

Request for proposal (RFP) is hereby invited on behalf of the Governor of West Bengal from competent, resourceful & experienced agencies for “Guarding, Operating & Maintenance of Mahannada Barrage Park at Fulbari in Dist. Jalpaiguri & Darjeeling” on short term lease basis.

The Barrage park is recently developed on both side u/s guide banks of the river at Mahananda Barrage with promenade & river side view with plenty of sitting arrangement & fresh air & rich collection of outdoor play items. The pond is a rich habitat of migratory birds. The place is along NH – 31D & hardly 6 Km from Siliguri.

Terms of reference:-

1. The bidder have to apply for Bid documents before Superintending Engineer, Mahananda Barrage Circle with PAN, GSTIN, Latest IT return & Trade license & previous experience certificate. (of engaging manpower) for operating similar establishment. Failure to satisfy those will lead to denial of bid document.
2. The operator should have valid PAN, GSTIN & Trade License & IT return etc & previous experience to engage at least 10 manpower in Govt. organization for similar purpose.
3. Operator will have to engage sufficient manpower (with uniform & Id Card) to guard & issue tickets & guide the park visitors.

4. The operator will have to clear the premises regularly on both bank parks (on guide bundh) out of dry leaves & grasses etc.
5. The operator will have to water the plants & apply fertilizer etc & care for its proper growth & health. He will have to replace the dead plant with a fresh one.
6. The agency will have to take up minor maintenance of the sports articles & other installations at park like plastering & mending damage of the pedestal for seating, colouring of water front railing / sports articles, setting & readjustment of paver blocks & fitting / replacing bolts / roller etc of the sports articles.
7. Normaly highest bidder / offer will be accepted though the same may be rejected by the authority without assigning any reason whatsoever.
8. The contract will be initialy for one year which may be extended for one more year based on satisfactory performance.
9. The park will remain open strictly from 9.00 Am to 6.00 pm on all days of the week.

10. Major repair of installation / premises & sports will be taken up by project authority.
11. Electric charge of the lights / sports will be borne by the project authority.
12. The operator will have no right on the land / premise.
13. Entry fee @ ₹. 20.00 / ₹. 30.00 (on Saturday / Sunday + National holydays) per person may be collected from the visitors (above, 3 years age/ 2.5' height). A visitor can enter both side parks on guide banks on the same ticket. Visitor can stay inside parks for 3 Hrs.
14. The operator will be responsible for any damage / unlawful activity by the visitors & so, he will have to strictly regulate the movements of the visitors.
15. The operator may have to restrict the number of visitors at a time (not more than 30).
16. The project authority may restrict / stop the entry of visitors temporarily during flood/ emergency or for taking up maintenance works etc.

17. The operator will have liberty to raise temporary semi permanent structure for counter / post for issuing tickets / washroom/ watching, if approved by the project authority.
18. The operator will have to put up sufficient number of notices / boards warning visitors from walking down to river/ touching plants/disturbing the migratory birds, fishing or playing loud music etc.
19. Picnic, playing music & lighting fire of any kind are strictly prohibited.
20. Refreshment / eating at specified space is allowed.
21. The authority reserve the right to review the rate entry fee & to add or delete any of the term of reference with notice to the operator.
22. Any law & order problems will be dealt by the operator directly with the local administration with intimation to the project authority.
23. Unsatisfactory performance will lead to cancellation of the agreement with one months notice (on either side).
24. The authority reserves the right to curtail / restrict / withdraw any priviledge to the operator / visitor. No claim / Compensation will be entertained in the regard.

25. The highest offered bidders will have to enter into an agreement with the project authority / Executive Engineer, Mahananda Barrage Division after due acceptance of the bid by Irrigation & Waterways Department.
26. The Bidder will have to attach to Demand Draft of Rs-10,000.00 in favor of Executive Engineer/Mahananda Barrage Division, payable at Siliguri as security deposit along with the bid-offer.
27. The highest bidder will have to deposit 50% of the offer within 10 days of issuance of letter of acceptance & rest 50% by the end of 5th month. The payment instrument will be in favour of Executive Engineer, Mahananda Barrage Division at Siliguri.
28. Last date of application :- 25.06.2018
- Date of issuing bid document :- 29.06.2018
- Date of receiving the completed sealed bid documents at the office of the Superintending Engineer, Mahananda Barrage Circle (Postal Delay will not be considered) :- 04.07.2018.

(Krishnendu Bhoumik)
Superintending Engineer
Mahananda Barrage Circle

Format for bid

For the work guarding, operating & maintenance of Mahananda Barrage Park at Fulbari in Dist. Jalpaiguri & Darjeeling.

1. Name in Full :-
2. PAN No. :-
3. GSTIN :-
4. Trade licence No. & validity :-
date
5. Previous experience :-
(of completed work)
(i)
(ii)
6. Complete address :-
7. Mobile No. :-
8. E – mail Id, if any :-
9. Bid offer : ₹. (for one year) :- Rs:-
(In words):.....
10. Annual turnover (in Rs) :-
11. Number of Manpower to be :-
engaged
12. Attached D.D No:-

➤ **NB:-** Attach copy of PAN, GSTIN, Trade License & experience certificate & latest IT return. (showing turn over)

Dated:-
Siliguri:-

Signature of the bidder.