signature of the Quotationer  
with official seal if any*