*W.B.F. No. – 2914*

# Government of West Bengal

Irrigation & Waterways Directorate
**Office of the Executive Engineer**
**WEST MIDNAPORE DIVISION**
**Midnapore, Paschim Medinipur**
**Email id- eewmid2012@gmail.com**
**Phone No & Fax No- 03222-275373**

## NOTICE INVITNG TENDER

**(For works of estimated cost up to Rs 5.00 lakh)**

**Memo No:-**1625 E **Date:-**11/09/2018.

**NOTICE INVITING TENDER NO: - WBIW/EE/WMD/NIT- 10 of 2018-2019**

**1.Invitation.**

Separate sealed Tenders in printed forms are hereby invited by **the Executive Engineer, West Midnapore Division** on behalf of the Governor of the State of West Bengal in West Bengal Form No.2911 (i)/(ii) for the works as per list attached herewith, from the eligible bonafide, reliable resourceful Contractors having sufficient experiences in execution of similar type of works.

**2.Details of Work :-**AS PER LIST ATTACHED IN PAGE 10 OF THIS NIT

**3.Time Schedule of Tender procedure:-**

| | | | |
|---|---|---|---|
| i) | Last Date & Time for application(With 2911(i), NIT, BOQ & all other 5 relevant papers download from departmental website wbiwd.in | 25.09.2018 | Upto 17:00hrs. |
| ii) | Last Date & Time for issue of Tender paper. | 26.09.2018 | Up to 17:00 hrs. |
| iii) | Last Date & Time for dropping Tender paper at the office of the Executive Engineer (I&W Dte.), West Midnapore Division, Midnapore. | 28.09.2018 | Upto 15:00hrs. |
| iv) | Date & Time of opening of Tender in the office of the undersigned. | 28.09.2018 | After 15:30hrs. |

**4.Tender documents: -** The Tender documents shall consist of the followings and other relevant particulars may be seen by the intending Tenders or by their duly authorized representatives during office hours between 11.00 AM and 4 PM on every working day, till the last date of issue of the Tender Forms in the office of the undersigned: -

a)Notice Inviting Tender.

b)W.B.F. No.2911 (ii)/2911(i)

c)Price schedule, Additional Terms & Conditions, Special Terms & Conditions, General Specification of the work and other relevant documents.

d)Plans and Drawings where necessary (these will not be required to be submitted with the tenders but this will form part of the tender documents at the time of executing the agreement after acceptance)

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*** Kindly note that details will be available in the office of the undersigned on any working day up to 16.00hrs**

11/09/18

*Executive Engineer (I&W Dte.)*
*West Midnapore Division*
*Midnapore, Paschim Medinipur.*

11/09/18

## ELIGIBILITY CRITERIA OF THE TENDERER PARTICIPATING IN THE TENDERS INCLUDING SOME TERMS AND CONDITONS

### 5. Eligibility for participation

All Bonafide Indian contractors/Agencies/Organizations, Registered Companies/ Firms including Registered Partnership Firms, Proprietorship Firms, Registered Consortiums & valid 'Joint Ventures' and contractors/bidders of equivalent grade or class having Pre-Qualification (PQ) Credential from the Government of West Bengal, Union Government Departments/ Other State Government Departments/ Engineering Wings of GoI /IRCON/RVNL/NHPC, Autonomous Project Authority and other similar organizations of GoI and State Governments/PSU and Corporations of Government of India and other States having successfully completed at least one similar nature project and not otherwise debarred are eligible to participate subject to fulfilling the other PQ eligibility criteria laid down in the subsequent paragraph. Consortiums and Joint Ventures are not allowed to participate in tenders of value up to Rs. 45.00 lakh. ***Joint venture firms are not eligible to participate.***

*(In case of consortiums, maximum number of constituents shall be restricted to 5 (Five) and each constituent must have at least some credential towards contracting business. Individual constituent of a consortium cannot be another consortium.)*

**6.. Participation in more than one work**

Any contractor/bidder may bid for any number of Serials of work in a particular e-NIT, if more than one work have been published in that e-NIT, subject to fulfillment of all of the following conditions:

a. There should be full compatibility (matching between the technical PQ credential submitted by the bidder in the form of Credential Certificate (CC) along with other relevant documents as stated under Clause 3.2B III) relating to any work successfully completed by the bidder and technical PQ criteria specified in the e-NIT for any particular serial of works for which the bidder intends to bid. In other words, technical PQ credential certificate along with relevant documents submitted for any work should at the minimum; satisfy the technical PQ eligibility criteria specified for that work. Normally there should be separate CC along with relevant documents for each of the serial of works, the bidder intends to bid and the serial number relevant to the CC should be clearly written on the body of the CC and also on the other documents stated under **Clause 3.2B III**. However, the bidder will also reserve the right to submit one CC along with relevant documents for bidding in more than one serial of work, provided cumulative technical PQ credential of all such serials should be fulfilled by one single CC. In such case also, serial numbers of the relevant works for which the CC is submitted should be clearly written on the body of the CC by the bidder. Omission of serial numbers on the body of the CC and also on the other documents stated under **Clause 3.2B III**, in case of bidding for more than one serial will lead to rejection of all the bids.

b. Average of gross annual turnover of the individual bidder/Organization/consortium or Joint Venture for any three financial years within preceding five financial years, as stated under Clause 7V, should not less than the summation of turnover requirements of the relevant individual serial of works for which the bidder intends to bid.

**7.Application for Tender: -**

**a)** Intending Tender's have to be submitted application duly enclosed with the self attested copies of the following documents addressed to the **Executive Engineer (I&W Dte.), West Midnapore Division** .

**b) Copies of documents;**

| Sl. No. | Category | Sub-category | Sub-category description | Remarks if any |
|---|---|---|---|---|
| I | **Certificates** | *1. certificates.pdf*<br>*2. GST_registration_ certificates.pdf* | 1 Latest Professional Tax Payment Certificate (PTPC) or, PT deposit challan for current financial year or Government Order for exemption in other States where ever applicable.<br>2 Valid PAN Card in the name of bidder/organisation<br>3 Income Tax Return of current Assessment year or, IT Return of immediate preceding Assessment year whichever is ;attest available<br>4 Valid GSTIN under GST Act & Rules | Refer to Clause 3.2C(I) for details |

| Sl. No. | Category | Sub-category | Sub-category description | Remarks if any |
|---|---|---|---|---|
| II | **Company Details** | *companydetails.pdf* 1<br>*companydetails.pdf* 2 | 1 For Proprietorship Firms, Partnership Firms, Registered Companies, Registered Co-operative Societies<br>Valid Trade License/ acknowledgement or Receipt of application for Trade License/ Revalidation<br>OTHER REQUIREMENTS:-<br>2 For Partnership Firms:<br>Legally valid Partnership Deed, Form-VIII/ Memorandum of Registration of Registrar of Firms<br>3 For Companies:<br>Incorporation Certificate, Memorandum of Articles of ROC, List of current owners/ Directors/Board Members<br>4 For State Registered Co-operative Societies:<br>Society Registration certificate from ARCS of the State, Society by-Laws, latest available Auditor's Report of Directorate of Co-operative Audit within proceeding five years as per Societies Act & Rules | Refer to Clause 3.2C(II) for details |
| III | **Credential of works** | 1. Credential pdf 1<br>2. Credential pdf 2 | 1 Work Order/ Award of Contract or LOA/LOI duly authenticated by issuing authority.<br>2 Pre-Qualification (PQ) Work credential of one 100% completed work as desired in the NIT as the Credential Certificate (CC) duly authenticated by competent authority. | Refer to Clause 3.2C(III) for details |
| IV | **Financial credential** | Payment certificate.pdf | All 100% Payment Certificates of competent authorities during preceding Five FY. IT Return of bidder in thee FY, or Audited Profit & Loss Accounts statement of any three financial years within the zone of preceding five financial years whichever is available. | Refer to Clause 3.2C(IV) for details |

**c) Credentials**

i. Credential Certificates (CC) for one/single 100% completed work within last five financial years on the date of publication of NIT will only be accepted as valid PQ credential of work. Incomplete ongoing work shall not be considered for valid PQ Credential. Payment Certificate without containing mandatory details shall not be treated as valid.

ii. It is desirable that CC should preferably contain the name with designation, postal address of office, contact Telephone No./FAX / e-mail ID of the authority issuing the CC for the work along with name of work, amount put to tender, date of completion of the work, gross final billed value of the 100% completed work, certificate of issuing authority indicating successful and satisfactory completion. Illegible certificates, absence of contact details making it time consuming for verification purposes of CC issued by authorities outside the State are liable to be rejected by the Bid Evaluation Committee (TEC).

iii. Credential Certificates (CC) of successfully completed works in any Department/autonomous authority of the Government of West Bengal will be considered. CC of 100% completed works executed under any other State / Central Government Ministry / Department / Nationalised Financial Institution Organisation / Govt. Undertaking / Govt. Enterprises or Government Institutions or Local Government Bodies(Municipalities, Zilla Parishad & Panchayat Samities within West Bengal, will also be considered as valid PQ Credential. Such CC are to be issued by an officer/authority not below the rank of Executive Engineer / Divisional Engineer /District Engineer/Project Manager of the State/Union Government Departments/ Organisations; authorised signatories of CC for Panchayat Samities and Municipalities shall be the BDO & Executive Officers or equivalent administrative officers respectively. It is desirable to have telephone and FAX or e-mail addresses of the signatory of the CC for all offices outside West Bengal for verification purposes.

**d) Additional Performance Bank Guarantee:**

"Additional Performance Security" has been made mandatory which shall be obtained only from the successful L1 bidder, if the accepted bid price is below by more than 20% of the amount put to tender. This Additional Performance Security shall be equal to 10% of the **tendered amount** i.e. the L1 bid price.

The Additional Performance Security shall have to be submitted by the selected L1 bidder after issuance of Letter of Acceptance / Letter of Invitation (LoA/LoI) within seven working days and before issuance of Award of Contract (AoC) in the form of "Bank Guarantee" of any Scheduled Bank approved by RBI, payable at Kolkata or / in West Bengal, as per specimen format Form-6. If the bidder fails to submit the said value of BG as Additional Performance Security within the seven working days, he may pray for extension of BG submission date within the prescribed 7 days period by another seven days with reasons to be recorded in writing (which is 14 working days from date of issuance of LoA). Else, its/their Earnest Money Deposit (EMD) will be forfeited without any prejudice by the Tender inviting authority and the defaulting bidder also debarred from further participation in all future I&WD tenders for a period of one year for committing the offence on the first occasion and for a period of two years for recurrence of the same offence.

The said Bank Guarantee (BG) shall have to be valid up till the end of the contract/Agreement period including extended time period till 100% physical completion of work in all respects and shall be renewed within validity period accordingly if required. The said Bank Guarantee shall remain in custody of the DDO & Executive Engineer in-charge of the work, which shall be returned to the bidder/contractor after successful physical completion of the work as per contract. If the bidder fails to complete the work successfully, this Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving suitable notice to the contractor/bidder agency. Necessary provisions regarding deduction of security deposit from progressive bills of the contractor in respect of the tendered work shall be governed as per relevant clauses of the tender contract/Agreement which will in no way be affected / altered due to this Additional Performance Security.

**8. Scope of disqualification for issuing Tender Forms: -**

Due to any one of the followings, the Tender Paper may not be issued to the applicant (Contractors)

i) Delay submission of application (after expiry of the schedule Time)

ii) Insufficient and improper documents submitted with the applications.

iii) Non-submission of completion, payment certificate properly.

iv) Old completion certificate and payment certificate.

v) Without signature of the applicant and serially numbered of the submitted documents.

vi) Non-submission of copies of Partnership Deed and Firm Registration Certificate from the Registrar of Firms, West Bengal.

vii)Valid N.O.C. issued by A.R.C.S. of the concern District (In case of un-employed Engineers Co-operative Societies Ltd.)

viii)Bank Solvency Certificate valid during a year up to 30% of the value of the work

ix) Submission of loose application with the documents excepting booklet or constrict Stitching.

**9. Fulfilment of Criteria and issue of Tender Paper**:-All the above as stated under Para 5(a),(b),& (c) and Para (6) (i) to (ix) are to be fulfilled properly, pending fulfilment of which Tender Forms may not be issued.

**10. Order for issue of Tender forms: -** The application of the intending tender along with the all documents so received by the office of the undersigned will be verified by the office of the undersigned and after the decision of the undersigned for issuance will be final & bindings.

**11. Not satisfied with the decision of the tender issuing authority for issuing Tender Paper**: -Intending Tenders not satisfied with the decision of the Tender paper issuing authority may prefer an appeal to the next superior officer. Concerned Superintending Engineer will be the Appellate authority for the disputed tenders. Necessary communication regarding his appeal to the Appellate Authority must be brought to the Notice of such Authority within Two working days after the date of issue of Tender Paper and copy of such communication should also be submitted to the tender paper issuing Authority within the same period, failing which no such appeal will be entertained.

**12. *Tender Fees:***

Entire set of e-Tender documents are made available free of cost through the State Government e-Procurement portal having URL https://wbtenders.gov.in and also available in the e-Procurement link of Departmental website www.wbiwd.gov.in. Cost for tender documents will not be charged even during execution of a formal tender contract/agreement. However, the contractors/bidders may wherever necessary shall be suitably charged for additional/multiple copies of drawings, specifications, Schedule of Rates booklet etc. and such fee may be suitably determined by the Tender Inviting Authority as per existing Rules.

**13 Site inspection prior to submission of tender**

Before submitting a e-tender, the intending contractor/bidder should make themselves acquainted thoroughly with the local conditions prevailing at site of implementation of the work by undertaking field inspections and taking into consideration all probable factors and difficulties to be involved during execution of the work as per specification in all respects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labourers and market rates prevailing in the locality etc. and no claim whatsoever will be entertained on those accounts afterwards. The contractor/bidder may also contact the office of the designated Assistant Engineer/Executive Engineer West Midnapore Division in between 11.30 hours to 16.30 hours on any working day, prior to the date of last date for submission of bid in the e-tender.

**14.Earnest Money: - Earnest Money & Security Deposit : -**.In partial modification of Notification No. 03-W dated 18th January 2011 of the Secretary to the Govt. of West Bengal, Irrigation & Waterways Directorate communicated by the Deputy Secretary to the Govt. of West Bengal, Irrigation & Waterways Directorate vide Memo. No. 89(6)-IB/IW/O/1B-Misc-12/2007dated 18th January 2011;sub rule229(iii) vide memo no:- 08/1(6)-IB dt. 30.04.2013 the following provisions have been made in different para's and that should be abided by the tender.

Ai) DEPOSIT OF EARNEST MONEY:- An Earnest Money amounting to 2% of the estimated cost put to tender so long as the estimated cost put to Tender. ii)DEPOSIT OF EARNEST MONEY & SECURITY DEOPSIT IN CASE OF UNEMPLOYED ENGINEERSCO-OPERATIVE SOCIETIES AND LABOUR CO-OPERATIVE SOCIETIES:-

Both the above Co-operative Societies will have to be deposited the earnest money and Security Deposit as per the Notification No. 03-W dated 18th January 2011 of the Secretary to the Govt. of West Bengal, Irrigation & Waterways Directorate communicated by the Deputy Secretary to the Govt. of West Bengal, Irrigation & Waterways Directorate.

c) DEDUCTION OF SECURITY MONEY FROM THE PROGRESSIVE BILL::-Earnest money already deposited during the Tender shall be converted as a part of security money and additional security shall be deducted from the progressive bills at 8% or such amount from each such bill, so that the total deduction together with the 2% E.M.D constitutes 10% of the tendered value of work as actually done.

d)NO FURTHER DEDUCTION SECURITY MONEY FROM THE PROGRESSIVE BILL:- In partial modification of sub rule 231(b) enumerated in this Departmental Notification No-03-W Dt. 18 than 2011, such Tenders may also be permitted to deposit further security so as to make total 10% of the Tendered amount to avail the facility of no further deduction from the progressive bills, subject to the condition laid down in 231(c) contained in the above said notification

e)SECURITY DEPOSIT FOR EXCESS WORK:-In Para (9),in case of excess works over the tendered amount, additional security is to be deposited for the amount of such excess beyond the tendered amount as per prescribed rate, before payment of final bill in case contractors opting for paying advance security and receiving payment against progressive bills without any deduction.

f)SHAPE OF EARNEST MONEY:- In Para (11), **Demand Draft, Banker's Cheque, and Treasury Challan, Deposit at Call Receipt (D.C.R.)**of Scheduled Banks guaranteed by the Reserve Bank of India may be accepted as earnest money and/ or security Deposit.

In terms of Memo. No. 108-IB/IW/O/IB-Misc-38/201(Part) dated 16.11.2011 of Deputy Secretary to the Govt. of West Bengal, I&W.D, the original copies of the Demand Draft/Banker's Cheque/Deposit at Call Receipts (DCR), towards Earnest Money Deposit (EMD) in favour of **Executive Engineer, West Midnapore Division** issued from any of the following Schedule

Banks Payable at Midnapore should be dropped with the tender.EMD issued from any bank other than the schedule banks will liable to rejection of the Tender.

The list of Scheduled Banks in India (Public Sector & Private Sector) constitute those banks which have been included in the Second Schedule of Reserve Bank of India (RBI) Act, 1934. RBI in turn includes only those banks in this schedule which satisfy the criteria laid down vide section 42 (6) (a) of the Act are appended below.

•**Scheduled Banks in India (Public Sector):**

1)State Bank of India **2)**State Bank of Bikaner and Jaipur**3)**State Bank of Hyderabad **4)**State Bank of Indore**5)** State Bank of Mysore **6)**State Bank of Saurashtra**7)** State Bank of Travancore **8)**Andhra Bank **9)**Allahabad Bank**10)** Bank of Baroda**11)** Bank of India**12)** Bank of Maharashtra**13)** Canara Bank**14)** Central Bank of India **15)**Corporation Bank **16)**Dena Bank **17)**Indian Overseas Bank **18)**Indian Bank **19)**Oriental Bank of Commerce **20)**Punjab National Bank **21)**Punjab and Sind Bank **22)**Syndicate Bank **23)**Union Bank of India**24)**United Bank of India**25)** UCO Bank**26)**Vijay Bank.

•**Scheduled Banks in India (Private Sector):**

**1)**ING Vysya Bank Ltd **2)**Axis Bank Ltd **3)** Indusind Bank Ltd **4)**ICICI Bank Ltd **5)**South Indian Bank **6)**HDFC Bank Ltd **7)**Centurion Bank Ltd**8)** Bank of Punjab Ltd**9)**IDBI Bank Ltd.

g) ADJUSTMENT OF EARNEST MONEY:-No earnest money previously deposited for other works will be considered. Tender without or improper earnest money will forthwith be treated as 'INFORMAL'

h)EXEMPTION OF EARNEST MONEY AND LIMITATION OF SECURITY DEPOSIT:-

. Finance Department has exempted from payment of EMD to State Registered Labour Cooperative Societies, Mackintosh Burn Limited, Westinghouse Saxby Farmer Limited & Britannia Engineering Limited only. State & Central Govt SSI Units are exempted from EMD for tenders for procurements and supply of **Goods only** and not works contracts. However, all other PQ credentials are to be fulfilled by each.

**15.Dropping of Tenders:-** Tender that should always be submitted in sealed cover with the name of work clearly written on the body of the W.B.F. No.2911(ii) stated above as well as on the envelope will be dropped in the office of the undersigned on the schedule Date & Time as stated in Para (3) above and or the changing schedule made vide issuing necessary CORRIGENDUM.

**a) Office of the Executive Engineer (I&W Dte.),West Midnapore Division .**

**16. Opening of Tenders:** -i) after dropping of Tenders, the box will be closed and the said box will be opened in the same day as per schedule time at all the dropping center and the Tender so received at the dropping centres to be sent to the concern **Executive Engineer (I&W Dte.)**, for opening the Tender on the date and time as specified in the N.I.T. and or in the Corrigendum.

ii) In terms of Para 221(1), once the tenders are opened, no tenderer should be allowed to offer fresh quotations unless each of the tenderer is given equal opportunity. In case where the later steps taken, if time permits, fresh tenders may be invited so as to leave no room for any compliant or grievance whatsoever and,

iii) In terms of Para 221(2), when the rates quoted in response to invitation of competitive tenders are considered high and fresh invitation of tenders cannot be taken recourse to either for want of time or because of no likelihood of getting more favourable rates and negotiations with contractors are considered necessary for obtaining rates lower than those received in response to the invitation of competitive tenders, negotiations should be made with all the contractors who quoted rates in response to the invitation of tenders, and not with the lowest tenderer alone.

17.**Acceptance of Tender** :- in terms of NOTIFICATION No. 01/IW dated 19/07/2012 of Secretary to the Govt. of West Bengal, acceptance of the tender will rest with the Competent Authority who does not bind himself to accept the lowest tender and reserves the right to reject in any or all the tenders received and to distribute work between two or more than two Tenderers without assigning any reason thereof.

**OTHER TERMS & CONDITIONS.**

18. In Terms of vide memo no:-46(5)-IB dt. 11th june-2012,of Deputy Secretary to the Govt. of west Bengal, Mackintosh Burn Ltd., Britannia Engineering Ltd. And Warehouse Saxby Farmer Ltd. Will not enjoy 10% preference in rate for the purpose of selection.

19. Any suppression/misrepresentation of fact will automatically debar the applicant for participating in any Tender under the Division/Circle for at least 3(Three) years from the date of detection, in addition to such other penal action as the Government may deem proper.

20. Intending Tenderers should be equipped with plants, machinery equipment and well point pumping machinery complete with all accessories as required for the work as the department may not be in a position to issue such plants & machinery. They must submit a list of such plants; machinery and equipments in their possession for necessary documentary evidence are to be produced.

21. If required, the intending Tenderers have to be produced Bank solvency certificate of an amount equal to 30% of the estimated amount of the work.

22. Documents submitted along with the application should invariably be in the name of the applicant firm/ Individuals. In terms of Memo. No. 185/JS(W)/IA-11C-9(75)/09 dated 09.06.09 of the Secretary to the Govt. of West Bengal , I&W.D, Joint venture of Firms constituted and duly registered with the appropriate authority will be considered for issuance of Tender Papers.

23. All pages of the documents submitted with the application shall be signed with signature by the applicant and also be serially numbered as 1/10.2/10,3/10.....10/10

24. Copies of Partnership Deed and Firm Registration duly self-attested shall invariably be submitted with the application by a partnership firm.

25. Tenderers should quote their rates both figures and words in terms of overall percentage, "below" or "above" or "at par" with the price schedule both in the 2nd page of W.B.F 2911 (ii) and the last page of price schedule.

26. Any tender containing over writing is liable to be rejected.

27. All corrections are to be attested under the dated signature of the tenderer.

28. When a Tenderer signs his Tender in an Indian Language, the Total amount tendered should also be written in the same language. In case of illiterate Tenderer, the rates tendered should be attested by an witness.

29. The Tenderer who will sign on behalf of a Company or Firm, must produce the registered documents within 3(Three) days from the date of opening the tender, if not submitted with the tender application or with the Tender documents) in support of his competency to enter in to an Agreement on behalf of the Company or the Firm under the Indian Companies or Partnership Act, failing which the tender will not be considered and the deposited Earnest Money will be forfeited.

30.The rate quoted by in the tender form will be final and no subsequent modification in the rates will be entertained even it is done with any letter or other instrument submitted before sealing/closing the Tender box.

31. Any superfluous conditional tender, which does not full fill any of the above conditions, and is incomplete in any respect, is liable to be rejected.

32. VAT, Sales Tax, Royalty, and all other statutory Levy/Cess etc. will have to borne by the Contractor. The engaged Contractors need to get registered under BOCW (RECS) Act and shall have to contribute towards a fund namely **"The West Bengal Building & other Construction worker's Welfare Fund"** @1.00%(one point zero zero percent) of the total amount of the work value which will be deducted directly from the bill value and remitted as per requirement of the said Act as per Finance Department Notification No. 853-F dated 01.02.06.

**33.** Canvassing in connection with the tenders is strictly prohibited and the tenders submitted by a tenderer who take resort to canvassing will be liable to rejection.

**34.** Incomplete and illegible tender will be invalidated. All corrections in the tender should be signed with dated initial by the contractors before submission of tender and each page of the tender should also be signed and dated by the contractor.

**35.** The contractor has to obtain the Labour license from the office of the Joint Labour Commissioner of the concerned District in which the location/site of the work falls, under the provision of W.B. Contract Labour (Regulation & Abolition) rules, 1972 and a copy of the license has to be submitted to this office for information & record, failing which the undersigned will in no case be hold responsible for any action taken by the Labour Department. The undersigned being the **'Principal Employer'** for the work, will however issue a certificate in specified pro forma of Labour Department in form V for doing the needful by the authority of labour Department.

**36.**As per rule, the intending tenderer has to disclosed his/their name (s) & style of another firm /individuals (where he is also officiating) in the application for issuing tender forms failing which the decision of the undersigned regarding the matter will be final & binding upon all.

**37.** The Tenderer should submit a statement at the time of submission of his tender showing the Technical Staff to be engaged for the work, with their Technical qualifications, failing which the tender may be liable to rejection.

**38.** The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him/them.

**39.**The Tenders will be opened, as specified in the list of works, in presence of the Participating Tenderers or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the Tender opening Register.

**40.**The successful Tenderer will have to execute the duplicate/triplicate/quadruplicate(Plain Paper )copies of his /their tender which will have to be obtained by additional cash payment in the office of the **Executive Engineer (I&W Dte.), West Midnapore Division** ., within 7(seven) days from the date of receipt of the intimation of acceptance of his tender failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.

**41.** If any Tenderer withdraws his tender before its acceptance or refuses/fails to convert it in to a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he shall be disqualified for submitting any tender in this Division/Circle for a period of 1(one) year and his/their case will be referred to the Government for order as to what further action will be taken against him/them.

**42.** Materials such as cement, M.S. Rod, R.C.C. Hume Pipes, M.S. sheet Piles, etc. if available in stock, will be issued by the Department to the Contractor for the work as per issue rate fixed by the Engineer-in-charge. Place of issue materials as mentioned in Page 11 of W.B.F. - 2911(ii) or in a separate sheet attached with the Tender documents to be supplied departmentally to the Contractor is furnished with the Tender documents for the work. Any other materials not listed therein, if supplied by the department, the issue rate for such materials will be fixed by the Engineer-in-charge.

**43.** Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the contractor at such rate as will be fixed by the Engineer-in-charge. The period of hire charges of all Tools & plants Machinery issued from the Government go-down will be counted from the date of their issuance from the go-down and up to the date of return in to the same go- down and the hire charges will be recovered from the contractor accordingly. All Tools & plants Machinery issued to the contractor must be returned in good condition. In the case of any damages, the cost of repair to such damage or replacement will be recovered from the contractor.

**44.** In the following case a tender may be declared **'INFORMAL'** and unacceptable.

a) Correction, alterations, additions, etc. if not attested by the tenderer.

b) (i) Earnest money in form of N.S.C./Government Security etc. not held by the Tenderer and not properly pledged.

(ii)Earnest Money in the form of T.R. Challan, D.C.R/Demand Draft, etc. which are short deposited with interest bearing and/ornot deposited in favour of the **Executive Engineer, West Midnapore Division** in proper shape.

c) If, the all pages of the Tender documents are not signed by the Tenderer.

d) (i) If, the Tender is not submitted in a cover properly sealed.

(ii) If, the name of the work with N.I.T. No. & Serial No. of the work and the name of the addressee with the name of the Senders (Tenderers) are not exactly written on the envelope.**45.** a) In terms of the provision in Para 230 Page of I&W.D. Code Volume- 1 and at the same time provided in Para 150(3) of W.B. Works Departmental Manual, the Earnest Money of

all the Tenderers other than the three lowest Tenderer should be refunded after the comparative statement has been prepared and checked and,

(b) In terms of the provision laid down in Para 5 of the1st page of W.B.F. 2911. In case of rejected Tender it should be refunded within 10(ten) days from the date of decision.

**46.** To verify the competency, capacity and financial stability of the intending Tenderers the Tender paper issuing authority may demand production of any necessary documents as it may deem necessary.

**47.**As per G.O. No. 1627(8)/1A dated 26th November 2001 of Irrigation & Waterways Department, Government of West Bengal, Clause 25 of Tender Form No. 2911(ii) stand deleted in respect of contract of value less than 100.00 lakh.

**48.** Normally Tender Paper for not more than one work in any one N.I.T. will be issued to an applicant, who may indicate the Serial No's. of the work in the order of priority. However, depending on response to various serials in the N.I.T., Tender Paper issuing Authority may issue Tender Paper for any serial even though it may not be preferred by the applicant.

**49.** Applicants permitted to purchase Tender form will have to be participated in the tender failing which he/.they may be suspended to participate in the next Tender.

**50.** Tender may be cancelled in any stage without assigning any reason.

**51.** Any discrepancies if found, in the documents/statement the tender shall be cancelled in the subsequent stage with imposition of lawful action for this act of submission of documents.

**52.)** Apart from all the above conditions and criteria the 'Past and Present' performance of the agencies will be considered while issuing tender papers.

**53.**The payment of R/A as well as Final Bill for the work will be made according to the availability of fund and claim due to delay in payment will not be entertained.

**54.** Subletting of work is strictly prohibited & will be viewed seriously & disqualify the agency to participate in the next Tender.

**55.** Canvassing in connection with Tender is strictly prohibited and the Tenders submitted by a Tenderer who will resort to canvassing will be liable to rejection.

**56.** All specifications, Terms and conditions etc. of the printed schedule of rates of Mahananda Barrage Circle, Teesta Barrage Circle, Teesta Canal Circle, P.W.D., P.W.D. (Roads), Member (P.I. &D), & Member (Execution) N.B.F.C.C. will be applicable, unless otherwise specified.

**57.**Apart form all the above, only in the interest of the Government , the committee may allowed purchasing Tender Forms to such agency/agencies who/they will fulfilled the other criteria and his/their Past or Present performance is/are satisfactory but his/their credentials in regards to completion and Payment certificates stand less than the requirement.

**58.** All applicants willing to participate in the Tender must have to be appeared before a Tender document scrutiny committee for verification of original of the submitted documents. In case, the applicant or his authorized person not appeared before the tender documents scrutiny committee with the original documents in the schedule date and time as stated under para-3 (ii), the application will be disqualified for issuing tender form.

**59. <u>Tender forms will not be issued after due date and no tender forms will be sent by post.</u>**

11/09/18

**Executive Engineer (I&W Dte.)**
**West Midnapore Division**
**Midnapore, Paschim Medinipur**

11/09/18

## LIST OF WORKS

**NIT NO: - WBIW/EE/WMD/NIT- 10 of 2018-2019 vide Memo No- 1625 E date-11/09/2018**

| | | |
|---|---|---|
| Last Date & Time for application (with 2911(ii), NIT, BOQ & all others 5 relevant papers download from departmental website wbiwd.in | 25.09.2018 | Up to 17:00 hrs. |
| Last Date & Time for issue of Tender paper. | 26.09.2018 | Up to 17:00 hrs. |
| Last Date & Time for dropping Tender paper at the office of the Executive Engineer (I&W Dte.), West Midnapore Division, Midnapore. | 28.09.2018 | Upto 15:00hrs. |
| Date & Time of opening of Tender in the office of the Undersinged | 28.09.2018 | After 15:30hrs. |
| | | |
| | | |

| Sl. No | Name of Work | Estimated cost (value of work put to tender ) (Rs) | Earnest money (Rs) (2% of the estimated cost put to tender) | Source of fund | Eligibility of Contractors | Time of completion of the work |
|---|---|---|---|---|---|---|
| 1 | "M/R to Type-VI/2 Quarter at Sekhpura Irrigation Colony, Block-Midnapore Sadar, P.S.- Kotawali, Dist-Paschim Medinipur." | 275689.00 | 5514.00 | Non plan | Bonafide outsiders having Credential of execution of similar nature of work of value 30% of the amount put to tender within the last 5 years | 45 days |
| 2 | "Geotechnical investigation including soil testing in c/w the work, "Improvement of 4-1- Main canal Jamna to Barjeeban including guard wall at Akna,11 Mile, total length 10.0Km. at P.S.- + Block-Pingla, Dist Paschim Medinipur." | 114891.00 | 2298.00 | Non plan | Do | 10 days |
| 3 | "Emergent repair of Brindabanchak Sluice over M.C. Embankment along L/B of River Durbachatti at Mouza- Brindabanchak in G.P.- Brindabanchak in Block- Kolaghat, Dist.- Purba Medinipur under Dussaspur-I Section of Ghatal (I) Sub-Division within West Midnapore Division". | 454359.00 | 9087.00 | Non plan | Do | 30 days |
| 4 | "Maintenance and repair of damaged MC Embankment at Jote ghanashyam of R/B of Palaspai river and at Shyamganj of L/B of Durbachati river at Mouza- Jote Ghanashyam in Block- Daspur-II, Dist.- Paschim Medinipur under Ajuria Section of Ghatal Irrigation Sub-Division witin West Midnapore Division". | 457905.00 | 9158.00 | Non plan | Do | 10 days |
| 5 | "Supply and carriage of 2nd hand poly bags to Go-down situated at Gopiganj Rest Shed premises under Ajuria Section Irrigation Sub-Division within West Midnapore Division, I&W Dte". | 407400.00 | 8148.00 | Non plan | Do | 10 days |

11/09/18

**Executive Engineer (I&W Dte.)**
West Midnapore Division
Midnapore, Paschim Medinipur

11/09/18

Registered with A/D
Special Messenger:

*Memo No:* -1625E/1 *Dted:* 11/09/2018

Copy forwarded to the Director of Information and Culture West Bengal, **Nabanna (**Mandirtala**)** Shibpur, Howrah, with the request that wide publicity may kindly be given through the immediate publication in the important daily newspaper as deems suitable Necessary action may kindly be taken from his end so that publication is made at least five days before the last date of submission of application for issue of tender form..

11/09/18

**Executive Engineer (I&W Dte.)**
West Midnapore Division
Midnapore, Paschim Medinipur

11/09/18

Registered with A/D Special Messenger.

*Memo No:* -1625E/1/19. *Dated:* 11/09/2018

**Copy forwarded for information and wide circulation to the:-**

1. Chief Engineer-South-West, I & W Dte. Khasjangal, Midnapore, Paschim Medinipur,
2. Superintending Engineer, Western Circle, II, I & W Dte. Midnapore, Paschim Medinipur.
3. Sabhadhipati, Paschim Medinipur Zilla Parishad, Midnapore,
4. Executive Engineer, Jhargram Flood Management & Planning Division, I &W.Dte., Midnapore, Paschim Medinipur.
5. Executive Engineer, K.K.B. Project Division, I&W Dte. Temathani, Sabang, Paschim Medinipur.
6. Sub- Divisional Officer./Lachmapore Irrigation Sub-Division,(I&W. Dte.) Midnapore, Paschim Medinipur
7. Sub Divisional Officer / Investigation Sub-Division No.-II,(I&W Dte,) Midnapore, Paschim Medinipur.
8. Sub Divisional Officer./ Ghatal Irrigation Sub- Division, I&W Dte, Ghatal ,Paschim Medinipur.
9. Sub – Divisional Officer/ Jhargram Irrigation Sub – Division, I & W Dte., Jhargram, Paschim Medinipur.
10. Secretary, Midnapore Sadar/ Ghatal/ Jhargram/ Kharagpur Sub- Divisional contractors' Association.
11. Office Notice Board/ Divisional Accounts Officer / Estimating Section /Hd. Clerk / Cash Section of West Midnapore Division.
12. Karmadhakshya,Krishi-O-Sech, Paschim Midnapur, Zilla Parishad.

11/09/18

**Executive Engineer (I&W Dte.)**
West Midnapore Division
Midnapore, Paschim Medinipur

11/09/18

# FORM 1

(To be submitted in plain paper/letter head as per specimen, duly filled up and uploaded with digital signature which shall be treated as the self declaration of the bidder)

## APPLICATION FOR e-TENDER

**To,**
**The Executive Engineer**
**West Midnapore Division, I&W Directorate**

**NIT. No:- WBIW/EE/WMD/NIT- 10 of 2018-2019**
**Serial No. of Works applied for :- .....**

**Amount put to e-Tender: Rs .....**

Dear Sir,

Having examined the Technical cover, OID cover & all other e-NIT documents, I/we hereby would like to state that I/we wilfully accept all your conditions and offer to execute the work as per the tenders rules in e-NIT, terms & conditions, specifications, drawings, bill of quantities and corrigenda/addenda, SoR, and Agreement (WB Form No. 2911(i)/(ii) involving the e-Tender and Serial no of work stated above. I/We acknowledge that the making of our bid shall be regarded as an unconditional and absolute acceptance of the terms & conditions of the e-NIT. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda/corrigenda.

Dated this _____ day of _____ 201___
Full name of Bidder / Contractor: _____
Name in full of Signatory/s*: _____
In the capacity* of: _____
Duly authorized to sign bid
for & on behalf of (Name of Firm): _____
(In block Capital letters or typed)

Office address with seal: .....
Telephone no(s) (office): _____
Mobile No: _____
Fax No: _____
E mail ID: _____

*In case of Joint Venture & Consortium the Lead Member to submit this format.

(DIGITAL SIGNATURE OF BIDDER IS SUFFICIENT

## FORM – 2

# Declaration against Common Interest

( To be submitted in plain paper/letter head as per specimen, duly filled up and uploaded with digital signature, which shall be treated as the self declaration of the bidder)

**Ref:- NIT. No:- WBIW/EE/WMD/NIT- 10 of 2018-2019 ,**

**Work Sl. No.....**

To,
Executive Engineer
West Midnapore Division
Irrigation & Waterways Directorate

I/We, Sri/Smt. _____, the authorized signatory on behalf of ..... do hereby affirm that I/We/any of the member of..... bidding against e - NIT No. ..... Sl. No. ..... do not have any common interest either as a partner in any partnership firm /consortium/Joint Venture or as Proprietor / Principal Share Holder of any other Firm/Company in the same serial for the work I / we want to participate.

Dated this _____ day of _____ 201___
Full name of Bidder / Contractor: _____
Authorised Signatory: _____
In the capacity of: _____
Duly authorized to sign bid
for & on behalf of (Name of Firm): _____
(In block Capital letters or typed)

Office address with seal: .....
Telephone no(s) (office): _____
Mobile No: _____
Fax No: _____
E mail ID: _____

*In case of Joint Venture & Consortium the Lead Member to submit this format.

SIGNATURE OF BIDDER

# FORM – 5

## Declaration on antecedents and performance

( To be submitted in plain paper/letter head as per specimen, duly filled up and uploaded with digital signature, which shall be treated as the self declaration of the bidder)

**Ref:- NIT. No:- WBIW/EE/WMD/NIT- 10 of 2018-2019 ,**

**Work Sl. No.....**

To,
Executive Engineer
West Midnapore Division
Irrigation & Waterways Directorate

I/We, Sri/Smt. _____, the authorized signatory on behalf of ..... do hereby affirm that I/We/any of the member of..... bidding against e - NIT No. ..... Sl. No. ..... are not black listed or debarred from participation in State Government procurements and tenders in the Irrigation & Waterways Directorate, Government of West Bengal, other Departments of the State Government and Government of India on the date of publication of this Notice Inviting Tender (NIT).

If at a latest stage this submission is found incorrect, the bidder company along with all its contingent members/owners/partners would be liable to penal actions as decided by the Government under the rules.

Dated this _____ day of _____ 201___

Full name of Bidder / Contractor: _____

Authorised Signatory: _____

In the capacity of: _____

Duly authorized to sign bid

for & on behalf of (Name of Firm): _____

(In block Capital letters or typed)

Office address with seal: .....

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

(SIGNATURE OF BIDDER REQUIRED)

# FORM-6*

## SPECIMEN FORMAT FOR THE BANK GUARNATEE FOR ADDITIOANAL PERFORMANCE SECURITY DEPOSIT

(*To be submitted if the bid price quoted by the bidder is below 20% of the estimated cost put to tender otherwise the tender will be treated as invalid and rejected)

To,

The Executive Engineer

West Midnapore Division, I&W Directorate .
Midnapore, Paschim Medinipur

WHEREAS (name and address of Contractor) (hereafter called "the Contractor") has undertaken, in pursuance of Contract No: dated to execute (name of Contract and brief description of Works) (hereinafter called "the Contractor").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a Scheduled commercial bank for the sum specified therein for **'ADDITIONAL PERFORMANCE SECURITY DEPOSIT'** for compliance with his obligation in accordance with the Contract:

AND WHEREAS we (Indicate the name of the bank and branch) have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we ; (Indicate the name of bank and branch) hereby affirm that we are the Guarantor and responsible to you on behalf of the Contractor, upto a total of Rs. (amount of guarantee) (in words). We undertake to pay you, upon your first written demand and without cavil or argument, a sum within the limits of . (amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We (Indicate the name of the bank and branch) hereby waive the necessity of your demanding the said debt from the contractor before presenting us with the demand.

We (Indicate the name of the bank and branch) further agree to pay to you any money so demanded not withstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present absolute and unequivocal.

The payment/so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

We (Indicate the name of the bank and branch) further agree that no change or addition to or other modification of the terms of the Contract or of the works to be performed there under or of any of the contract documents which may be made between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

We (Indicate the name of the bank and branch) lastly undertake not to revoke this guarantee except with the previous consent of you in writing.

This guarantee shall be valid upto ----------. It come into force with immediate effect and shall remain in force and valid for a period upto the time of completion of the work under the stated contract plus claim period of six months for the Bank Guarantee. Notwithstanding, anything mentioned above, our liability against this guarantee is restricted to Rs (Rs. ) and unless a claim in writing is lodged with

us within the validity period, i.e upto.....of this guarantee all our liabilities under this guarantee shall cease to exist.

Signed and sealed this day of 20 at

**SIGNED, SEALED AND DELIVERED**

For and on behalf of the BANK by:

(Signature)

(Name)

(Designation)

(Code Number)

(Address)

**NOTES:**

i. The bank guarantee should contain the name, designation and code number of the officer(s) signing the guarantee
The address, telephone number and other details of the Head Office of the Bank as well as of issuing Branch (within West Bengal/AT PAR ANYWHERE IN INDIA only to be accepted) should be mentioned on the covering letter of issuing Branch.