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**GOVT. OF WEST BENGAL**

**IRRIGATION & WATERWAYS DIRECTORATE**

**OFFICE OF THE EXECUTIVE ENGINEER**

**TEESTA MECHANICAL DIVISION**

**FULBARI, JALPAIGURI**

 **E-mail: eetmdvn@gmail.com**

NOTICE INVITING QUOTATION

**NIQ NO. 01 OF EE/ TMD OF 2019-20**

**Memo No:-712 /2A-23 Dated :-24/10/19**

Sealed quotation is here by invited by the Executive Engineer, Teesta Mechanical Division on behalf of the Governor of the State of West Bengal from the bonafied and resourceful agencies having sufficient experiences in execution of similar type of works.

**Name of work:-** Shifting the office establishment of the office of Teesta Mechanical Division, Teesta Mechanical Sub Division-I, Teesta Mechanical Sub Division-II & Teesta Mechanical Sub Division – III from Mahananda Barrage Colony, Fulbari, Jalpaiguri, Pin-734015 to Teesta Administrative Building (1st floor/ground floor), Tinbatti, Siliguri, pin 734005.

a) Last date of application: 08.11.2019 upto 16.00 PM

b) Last date of issue of schedule : 13.11.2019 upto 15.00PM

c) Last date and time of receiving quotation in sealed cover: Up to 16:00 PM on 15.11.2019.

d) Date and time of opening of quotation: At 13:00 PM. on 15.11.2019. in presence of quotationers at the Camp office of the undersigned, Teesta Administrative Building, Tinbatti.

e) Venue of issuing & receiving sealed quotation: Office of the undersigned, Fulbari & Camp office of the undersigned, Teesta Administrative Building, Tinbatti.

**Terms and Conditions**

1) The contractor must have his valid PAN Card, GST Registration certificates Trade License, Latest IT Return, P. tax and credential in support of his past experience which are required to be produced when called for. Failure of the above may be treated as informal/ cancellation of the quotation without further reference in the matter.

2) The rate should be quoted both in figures and worth in words. Correction if any should invariable be attested under dated signature by the quatationoners.

3) The quatationoners should liable for any lost of Govt. materials, files and office records etc. During Shifting/packing/loading/unloading/arranging lost/damaged of any furniture/official materials should be rectified or replaced within 15 (fifteen)days

4) Payment will be made by the Executive Engineer, Teesta Mechanical Division, subject to availability of fund.

5) No mobilization /secured advance will be allowed.

6) The acceptance of the quotation will rest upon the appropriate authority who does not bind himself to accept the lowest quotation & reserve the right to reject any or all the quotations without assigning any reason. The quotation will be open on the specific date and time in presence of the intending Quotationers.

7) If for any unavoidable reasons the quotation cannot be opened on the fixed date and hours mentioned in this NIQ, revised date and time of opening of the quotation will be notified and hung up in office notice board of the undersigned.

8) The successful quotationer shall have to be executed formal agreement in West Bengal Form No- 2911 which will be applicable after depositing earnest money @ 2.00% (Two percent) over quoted amount in the shape of Pay order/ Bank Draft etc. as per rule duly pledged in favour of the Executive Engineer, Teesta Mechanical Division, Irrigation and Waterways Directorate, Fulbari, Jalpaiguri within 7 (seven) days from the date of issue of work order failing which the accepted quotation is liable to be treated as cancelled.

9) The contractor who have been delisted or debarred by any Government Department shall not be eligible in any way.

10) The time of completion for the said work is in fifteen days.

11) The quotation which do not fulfill any aforesaid conditions or incomplete in any respect would be rejected forthwith.

Executive Engineer

 ***Teesta Mechanical Division***

 ***Fulbari,Jalpaiguri***