



GOVERNMENT OF WEST BENGAL
IRRIGATION AND WATERWAYS DIRECTORATE
OFFICE OF THE EXECUTIVE ENGINEER
HOOGHLY IRRIGATION DIVISION
PEARABAGAN ROAD, CHINSURAH, HOOGHLY, PIN- 712103
Phone & Fax No- (033) 2680 – 2735, Email – hooghlyid@gmail.com

NOTICE INVITING EXPRESSION OF INTEREST
[For Budgetary purpose]

Expression of interest for obtaining competitive budgetary quotes at competitive market prices is being invited by the Executive Engineer, Hooghly Irrigation Division from reliable reputed resourceful agencies in connection with determination of estimated cost of the work, **“Annual Maintenance & repair of all Computers, Printers, & Copier Machine including peripherals installed at the office of the Executive Engineer, Hooghly Irrigation Division, Pearabagan Road, Chinsurah, Hooghly and Sub-Divisional Officer, Mundeswari Irrigation Sub-Division.”**

Issue of EOI documents:

The EOI documents can be downloaded from the departmental website www.wbiwd.gov.in as well as obtained from the office of Executive Engineer, Hooghly Irrigation Division, Irrigation & Waterways Directorate, Pearabagan Road, Chinsurah, Hooghly – 712 103 during office hours on all working days up to **09.12.2019** submission EOI.

Submission of EOI :

The intending agencies should submit their most competitive budgetary quotes as per current market price in the prescribed BOQ format annexed to the notice in a sealed envelope super scribing on the top **“EOI for Annual Maintenance & repair of all Computers, Printers, & Copier Machine including peripherals installed at the office of the Executive Engineer, Hooghly Irrigation Division, Pearabagan Road, Chinsurah, Hooghly and Sub-Divisional Officer, Mundeswari Irrigation Sub-Division”** in the tender box to be available at the following office:

1. Office of the Executive Engineer, Hooghly Irrigation Division, Irrigation & Waterways Directorate, Pearabagan Road, Chinsurah, Hooghly – 712 103.

The intending agencies should submit their EOI as per list of items enclosed herewith. Rates and amounts should be filled up property.

The quoted rates should be inclusive of all taxes and duties all complete.

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Agencies (or their authorized representative) participating in the EOI may remain present while opening the sealed covers quoting EOI.

Selection of appropriate EOI entirely rests upon the Additional Project Director-IV, DPMU-II, WBMIFMP, I & W Dte. The authority reserves the right to accept or reject any or all EOIs without assigning any reason thereof.

As the notice inviting EOI is made for estimation purpose, no work order will be issued and no payment whatsoever would be borne by I & W Department for submission of EOI.

Pre-qualification / Credential:

The intending agencies will have to submit self attested copies of completion certificates in support of his experience of maintenance & repair of Computers, Printers, & Copier Machine including peripherals in any State Government / Central Government during last 5 (Five) years along with the EOI (only completed works are to be produced).

Schedules of Dates for EOI :

- (1) Publishing Date : 29.11.2019
- (2) EOI submission date: 09.12.2019 up to 2 pm
- (3) EOI opening date : 09.12.2019 after 4 pm.

[Signature]
29/11
Executive Engineer
Hooghly Irrigation Division

Memo No. 1313

Date: 29.11.2019

Copy for favour of information for the circulation to:

- (1) The Additional Project Director-IV, DPMU-II, WBMIFMP, I & W Dte, 9th floor, Jhalasampada Bhaban, Salt Lake City.
- (2) Executive Engineer, Howrah Irrigation Division, Lower Damodar Irrigation Division.
- (3) Sub-Divisional Officer, Mundeswari/ Chinsurah/ Chandannagar Irrigation Sub-Division.
- (4) Office Notice Board.

[Signature]
29/11
Executive Engineer
Hooghly Irrigation Division

Schedule of work "Annual Maintenance & repair of all Computers, Printers, & Copier Machine including peripherals installed at the office of the Executive Engineer, Hooghly Irrigation Division, Pearabagan Road, Chinsurah, Hooghly and Sub-Divisional Officer, Mundeswar Irrigation Sub-Division"

(Intending bidder to quote rate and amount item wise as per the format given below)

Sl. No.	Description of Item	Qty	Unit	Rate (To be Quoted both in numerical and words)	Amount (To be Quoted both in numerical and words)
A. Maintenance					
1	Annual Maintenance, Formatting, installation of software etc. of Desktop computer/ Laptop of any make including Monitor, etc. including all spares [Except Picture Tube, Hard Disk, EHT of monitor and consumable items] as per direction of the E. I. C.	13	Each		
2	Annual Maintenance of Printers of any make as per direction of the E. I. C. (without spares)	13	Each		
3	Annual Maintenance of Copier Machine (CANAN C 3320) as per direction of the E. I. C. (without spares).	1	Each		
4	Annual Maintenance of Network & internet connectivity (Wire & Wireless) for entire office of the Division &Sub-Divisions:	1	Each		
B. Supply					
5	Supply of antivirus software (Quick heal internet Security) valid for at least one year for each computer as per direction of the E. I. C	5	Each		
6	Supply & Renewal of antivirus software Quick heal Internet Security valid for at least three year for each computer as per direction of the E. I. C. (including GST & Cess) for existing computer.	2	Each		

[Handwritten Signature]

Sl. No.	Description of Item	Qty	Unit	Rate (To be Quoted both in numerical and words)	Amount (To be Quoted both in numerical and words)
7 (i)	Supply of new printer ink cartridge/ Ribbon/ Toner Cartridge				
a)	HP Laser Toner 88A	2	Each		
b)	12A for existing printer.	8	Each		
7 (ii)	NPG 67 Toner For Existing Photocopier Cannon C3320				
a)	Cyan , Yellow , Magenta	3	Each		
b)	Black	4	Each		
7 (iii)	Cannon C3320 Fusing unit	1	Each		
7 (iv)	Cannon C3320 Drum Unit	1	Each		
7 (v)	Cannon C3320 Developer Unit	1	Each		
8	Supply of UPS 600 m-Amp (APC Mkd) including cost of installation and as per direction of the E.L.C.) existing computer.	4	Each		
9	Refilling of printer ink cartridge / ribbon / toner cartridge including cost of spares, installation & testing as per direction of E.L.C. for existing printer.	25	Each		
10	Supply of 16 GB pen Drive .	8	Each		
11	Supply of 32 GB Pen Drive .	10	Each		

Handwritten signature

Sl. No.	Description of Item	Qty	Unit	Rate (To be Quoted both in numerical and words)	Amount (To be Quoted both in numerical and words)
12	Supply of Keyboard (Dell/Logitech make) for existing computer.	5	Each		
13	Supply of optical mouse (Dell/ Logitech make) for existing computer.	6	Each		
14	Supply of 4GB DDR3 Ram .	3	Each		
15	Supply of Cabinet with SMPS 450 Watt .	2	Each		
16	Supply of Hard Disk 1 TB (Seagate/WD) for existing computer.	2	Each		
17	Supply of 19" LED Monitor for existing computer.	2	Each		
18	Supply of External Hard Disk 1 TB (Seagate/WD).	1	Each		
19	Mother Board (Gigabyte)	2	Each		
20	Processor Core i3	2	Each		
21	Supply of HP 1020 + Printers including cost of installation as per direction of the E.I.C) existing computer.	2	Each		



Executive Engineer
Hooghly Irrigation Division