



Notice Inviting Quotation No. 03 of 2019-2020 OF S.D.O/ B.I. Sub-Division No. III

Memo No. BISD-III/NIQ/204

Date – 17/09/2019

Sealed Quotation in prescribed proforma are hereby invited by the Sub-Divisional Officer, Burdwan Irrigation Sub-Division No. III, Kanainatshal, Purba Bardhaman on behalf of the Governor of West Bengal for the “LIST OF WORKS” given in the next page from Bonafied Agencies / Organization, Contractors & General order suppliers.

Prior to furnishing the Work details i.e. AutoCAD Drawing (Both in Hard copy & Soft copy), the lowest bidder should get well acquainted with his assignment in details discussions with the Sub-Divisional Officer, Burdwan Irrigation Sub-Division III to avoid submission of any incomplete drawing, which is liable to be rejected. The Engineer-in-charge reserves the right in this regard to reject any/all incomplete (in terms of requirement of the department) drawings without assigning any reason thereof. The lowest bidder is liable to rectify any error/omission detected by the department at his own cost. No claim what so ever in this regard from the bidders will be entertained. The documents (One set) to be supplied both in hard and soft copies. The decision of the Engineer-in-charge is final and binding.

Scope of Work:-

- 1) AutoCAD Drawings preparation of different Hydraulic Structures over the DV Command Area, from Scan Copy of Departmental Old Drawings.
- 2) Providing soft copy in “.dwg” & “.pdf” format with 01(One) copy of colour print out of each drawing.
- 3) Any part of drawing work, if not matched properly with the original scan copy, is to be redrawn by the bidder at his own cost.
- 4) All the Hard copies are to be print in suitable paper size so that it can be readable.
- 5) Drawings are to be prepared in layer wise as per direction of EIC.

The quotation should meet the following terms & condition which are given below:-

TERMS & CONDITIONS :-

- 1) Intending quotationers should apply for quotation papers in their respective Letter Heads enclosing with self attested copies of latest Income Tax return, valid PAN / GST / Trade License and P.Tax Challan issued by the appropriate authority, failing which the quotation will liable to be rejected.
- 2) Quotation should be submitted for the work in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority. Submission of quotation by post is not allowed.

- 3) Any suppression/ misrepresentation of fact will automatically debar the application from participation in any Tender/ Quotation under the Sub-Division /Division / Circle for at least (Three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
- 4) Submission of quotation paper through post is not allowed.
- 5) No quotation paper will be issued after expiry of date and time mentioned in the notice.
- 6) The quotationers should quote the rate both in figures and in words on each item of work/ supply as per the NIQ.
- 7) All corrections are to be attested under the dated signature of the quotationer.
- 8) All the pages of the quotation paper and the documents (Submitted as quotation documents) including schedule must be signed by authorized representative on the body of the documents with date and seal.
- 9) The quotationers who will sign on behalf of a company or firm must produce the registered documents in support of his competency to enter in to an agreement on behalf of the company or firm under the Indian partnership Act, failing which the quotation will not be considered.
- 10) Conditional quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to summery rejection.
- 11) Any letter or other instrument submitted separately in modification of sealed quotation may not be entertained.
- 12) The quotation accepting authority does not bind himself to accept the lowest quotation and reserves the right to reject any or all of the quotations received, with valid reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationers.
- 13) In view of introduction of GST with effect from 01.7.2017, all the bidders intending to participate in this Quotation should quote, inclusive of GST applicable for entire composite works/Procurement of goods & services, labour intensive component contained in the schedule. Income Tax, Royalty, GST (CGST, SGST, IGST), Construction Workers' Welfare Cess, Labour Insurances EPF and similar other statutory levy / cess (whichever applicable) will have to be borne by the contractor/bidder and his/her quoted rate should be quoted accordingly after considering all these charges, and no separate payment towards any of the statutory taxes rents or levies shall be made by the work implementing authority.
- 14) The Executive Engineer, Burdwan Irrigation Division shall be the Engineer-In-Charge in respect of the above quotation & all correspondence should be made with the Engineer-In-Charge regarding the above work.
- 15) Additional project Director-III, DPMU-I, WBMIFMP, I&WD, Kanainatsal, PurbaBardhaman / Executive Engineer, Burdwan Irrigation Division, Kanainatsal, PurbaBardhaman, reserves the right to accept or reject the lowest or any other quotation without assigning any reason thereof.
- 16) The total drawing work including submission of requisite Drawings in duplicate both in hard and soft copies separately which is mentioned in the scope of the work of the N.I.Q. is to be executed within **60 (Sixty)** days from the date of issue of the work order. Finalization of drawing as stated above will rest upon the discretion of the Engineer-in-charge, no claim what so ever in this regard will be entertained.

17) The successful quotationer will have to execute formal agreement in W.B. Form 2911/2911(i)/2911(ii) as the case may be with Earnest Money @ 2 % of total value of quotation as per rules in the shape of Bank Draft in favour of the “**Executive Engineer, Burdwan Irrigation Division**” within 7 (Seven) days from the date of issue of the work order failing which the work order may be treated as cancelled.

The quotation is to be submitted in the prescribe proforma. Any incomplete quotation is liable to be rejected.

The quotation in the prescribe proforma as above will be received in the office of the Burdwan Irrigation Sub-Division No.III, Kanainatsal, PurbaBardhaman as per following time schedule.

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| 1) Last date of receiving application for quotation paper | : 24/09/2019 upto 04.00PM |
| 2) Last date of issuing quotation paper | : 25/09/2019 upto 04.00PM |
| 3) Last date of receiving quotation paper | : 30/09/2019 upto 02.00PM |
| 4) Date of opening quotation paper | : 30/09/2019 after 02.30PM |

Sd/- S.Sarkar
Sub-Divisional Officer
Burdwan Irrigation Sub-Division No.III
Kanainatshal, Purba Bardhaman

Memo No. - BISSD-III/NIQ/204/1(8) Date: - 17/09/2019

Copy forwarded for information and circulation to the:-

- 1) Additional project Director-III, DPMU-I, WBMIFMP I & WD, Kanainatshal, Purba Bardhaman.
- 2) Superintending Engineer, Damodar Irrigation Circle, Kanainatshal, Purba Bardhaman
- 3) Executive Engineer, Burdwan Irrigation Division, Kanainatshal, Purba Bardhaman
- 4) Sub-Divisional Officer, Burdwan Irrigation Sub-Division No. I, Kanainatshal, Purba Bardhaman
- 5) Sub-Divisional Officer, Burdwan Irrigation Sub-Division No. II, Kanainatshal, Purba Bardhaman
- 6) Account Section, Burdwan Irrigation Division, Kanainatshal, Purba Bardhaman
- 7) Estimate Section, Burdwan Irrigation Division, Kanainatshal, Purba Bardhaman
- 8) Notice Board, Burdwan Irrigation Sub-Division No-III.

Sd/- S.Sarkar
Sub-Divisional Officer
Burdwan Irrigation Sub-Division No.III
Kanainatshal, Purba Bardhaman



Government of West Bengal

Irrigation & Waterways Directorate

Office of the Sub-Divisional Officer

Burdwan Irrigation Sub-Division No.III

Kanainatshal, Burdwan, PO-Spirally, Dist.-Purba Bardhaman

E-mail:- bisubdivision.3@gmail.com

LIST OF WORKS

NOTICE INVITING QUOTATION NO. - 03 OF 2019-20 OF SDO/B.I.SUB-DIVISION NO-III

Name of the work:- *Preparation of AutoCAD Drawings of different Hydraulic Structures over the DV Command Area, from Scan Copy of Departmental Old Drawings and Providing soft copy in “.dwg” & “.pdf” format with 01(One) copy of colour print out of each drawing.*

| SI No | Description of items | Quantity | Unit | Rate in Rupees | Total in Rupees |
|-------|--|---------------|---------------|----------------|-----------------|
| 1 | Preparation of AutoCAD Drawings of different Hydraulic Structures over the DV Command Area, from Scan Copy of Departmental Old Drawings and Providing soft copy in “.dwg” & “.pdf” format with 01(One) copy of colour print out of each drawing. | 50 Numbers | Per Number | | |

Sd/- S.Sarkar
Sub-Divisional Officer
Burdwan Irrigation Sub-Division No-III
Kanainatshal, Purba Bardhaman