



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE EXECUTIVE ENGINEER
DURGAPUR MECHANICAL & ELECTRICAL DIVISION
DURGAPUR-02, PASCHIM BARDHAMAN
Ph: - (0343) 2559639, Fax:- (0343) 2559639, e-mail:- eedmed.dgp@gmail.com

Memo No.

Date:03.06.19

NOTICE INVITING QUOTATION

Notice Inviting Quotation No. 01 of 2019-20 of EE/ DM&ED.

Sealed Quotations in prescribed proforma are hereby invited by the Executed Engineer, Durgapur Mechanical & Electrical Division, Durgapur, Paschim Bardhaman for and on behalf of the Governor of the State of West Bengal from bonafied or resourceful car owner/ suppliers for the following works and on compliance with the under mentioned procedure and terms & conditions.

Sl. No.	Name of work	Eligibility of supplier	Time Period	Cost of Quotation document.
1.	Supplying 1 (one) no. commercial Non A.C car (Motor Cab / Maruti Omni/Maxi Cab), on daily rental basis with driver for the use of the Office of the Executive Engineer, Durgapur Mechanical & Electrical Division, D.V.C New Colony, Durgapur, Paschim Bardhaman.	Bonafied or resourceful car owners/ suppliers	01 (one) year.	Free of cost.

Quotation papers will be issued to the intending quotationers after verifying all necessary papers related to the vehicle as per following time schedule.

1. Last & time date of Application : - 07.06.2019 up to 3.00 P.M.
2. Last date & time of issue of quotation paper : - 07.06.2019 after 3.00 P.M.
3. Date & time of dropping : - 13.06.2019 up to 3.00 P.M.
4. Date & time of opening : - 13.06.2019 after 3.30 P.M.

Intending quotationer (s) or his / their representative(s) should remain present at the time of opening of quotations on the schedule date in the office chamber of the undersigned.

The quotationer(s) should quote their daily hire rate for hire charges taking into account the following Departmental terms and condition:-

1. The vehicle should have **contract carriage permit** from Regional Transport Authority.
2. The vehicle should be in good running condition.

(Contd.....P/2)

3. The quotationer must produce in original copy of PAN, P. Tax paid up to date all necessary original documents of vehicle i.e. Blue Book of the vehicles, Certificate of pollution, Valid permit, valid insurance certificate etc. at the time of application and one set Xerox copy should be attached with the application.
4. The hiring of the vehicle will be on daily basis. The rate of the hire charges should be quoted on daily basis both in figures and words in the enclosed prescribed form which will be available in the office of the undersigned free of cost. The rate should be inclusive of all Taxes / charges whatsoever and covering the wages of Driver / Helper including overtime and Tiffin allowance, insurance charges etc but excluding the cost of diesel & mobile.
5. Diesel and Mobile will be issued by the Department as per consumption schedule.
 - A) **Diesel consumption – 12 KM run per liter of Diesel.**
 - B) **Mobil consumption – 500 KM run per liter of Mobil.**
6. All types of Major / Minors repair and maintenance work of the vehicle including cleaning / washing etc. will have to be arranged by the owner at his own cost with due intimation to the Department.
7. If the original vehicle fails to report for duty for any reason, the owner shall have to arrange a substitute vehicle at his own cost under the circumstances of failure on the part of the owner to provide substitute vehicle. Otherwise, the under signed will have to right to arrange a car from open market as deemed fit for official use. The use of such hiring would be recovered from the bill(s) of the owner.
8. The car owner will arrange the garage at his own cost and the same should not be located beyond **4 Km.** from the Office of the Executed Engineer, Durgapur Mechanical & Electrical Division, Durgapur, Paschim Bardhaman Day to day log book will have to maintained and signed by **Executive Engineer, Durgapur Mechanical & Electrical Division.** In case of any dispute, the records of the officer would be final and binding on the owner of the vehicle.
9. While on journey, the officer /office person/persons using the vehicle will not the responsible for any occurrence of accident. All liabilities on this account will have to be borne by the driver and owner of the vehicle.
10. Late attendance for more than 3 (three) occasion in a month may be treated as disqualification and may lead to termination of contract.
11. Incomplete and illegible quotations will be invalidated. Over writing & erasing in rates will also be invalidated the quotation. All correction should be initialed and dated by the quotationers.
12. After acceptance of the quotations, the quotationers shall have no resume that work within three 3(three) days from the date of issuing work order from the Executed Engineer, Durgapur Mechanical & Electrical Division, Durgapur, Paschim Bardhaman. He must execute the agreement as per rule.
13. The quoted rate (Amount quoted per day/ maximum monthly duty days) should be followed the rate of Transport Department, Govt. of West Bengal vide circular no. **3564-WT/3M- 81/98 dated 24.11.2008**

14. After acceptance of quotation the quotationer has to execute a formal agreement with the department.
15. Payment will be made as per availability of fund.
16. Under any circumstances if any day/days of application /Purchase / Dropping are declared as holiday or Strike the date of quotation (Application / Purchase / Dropping) will automatically become the next working date and the time will be same. No separate notification will be issued in this respect.
17. The contract is terminable with 1 (one) month prior notice from the departmental side and one month prior notice from the owner side also.
18. No hire charges will also be paid for any idle day due to breakdown of the vehicle and absence of driver etc.
19. The driver must be prepared to halt outside the head quarter. The driver must follow instructions of the officer using the vehicle.
20. The driver must be well conversant with the mechanism of automobile, so that, instant repairing works on road may immediately be taken up by him.
21. Approved driver should not be changed except for urgent reason.
22. The quotationer must pay minimum wages to the drivers engaged by him as per relevant Act in force of the Government, if he himself is not a driver.
23. The responsibility of maintaining the log book always in up to date condition as per instruction and proforma will rest with the driver and no hire charge bill will be entertained for incomplete logbook in any respect.
24. The period of agreement will be only **1 (one) year** and it may increase or decrease if necessary.
25. Any application and sealed quotation paper sent by post will not be entertained.

Sd/- Bijoy Kumar Saha

Executive Engineer
Durgapur Mechanical & Electrical Division
Durgapur-02, Paschim Bardhaman

AS
03/06/19

(Contd.....P/4)

Memo No.

Date:

Copy forwarded for information & wide circulation to:

- 1) The Chief Engineer (West), Jalsampad Bhawan, Salt Lake, Kol -700091.
- 2) The Superintending Engineer, Mechanical & Electrical Circle, Jalsampad Bhawan, Salt Lake, Kol -700091..
- 3) The Sub-Divisional Officer, Damodar Mechanical Sub-Division, Durgapur, Paschim Bardhaman.
- 4) The Block Development Officer,
- 5) Estimating Section, Durgapur, Paschim Bardhaman
- 6) Accounts Section, Durgapur, Paschim Bardhaman
- 7) Office notice board.

Sd/- Bijoy Kumar Saha

Executive Engineer

Durgapur Mechanical & Electrical Division

Durgapur-02, Paschim Bardhaman

#10
03/06/19

(Contd.....P/5)

FORMAT FOR QUOTATION

Notice Inviting Quotation No. 01 of 2019-20 of EE/ DM&ED.

Name of Work: Supplying 1 (one) no. commercial Non A.C car (Motor Cab / Maruti Omni/Maxi Cab), on daily rental basis with driver for the use of the Office of the Executive Engineer, Durgapur Mechanical & Electrical Division, D.V.C New Colony, Durgapur, Paschim Bardhaman.

Issued to :-

Sd/- Bijoy Kumar Saha

Executive Engineer

Durgapur Mechanical & Electrical Division

Durgapur -02, Paschim Bardhaman

Handwritten: 23/02/19

QUOTATION FOR VEHICLE (DIESEL DRIVEN)

A) PARTICULARS OF THE VEHICLE:

i) A) Name of Owner & Address :

B) Mobile no. :

ii) Registration No. of the Vehicle :

iii) Year of Manufacture :

B) RATE – PER DAY (for 10 hours run per day) :- (In figures) Rs.....

(In words) Rupees.....

C) Additional Charges per hour beyond 10 hours :- (In figures) Rs.....

(In words) Rupees :.....

N.B: Fuel allowed for monthly hiring is 1 litre for 12 Km & Mobil Oil @5 litre per 2500 Km run.

Signature of the Owner

Kolkata



Gazette

Extraordinary
Published by Authority

PAUSA 24]

WEDNESDAY, JANUARY 14, 2009

[SAKA 1930

Government of West Bengal
Transport Department
Writers' Buildings, Kolkata-700 001

NOTIFICATION

No. 3564-WT/3M-81/98

Date- 24.11.2008.

In exercise of powers conferred by clause (i) of sub-section (1) of Section 67 of the Motor Vehicles Act, 1988 (Act 59 of 1988) and in supersession of all previous notifications issued from time to time in this regard including earlier Notification No. 2610-WT/3M-81/98 dt. 13.06.2005 of this Department, the Governor having regard to clause (a), (b), (c) and (d) of sub-section (1) of section 67 of the Motor Vehicles Act, 1988, has been pleased hereby to issue the following directions relating to the **fixation of ceiling of rates of hiring of Motor Cabs (Popularly known as Luxury Taxi), Maxi Cabs and other Contract Carriage Vehicles including Tourist Omni Bus plying within the State of West Bengal with effect from 01.12.2008:**

DIRECTIONS

The ceiling of rates of hiring of Motor Cabs (Luxury Taxi), Maxi Cabs and other Contract Carriage Vehicle including Tourist Omni Bus plying within the State of West Bengal shall be as shown in the schedule given below.

SCHEDULE

Sl No (1)	Mass Emission Standard (2)	Category of Vehicles (3)	Casual hiring (4) (in Rupees)		Monthly hiring (Per day) (5)	Remarks (6)
			Per Km. (a)	Per hour (b)		
1	Bharat Stage-II/BS-III purchased on or after 01.05.2005 with Diesel/LPG/CNG Engine.	Motor Cab and Maruti Omni (Standard) (Non-Air- conditioned)	Rs. 12.00	Rs. 70.00	Rs. 465.00	(1) Monthly rate is for 10 hours a day and additional charge @ Rs. 20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 K.m. in case of Motor Cab, Maruti Omni and 1 litre for 10 Km in case of Maxi-Cab other than Maruti Omni Mobil oil @ 5 litres per 2500 Km run. 2. Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring will be the rate for 4 hours.
		Maxi Cab (Non- Airconditioned)	Rs. 12.00	Rs. 70.00	Rs. 490.00	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 CC (with Air-Condition)	Rs. 14.00	Rs. 110.00	Rs. 495.00	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 CC (with Air- Condition)	Rs. 15.00	Rs. 120.00	Rs. 575.00	

Sl No (1)	Mass Emission Standard (2)	Category of Vehicles (3)	Casual hiring (4) (in Rupees)		Monthly hiring (5)	Remarks (6)
			Per Km. (a)	Per hour (b)		
2	Bharat Stage-III purchased on or after 01.05.2008 with Diesel/L.P.G/CNG Engine.	Motor Cab & Maruti Omni (Standard) (Non-Air- conditioned)	Rs. 13.00	Rs. 75.00	Rs. 475.00	(1) Monthly rate is for 10 hours a day and additional charge @ Rs. 20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 Km in case of Motor Cab, Maruti Omni and 1 litre for 10 Km in case of Maxi-Cab other than Maruti Omni. Mobil oil @ 5 litres per 2500 Km run. 2. Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring will be the rate for 4 hours.
		Maxi Cab (Non- Airconditioned)	Rs. 13.00	Rs. 80.00	Rs. 490.00	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 C. C with (Air- Condition)	Rs. 15.00	Rs. 120.00	Rs. 525.00	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 C. C with (Air- Condition)	Rs. 16.00	Rs. 135.00	Rs. 590.00	
3.	Other vehicles (not included under Sl No. 1 & 2) with Diesel/L.P.G/ CNG Engine	Motor Cab & Maruti Omni (Standard) (Non Air- Conditioned)	Rs. 10.00	Rs. 65.00	Rs. 445.00	(1) Monthly rate is for 10 hours a day and additional charge @ Rs. 20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 Km in case of Motor Cab, Maruti Omni and 1 litre for 10 Km in case of Maxi-Cab other than Maruti Omni. Mobil oil @ 5 litres per 2500 Km run. 2. Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring will be the rate for 4 hours.
		Maxi Cab (Non-Air- condition)	Rs. 10.00	Rs. 65.00	Rs. 460.00	
		Motor Cab/Maxi Cab with Engine Capacity Less than or Equal to 2000 C.C with (Air- Conditioned)	Rs. 13.00	Rs. 110.00	Rs. 485.00	
		Motor Cab/Maxi Cab with Engine Capacity More than 2000 C.C with (Air- Conditioned)	Rs. 14.00	Rs. 120.00	Rs. 535.00	
4.	All Types Tourist Bus/ Contract Carriage	a) Having sitting capacity for 13 to 27 persons excluding driver.	Rs. 13.00 Non-Air- Conditioned	Rs. 130.00 Non-Air- Conditioned		1. Rate is inclusive of fuel charges and all other charges. 2. Minimum Charge shall be the charge for 4 hours
			Rs. 15.00 Air- Conditioned	Rs. 150.00 Air- Conditioned		
		b) Having sitting capacity for 28 to 32 persons excluding driver.	Rs. 14.00 Non-Air- Conditioned	Rs. 170.00 Non-Air- Conditioned		
			Rs. 16.00 Air- Conditioned	Rs. 175.00 Air- Conditioned		
		c) Having sitting capacity beyond 33 persons excluding driver.	Rs. 16.00 Non-Air- Conditioned	Rs. 210.00 Non-Air- Conditioned		
			Rs. 20.00 Air- Conditioned	Rs. 240.00 Air- Conditioned		

1. The rates of hiring as shown above is the maximum rate at which a vehicle may be hired. There is no bar in hiring a vehicle at a rate lower than the ceiling of rates as shown above.
2. Revised rates of hiring charges of above stated category of vehicles for casual hiring should be fixed either on the basis of Kilometers covered or on the basis of hours of use of vehicle whichever is higher subject to the minimum

3. Maximum 10 Kilometer between the garage of the vehicle and the place of reporting or one hour's hiring charge (both way inclusive) whichever is convenient to the owner of the vehicle may be allowed.
4. Only transport vehicle having valid Contract Carriage permit can be placed on hire,
5. In case of hiring of a vehicle for more than 10 days in a month or hiring of vehicle in a regular manner the rate of hiring should be on monthly rate on pro-rata basis.
6. Vehicle to be hired by Government Departments/Offices shall require prior concurrence of Finance Department as usual. Express permission of the Finance Department shall also be required for hiring of vehicle the categories of other than Non-Air-Conditioned Motor Cab and Maruti Omni. Petrol driven vehicle should not be hired by Government Departments without the approval of the Finance Department

This is issued with the concurrence of Finance Department vide their U.O. No. 510 Gr "R" Dt. 05.11.20

By order of the Governor

Sumantra Choudhury
Additional Chief Secretary
to the Government of West Bengal