



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DEPARTMENT
 OFFICE OF THE SUB- DIVISIONAL OFFICER
 JALPAIGURI INVESTIGATION SUB-DIVISION
 CLUB ROAD : JALPAIGURI
 Email : sdojisdiwd@gmail.com

NOTICE INVITING QUOTATION NO - WBIW/SDO/JInvSD/NIQ-02/23-24

Separate sealed Quotation are hereby invited for the work- “Detailed survey and Topography survey of different Rivers by using Total Station/RTK-DGPS consisting of topographic survey and preparation of maps including preparation of DPR” in filled up printed quotation paper, as per Annexure-A attached with this NIQ, by the Sub-Divisional Officer, Jalpaiguri Investigation Sub-Division, Club Road, Jalpaiguri, on behalf of the Governor of the State of West Bengal, from the eligible Survey Firms and also from bonafide, reliable resourceful agencies of State/Central Govt. or its undertaking having sufficient experiences in execution of similar type of works. All the agencies as aforesaid will have to submit documentary evidence to fit the eligibility criteria enclosed herewith to participate in the Quotation along with application. Details can be obtained from the website www.wbiwd.gov.in

1. List of works:-

Sl. No	Description of Work	Quantity	Cost of Quotation paper	Time allowed for completion	Source of fund
1	2	3	4	5	6
	<p>Detailed survey and Topography survey of different Rivers by using Total Station/RTK-DGPS consisting of topographic survey and preparation of maps in requisite scales to supply them in both soft and hard formats including preparation of DPR with submission of 7(seven) copies of DPR with all drawings comprising of the following-</p> <p>a) Long section, Cross-section (@100m c/c or less where necessary) of the work as appropriate with superimposed Post work section on the existing section (Pre work) with distinctly legible marking of G.L./HFL /LWL /Working LWL/ Free board etc. with appropriate R.L. Sections must be extended upto the mid-section of the river starting at least 10m away from the existing river bank line, showing the location of Berm/Pond/depressions/road etc. as the case may be to feel the perspective of the problem.</p> <p>b) Colour Google map showing the location of the work vis-à-vis both bank of the river portion duly marked,</p> <p>c) GAD (Layout Line diagram) of the Scheme with due Legends, preferably coloured</p> <p>d) Bank Line shifting status for last 5 years</p> <p>River Jaldhaka (Gadhyeakuthi embankment from Spur No-8 to Spur No-10 under Jharalta-I GP) (1500M)</p> <p>River Panga (under Bahadur & Kharija Berubari-II GP) (600 M)</p> <p>(Note :- The rate is inclusive of cost of flying of GTS Bench Mark from nearest available locations upto working location and all incidental charges like carriage of instruments, engagement of manpower and machineries etc required to complete the work in all respect.)</p>	2100 M	Nil	15 (Fifteen) Days	Non Plan

2. Time Schedule of Quotation procedure: - Quotation Papers will be issued to the intending quotationers after verifying all necessary papers related to the work as per following time schedule.

Last Date & Time of application	19/05/2023	up to 3.00 P.M
Last Date & Time of Issue of quotation paper	22/05/2023	up to 3.00 P.M
Last Date & Time of dropping of quotation paper	24/05/2023	up to 3.00 P.M
Date & Time of opening of quotation paper	24/05/2023	After 3.30P.M

Intending bidder(s) or his/their representative(s) should remain present at the time of opening of quotations on the schedule date in the office chamber of the undersigned.

3) Earnest Money

In terms of Notification No.03-W dated 18th January, 2011 of the Secretary to the Govt. of West Bengal, Irrigation & Waterways Directorate communicated by the Deputy Secretary to the Govt. of West Bengal, Irrigation & Waterways Directorate vide Memo No.89(6)-IB/IW/O/1B-Misc-12/2007 dated 18th January 2011 provisions made in the following Para's that should be abided by the bidder.

a) Amount of Earnest Money

The successful bidders whose quotation may be accepted has to deposit the amount in prescribed form @2%(Two Percent) of total quoted rate as Security Deposit for the due performance of the contract in W.B. Form No.2911. Successful bidders have to be deposited earnest money in favour of the Executive Engineer, Jalpaiguri Irrigation Division, Club Road, Jalpaiguri.

b) Further deduction of Security Money from the progressive bill

Further 1(one) percent of security money will be deducted from the progressive bills..

c) Deposit of Earnest Money, Security and or/Additional Security deposit through Schedule Bank.

Demand Draft, Banker's Cheque, Treasury Challan and Deposit at Call Receipt (D.C.R) of Scheduled Banks guaranteed by the Reserve Bank of India may be accepted as earnest money and/or Security Deposit. In terms of Memo. No.108- IB/IW/O/IB-Misc-38/201(Part) dated 16.11.2011 of Deputy Secretary to the Govt. of West Bengal, Irrigation and Waterways Department, the original copies of the Demand Draft/Banker's Cheque/Deposit at Call Receipts(DCR), towards Earnest Money Deposit(EMD) in favour of Executive Engineer, Jalpaiguri Irrigation Division. issued from any of the following Schedule Banks Payable at SBI, Mal branch, Jalpaiguri should be dropped in sealed envelope. d) The list of Scheduled Banks in India(Public Sector & Private Sector) constitute those banks which have been included in the Second Schedule of Reserve Bank of India(RBI) Act, 1934. RBI in turn includes only those banks in this schedule which satisfy the criteria laid down vide section 42(6)(a) of the Act are appended below.

Scheduled Banks in India (Public Sector):

1) State Bank of India 2) State Bank of Bikaner and Jaipur 3) State Bank of Hyderabad 4) State Bank of Indore 5) State Bank of Mysore 6) State Bank of Saurashtra 7) State Bank of Travancore 8) Andhra Bank Allahabad Bank 10) Bank of Baroda 11)Bank of India 12) Bank of Maharashtra 13) Canara Bank 14) Central bank of India 15) Corporation Bank 16) Dena Bank 17) Indian Overseas Bank 18) Indian Bank 19) Oriental Bank of Commerce 20)Punjab National Bank 21) Punjab and Sind Bank 22)Syndicate Bank 23) Union Bank of India 24)United Bank of India 25) UCO Bank 26) Vijaya Bank.

Schedule Banks in India (Private Sector):

1) InGVysya Bank 2)Axis Bank Ltd. 3)Indusind Bank Ltd. 4)ICICI Bank Ltd. South Indian Bank 6)HDFC Bank Ltd 7)Centurion Bank Ltd 8) Bank of Punjab Ltd 9) IDBI Bank Ltd.

4. Credentials

a) Similar type of work executed during last five years including current financial years. Minimum Average credential for similar type of single work should be 30% of the quoted total amount.

b) Evidence of Same/Similar nature of works to any PSU/Govt. company/reputed company.

c) The description of work should be clearly mentioned.

d) Only offers to vendor having similar type of working experience will be accepted. Copy of completion certificate of the work to be attached.

5. Certificate

a) Professional Tax (PT) Clearance Certificate and IT PAN valid up to the date of opening of the quotation. Application for such clearance addressed to the competent authority may also be considered.

b) GST Return of the last quarter of the previous financial year.

c) Regd. Deed for partnership Firm/Joint Ventures from Registered of Assurance having office at Todi Mansion, Kolkata, Mere application for registration will not be considered.

d) Trade License for Proprietorship Firms.

e) Memorandum of Articles for Limited Companies.

f) Declaration against common interest (Annexure-I).

g) Power of attorney.(Annexure-II).

6. Taxes & duties to be borne by the Quotationer

In Terms of Memo No.1098(7)-SIW dated 28.07.10 of Secretary to the Govt. of West Bengal, Irrigation and Waterways Department, Vat, Sales Tax, Royalty, Construction Workers' Welfare Cess and all other statutory levy/Cess will have to be borne by the bidder as per existing rules and for which no extra cost will be paid for consideration of all these charges. Service Tax, if applicable, would be reimbursed subsequently.

7) Conditional and Incomplete Quotationer

Incomplete, conditional and illegible quotations will be invalidated over-writing & erasing in rates will also be invalidated the quotation. All correction should be initiated and dated by the quotationers.

8) Acceptance of Quotation

The acceptance of the quotation will rest with Superintending Engineer, North East Irrigation Circle II, Club Road, Jalpaiguri, who does not bind himself to accept the lowest quotations and he reserves the right to reject in part or the whole of the quotations received, without assigning any reason thereof.

9) Cancellation of Quotation

Quotation may be cancelled at any state without assigning any reason.

10) Additional Terms and Conditions.

i) If any of the noted last day of the N.I.Q become a Public Holiday then the next working day shall automatically become the last day for discharge of the business.

ii) The intending bidders may have to consult the Sub Divisional Officer, Jalpaiguri Investigation Sub Division during office hours regarding work details and other relevant points which will help them to be acquainted with their work before making application and submission of Quotation papers.

iii) Bidder should quote their rate in a consolidated form which should be inclusive of Excise Duty, Sales Tax, Vat, Transportation Charges and/or any other charges of any, packing during transportation as applicable. Rate quoted in any other form than the enclosed schedule is liable to be rejected.

iv) Quantities mentioned in the quotation notice are tentative only and order shall be subject to actual requirement. The requirement may widely vary, The Term 'widely' vary include decrease or increase in the quantity required as mention in the quotation. No claim shall be entertained for any variation of requirement during the execution of the contract.

v) A contract in West Bengal Form No.2911 will have to be executed against acceptance order in requisite forms which will be available from the office of the Executive Engineer, Jalpaiguri Irrigation Division., I & W. D.,

vi) If any bidder fails to submit his quotation after seeking permission or withdraws his quotation before acceptance without giving any satisfactory explanation, for such withdrawal or refuse to work within a reasonable time, he shall be disqualified for participation in any quotation to this Division for a minimum period of one year. If any bidder submits conditional quotation, it will be treated as informal.

vii) The price offers shall remain firm within the period of offer, no escalation of price shall be allowed in event. No advance payment whatsoever will be considered in any case.

viii) The quoted/offer rate in quotation must be valid for minimum 120 (one Twenty) days from the date of opening of financial bid. The Quotation inviting authority reserves the right for seeking extension of validity of offered rates from the successful bidder.

ix) Payment will be made subject to availability of Fund.

x) Quotation, which do not fulfil the conditions specified in the quotation documents or do not fulfil the requirement of the quotation in any respect will be liable for rejection.

xi) CONDITIONS IN EXTENDED PERIOD

As per W.B.F 2911 as they case may be (when an extension of time for completion of work is authorized by the Engineer-in-charge) it shall be taken for granted that the validity of the contract is extended automatically up to the extended period with all terms and conditions, rates etc. remaining unaltered, i.e. the tender is revalidated up to the extended period.



Sub Divisional Officer
Jalpaiguri Investigation Sub- Division
Club Road, Jalpaiguri

Memo no: 138(10)

Dated – 12/05/2023

Copy Forwarded for favour of information and wide circulation by display through his Office Notice Board to the:-

- 1 Chief Engineer, North East, I &WD, Club Road, Jalpaiguri
- 2 Superintending Engineer, North East Irrigation Circle-II, Club Road, Jalpaiguri
- 3 Executive Engineer, Jalpaiguri Irrigation Division, Club Road, Jalpaiguri. This has a reference to the discussion held with him.
- 4 Sub –Divisional Officer, Jalpaiguri / Maynaguri/ Malbazar/ Banarhat Irrigation Sub-Division.
- 5 Divisional Accounts Officer.
- 6 Divisional Estimating Branch.
- 7 Office Notice Board



Sub Divisional Officer
Jalpaiguri Investigation Sub- Division
Club Road, Jalpaiguri

ANNEXURE-A**NOTICE INVITING QUOTATION NO - WBIW/SDO/JInvSD/NIQ-02/23-24**

(Circulated vide T.O No- 138 dated-12/05/2023)

Issued to

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Sub Divisional Officer
Jalpaiguri Investigation Sub- Division
Club Road, Jalpaiguri

Name of Work- “Detailed survey and Topography survey of different Rivers by using Total Station/RTK-DGPS consisting of topographic survey and preparation of maps including preparation of DPR”

Sl No	Description of work	Unit	Rate Quoted	
			In figure	In words
1	<p>Detailed survey and Topography survey of different Rivers by using Total Station/RTK-DGPS consisting of topographic survey and preparation of maps in requisite scales to supply them in both soft and hard formats including preparation of DPR with submission of 7(seven) copies of DPR with all drawings comprising of the following-</p> <p>a) Long section, Cross-section (@100m c/c or less where necessary) of the work as appropriate with superimposed Post work section on the existing section (Pre work) with distinctly legible marking of G.L./HFL /LWL /Working LWL/ Free board etc. with appropriate R.L. Sections must be extended upto the mid-section of the river starting at least 10m away from the existing river bank line, showing the location of Berm/Pond/depressions/road etc. as the case may be to feel the perspective of the problem.</p> <p>b) Colour Google map showing the location of the work vis-à-vis both bank of the river portion duly marked,</p> <p>c) GAD (Layout Line diagram) of the Scheme with due Legends, preferably coloured</p> <p>d) Bank Line shifting status for last 5 years</p> <p>River Jaldhaka (Gadhyeakuthi embankment from Spur No-8 to Spur No-10 under Jharalta-I GP) (1500M)</p> <p>River Panga (under Bahadur & Kharija Berubari-II GP) (600 M)</p> <p>(Note :- The rate is inclusive of cost of flying of GTS Bench Mark from nearest available locations upto working location and all incidental charges like carriage of instruments, engagement of manpower and machineries etc required to complete the work in all respect.)</p>	Per M		

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Signature of Quotitioner