



GOVERNMENT OF WESTBENGAL
IRRIGATION AND WATERWAYS DIRECTORATE
OFFICE OF THE SUB DIVISIONAL OFFICER,
SALAR IRRIGATION SUB DIVISION
SALAR, MURSHIDABAD.

Memo. No.: 194

Dated: 29/11/2022

NOTICE INVITING QUOTATION

N.I.Q. No.01/SDO/SALAR (I) SUB DIVISION OF 2022-23

Name of Work: -

01. "Supply of one no Maxi Cab (Standard) (Non-Air Conditioned) with valid commercial permit on monthly hiring (per day) basis following GO No. 3564-WT/3M-81/98 Dated -24.11.2008 for the Official use of Sub Divisional Officer, Salar Irrigation Sub Division, Salar, Murshidabad.

Sealed quotation are hereby invited in prescribed form by the Sub Divisional Officer , Salar Irrigation Sub Division from the bonafide and resourceful car owner / supplier for hiring of One no's Diesel Maxi Cab(Standard) (Non Air Conditioned) for official use of the Sub Divisional Officer , Salar Irrigation Sub Division for 1 year period on per day hire charge basis. The period of hiring may be extended if necessary.

The Car should be Mass Emission standard of Bharat Stage -III purchased on or after 01.05.2008 with Diesel Engine having valid contract carriage permit and as per the terms and conditions attached here.

Last date of application 12/12/2022 upto 4.00 P.M.

Necessary proforma with terms and conditions will be supplied free of cost from the office of the undersigned upto 4.00 P.M. on 15.12.2022 on demand.

The quotations should be dropped in the office of the undersigned by 2.00 P.M. on 19.12.2022 and will be opened on the same day after 3.00 P.M. by the undersigned in presence of the willing participating quotationers who may be present at the time of opening.

The rates should be quoted both in figures and in words and should be inclusive of all charges of repairing, spare parts, increase in market price, escalation etc. within the contractual period.

The quotationers should be in a position to place his vehicle with the driver complete in every respect (as per attached terms and conditions) under the disposal of the Sub Divisional Officer, Salar Irrigation Sub Division within 7 (seven) days from the date of issue of the work-order, failing which the work-order may be treated as cancelled. The supplier of the vehicle must be the owner. The Blue Book, Tax Token, insurance Certificate, should be produced for verification of application. The quotations for the

vehicle having no valid document will not be considered. The vehicle will have to be provided with essential accessories and modern amenities to make same comfortable for long journey.

Pan Card, Income tax, Professional tax etc. will be borne by the quotationers/agency.

The acceptance of the quotation will rest with the Superintending Engineer, Mayurakshi Canal Circle, Suri, Birbhum who does not bind himself to accept either the lowest of any of the quotations without assigning any reason.

The lowest quotationer whose quotation is accepted, will have to execute an agreement in W.B. Form No. 2911(I)/(II) in the office of the undersigned accepting the terms and conditions for the vehicle with free of cost. No Security Deposit will be recovered from the monthly hire charges of the vehicle as per circular of the WB I & WD.

Time schedule of quotation:-

1	Last date & time of receiving application:	On 12/12/2022 at 4.00 P.M
2	Date & time of issuing quotation paper:	On 15/12/2022 at 4.00 P.M
3	Date & time of dropping quotation paper:	On 19/12/2022 at 2.00 P.M
4	Date & time of opening quotation on:	On 19/12/2022 at 3.00 P.M

TERMS & CONDITION FOR HIRING OF MAXI CAB(STANDARD)

(NON-AIR CONDITIONED) ON MONTHLY HIRING (PER DAY) BASIS

1. The rate should be quoted both in figures and in words. The rate should be inclusive of all repairs, servicing charges, supply of spare parts for repairing hire charges of garage, pay and all kinds of allowances to the driver and cleaner (if there be a cleaner with the vehicle), all up-to-date taxes etc. including fitness. Except Diesel and mobile oil, no other materials viz. gear oil, brake fluid, greases etc. will be supplied. Consumption of diesel and mobile oil should be indicated in the prescribed quotations.
2. Except Diesel and Mobil oil, no other thing (like gear oil, brakes fluid, grease, distilled water etc.) will be supplied by the Department. Maximum 1 (one) Liter of Mobile oil will be supplied by the Department for 500(five hundred) Km run of the Vehicle and minimum mileage of the Vehicle per liter of diesel should be 12 (Twelve) Km.
3. The successful quotationer will have to arrange a garage for parking the vehicle after duty period at his own cost and risk. The vehicle should be kept in a safe place within 5 Km from the office. If the Garage is situated beyond 5 Km of the Head Quarters, the cost of fuel for extra journey in this connection shall have to be borne by the owner of the vehicle.
4. The vehicle will have to make long tour, off and on and the driver must remain prepared to halt frequently outside the Head Quarters. The driver must follow the instructions of the officer using the vehicle.
5. The vehicle must be a tip-top conditions along with good sitting arrangement, foot mat, inner light door lining, tyres, looking arrangement etc. Lifting of

window glasses, speedometer (kilometer) and fuel-meter should always be in working conditions. The running capacity per day should not be less than 500 km.

6. The vehicle has to ply on any kind of motorable road including Kutcha road, river-beds etc.
7. The driver must be conversant with the mechanism of automobiles so that instant repairing works on road may immediately be taken up by him.
8. The responsibility of maintaining the Log Book always in up-to-date condition as per instruction and proforma will rest on the driver and no hire-charge bill will be entertained with incomplete Log Book in any case.
9. The vehicle will be hire on daily hire-charge basis.
10. If the vehicle remains out of order for any particular period, the same is to be replaced by another commercial vehicle in good conditions.
11. Approved driver should not be changed except for urgent reasons.
12. The vehicle should be placed at the disposal of concerned office as per instruction mentioned in the work order failing which the quotation may be treated as cancelled.
13. If the quotationer wishes to replace the accepted vehicle by another vehicle owing to breakdown or any other reasons during the period of agreement should have taken prior permission from the concerned SDO.
14. Any complaint regarding defect in the engine or any other defect of the vehicle must be promptly attended and defects must be repaired forthwith by the quotationer at his own cost. In the event of non-compliance, the undersigned will get the necessary repair work of the vehicle done and recover the cost of such repair-work from the hire-charge bill of quotationers.
15. The contract may be cancelled by a notice of one month in advance from either party.
16. The successful quotationer, must pay minimum wages to the driver engaged by him as per relevant rate of the Government now-in-force.
17. The owner of the vehicle with contract carriage permit is only eligible for taking part in the quotation. Any sort of canvassing in connection with the quotation is strictly prohibited. No relevant paper will be issued on the date of opening of quotations.
18. The contract agreement may require to be extended in exigency, if both the parties agree to do so at the existing terms and conditions of contract.
19. The car will normally be utilised for 10 (Ten) hours a day. Overtime will be paid as per prevailing Govt. approved rate. The vehicle may have to ply beyond normal office-hours and on holidays also.
20. The L1 quotationer/Bidder will deposit the earnest money whose amount will be intimate in LOA in shape of Bank Draft drawn in favour of the Executive Engineer, Mayurakshi South Canals Division.



Sub Divisional Officer
Salar (I) Sub Division
Salar , Murshidabad

Memo. No.

Dated. 29/11/2022

Copy forwarded for information & wide circulation to the: -

1. The Chief Engineer- North, I & W. Dte, Netaji More Market Complex, 5rd Floor, Saraju Prasad Road, Dist. Malda, Pin-732101
2. Superintending Engineer, Mayurakshi Canal Circle, Suri, Birbhum.
3. Sabhadhipati, Birbhum Zilla Parishad, Suri, Birbhum.
4. Sabhadhipati, Murshidabad Zilla Parishad, Baharampur, Murshidabad.
5. District Magistrate, Birbhum, Suri, Birbhum.
6. District Magistrate, Baharampur, Murshidabad.
7. Executive Engineer, Mayurakshi South Canals Division, Santiniketan, Bolpur, Birbhum.
8. Sub. Divisional Officer, Bolpur / Kirnahar/Hinglow (I) Sub – Division.
9. Divisional Accounts Officer, M.S.C. Division.
10. Notice Board.



Sub Divisional Officer
Salar (I) Sub Division
Salar , Murshidabad

Sl. No.	Description of Item	Quantity	Rate /Day (in Rupees)	
			In figure	In words
1.	Supply of one no Maxi Cab (Standard) (Non Air Conditioned) with valid commercial permit on monthly hiring(per day) basis following GO No. 3564-WT/3M-81/98 Dated -24.11.2008 for the Official use of Sub Divisional Officer , Salar Irrigation Sub Division.	01 (One) Nos.		

- Monthly rate is for 10 hours a day and additional charge @Rs 20.00 Per hour beyond 10 hours

Date:

Place:

Signature of the Bidder