

**GOVT. OF WEST BENGAL**  
Irrigation & Waterways Directorate  
Office of the Executive engineer,  
East Midnapore Division , Tamluk  
Phone & Fax: 03228-266889, e-mail: eemd2010@gmail.com

**Notice inviting Quotation No-06/EMD of 2017-18**

Scaled quotation is hereby invited in own letter pad for the following work from the intending resourceful agencies having experience of similar nature of work and will be received by the undersigned on or before 03/04/18 up to 2.00P.M and open on the same day at 3.00 P.M.

**List of Work**

SL. No.	Name of Work
01)	Urgent making arrangement of inauguration ceremony of new set up office building for the Western Circle -III at Pairatungi Irrigation Colony, Tamluk:: Purba Mednipur according to the restructuring of the office vide notification no 12-W/2017-18 dated- 08/08/2017. [Subarnarekha Barrage Circle is redesignated as Western Circle - III] (Details of item of materials is attached in Annexure -1 )

**Terms & Conditions:-**

- 1) The intending quotationers shall have to quote their rates both in figures and words and submit to the office on or before 03/04/18 within 2.00 P.M and open on the same day at 3.00 P.M
- 2) The Quotationers must satisfy himself with the site conditions before participation in the quotation
- 3) Self attested copies of valid PAN Card, Trade License, G.S.T, P.Tax, Aadhar Card and others valid documents are required.
- 4) Time allowed for completion of the work is 2 (Two) days from the date of commencement mentioned in the work order
- 5) The successful quotationers whose quotation will be accepted shall have to execute a formal agreement as per Govt. rules with the undersigned in duplicate in W.B.F No 2911(ii)
- 6) The undersigned reserves the right to accept any the quotations and may reject any / all the quotation without showing/ assigning any reason whatsoever in this respect
- 7) Security money will be deducted as per norms of the work value as per accepted rate from all successive bill.
- 8)Original documents will have to be produced on demand.
- 9)All rates quoted are to be inclusive of all charges Viz. Good & Service Tax, and other Taxes etc. clearance from appropriate authority if necessary.
- 10) All the payment as per quoted rate of the successful bidder will be made as per availability of the fund



**Executive Engineer**  
**East Midnapore Division ( I & W.D.)**  
**Tamluk, Purba Medinipur**

**Memo No. 557/1(14)**

**Date.22/03/2018**

Copy for information to :-

- 1) Chief Engineer(South West),Khasjungle,Midnapore,Paschim Medinipur
- 2) Superintending Engineer,Western Circle –II,Midnapore,Paschim Medinipur
- 3) District Magistrate, DIST-Purba Medinipur
- 4) District Information & Public Relation Officer,Dist-Purba Medinipur
- 5) Executive Engineer, Contai Irrigation Division , (I & W, Dte.) Contai,Purba Medinipur
- 6-9) Sub-Divisional Officer, Tamluk(I) Sub Division/Panskura –I / Panskura –II/Investigation Sub Division No-I
- 10) Chairman,Tamluk Municipality.
- 11) Sr. D.A.O. East Midnapore Division , I & W,Dte. Tamluk.
- 12-14) Notice Board / Estimating Section / HC-in Charge of East Midnapore



**Executive Engineer**  
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**Annexure -1**  
**Schedule of Rates, Items & Quantities**  
**NOTICE INVITING QUOTATION NO-06/EMD/2017-18**

**Name of the Work:-** Urgent making arrangement of inauguration ceremony of new set up office building for the Western Circle -III at Pairatungi Irrigation Colony, Tamluk:: Purba Mednipur according to the restructuring of the office vide notification no 12-W/2017-18 dated- 08/08/2017. [Subarnarekha Barrage Circle is redesignated as Western Circle - III]

Sl No	Description of Items	Quantity	Unit	Rate	Amount
1	Hire charges for construction of decorated temporary wooden podium of size 20' x 15' including dismantling & removal of the same after completion of the work.	450.00 Sqft	Sqft		
2	Hire charges for supplying , fitting & fixing of lights,fans,making arrangements of sound system as per rule including supply of generators, necessary wires etc. all complete as per direction of Engineer-in-Charge	1.00 Item	L.S		
3	Hire charges for supplying tables including its decoration as per direction of Engineer-in-Charge	4.00 Nos	Each		
4	Hire charges for supplying VIP chairs as per direction of Engineer-in-Charge.	25.00 Nos	Each		
5	Hire charges for supplying ordinary chairs with arms as per direction of Engineer-in-Charge.	10.00 Nos	Each		
6	Hire charges for supplying ordinary chairs(armless) as per direction of Engineer-in-Charge.	50.00 Nos	Each		
7	Supplying of flower bouquet for reception of VIPs	15.00 Nos	Each		
8	Supplying , fitting & fixing of flex displaying the programme.				
	i) Size 10' x 5'	1.00 Nos	Each		
	ii) Size 8' x 4'	3.00 Nos	Each		

9	Supplying , fitting & fixing of inaguration stone of size 3.5' x 2' made of granite stone with golden inscription with the provision of curtains including necessary brickwork,plastering & painting as per direction of Engineer-in-Charge.	1.00	Nos	Each		
10	Hire charges for making temporary canopy made of cloth & bamboo as per direction of Engineer-in-Charge & removal of the same after completion of the work. Size : 30' x 15'	450.00	Sqft	Sqft		



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I do hereby quoted rate and amount after inspection the spot as well as clear knowledge of local market rate related to preparation of the above ceremony.

Name of Agency :  
Address :

Phone no :  
PAN no :

(Signature of the Agency)

