

GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
Office of the Assistant Engineer/S.D.O
Mechanical Sub-Division, Suri, Birbhum

N.I.Q No. 01 of 2018-19 of A.E/S.D.O Mech. Sub Div. Suri


Memo No. **204**

Date: **16.05.2018**

Sealed quotations are invited by the undersigned for "Hiring of a diesel driven Non A.C **Maxi-Cab** for official use of Mechanical Sub Division, Suri" from eligible supplier / agencies as per following terms & conditions."

Terms & Conditions

- 1) The vehicle should be Bharat Stage-III purchased on or after 01.05.2008 respectively.
- 2) The rate should be quoted for dry vehicle per day considering 10 hours a day and also additional rate per hour beyond 10 hours. The both rates should exclude the cost of fuel and lubricant.
- 3) Fuel & lubricant will be supplied by agency as per following scale: diesel- one lit for 10 Km run, mobil-one lit per 500 Km run. Cost of fuel & lubricant will be paid extra as per market price on calculation in log book.
- 4) Pay of driver, cost of repair, maintenance, servicing and other allied & incidental cost should be borne by the supplier of the vehicle.
- 5) The vehicle should be in tip-top condition.
- 6) The supplier should have his own garage & telephone / mobile connection.
- 7) The vehicle should normally ply during weekdays, but however, if required, should have to be ply during Saturday, Sunday & holydays (for the exigency of the work) at the same rate.
- 8) In case of breakdown of the vehicle, the supplier has to place a substitute vehicle so that in no case Govt. work is hampered.
- 9) The driver should possess his valid licence, blue book, tax token, insurance, pollution certificate & other relevant documents as required and are to be kept along with the vehicle.
- 10) Any penalty imposed by the police authority for violating traffic rule or any other reason should borne by the supplier of the vehicle.
- 11) The Speedo meter & Fuel meter should always be in proper working condition.
- 12) The agreement will stand cancelled a heading a month's notice on either side.
- 13) This office will not bear any responsibility in case of accident of the vehicle.
- 14) The vehicle should have valid commercial registration, road tax, insurance coverage, pollution certificate & other necessary documents as required and copy of the same should be submitted with the quotation. Original copies with driver's licence should be produced by the successful quotationer before issuance of work order.
- 15) Supplier has to maintain two nos log books (issued by the department) and one is to be submitted alternatively along with the every occasion.
- 16) Maximum of 5 km shall be allowed for to & fro each journey from garage to reporting place.
- 17) Date of commencement and period would be intimated in the work order and no enhancement of rates will be allowed in any case.
- 18) Payment will be made on monthly basis after expiry of the month and submission of signed log book with bill in triplicate to which claim relates subject to the availability of fund.
- 19) Date of submission of Quotation is **28.05.2018 up to 14:00** hrs and will be opened at 14:30 hrs on the same day. Rate should be quoted in letter head & in the format prescribed in the enclosed schedule.
- 20) The undersigned reserves the right to reject any or all the quotations so received without assigning any reason what-so-ever.


Assistant Engineer / S.D.O
Mechanical Sub Division, Suri

Memo No.

Date:

Copy to; 1) The Executive Engineer, Durgapur Mechanical & Electrical Division, Durgapur.

2) Office Notice Board.

3) D.V.C Study cell, Jalasampad Bhawan, Salt Lake, Kolkata with request to uploading the same in departmental website.

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Assistant Engineer / S.D.O
Mechanical Sub Division, Suri