



GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate
Office of the Executive Engineer
West Midnapore Division
PO- Medinipur, Dist – Paschim Medinipur

Memo No:1871

Dated: 22.09.2025

NOTICE INVITING EXPRESSION OF INTEREST

[For Budgetary purpose]

NOTICE INVITING EXPRESSION OF INTEREST NO: WBIW/EE/WMD/EOI-01/2025-26

Sealed quotations are hereby invited by the Executive Engineer, West Medinipur Division, Irrigation & Waterways Directorate, from the bonafide reliable and resourceful agencies to ascertain the unit rate(s) (Budget Quote) for budgetary purposes in connection to the work **“Urgent renovation and construction of the interior elements to adapt for the official needs of the rented office of the Task Force-Ghatal Master Plan at Mouza-Kushpata-Gobindapur in Ward No. 17 of Ghatal Municipality and Dist. Paschim Medinipur”**

Issue of EOI Documents:

The EOI documents can be downloaded from the Departmental website www.wbiwd.gov.in as well as obtained free of cost from the office of the Executive Engineer, West Medinipur Irrigation Division, Irrigation & Waterways Directorate, PO-Medinipur, Dist – Paschim Medinipur during office hours on all working days up to **25.09.2025**.

Submission of EOI :

The intending agencies/ Consultant should submit their EOI for the work ascited above in a sealed envelope addressed to the competent authority super scribing on the top **“To ascertain the unit rate(s) (Budget Quote) for budgetary purposes in connection to the work “Urgent renovation and construction of the interior elements to adapt for the official needs of the rented office of the Task Force-Ghatal Master Plan at Mouza- Kushpata-Gobindapur in Ward No. 17 of Ghatal Municipality and Dist. Paschim Medinipur””** in the tender box to be available at the Office of Executive Engineer, West Midnapore Division, Irrigation & Waterways Directorate , PO-Medinipur, Dist – Paschim Medinipur. Submission of quotation by Post is not allowed.

Eligibility Criteria:

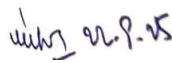
- A) The intending agencies/ Consultant should submit their EOI for the work having sufficient experience of dealing with similar type of works. Work experience in any Government / Government undertaking /Public sector, Zilla Parishad e.t.c. [Agency has to furnish self attested copy of such supply order / completion Certificate e.t.c.] will be preferable.
- B) Intending agencies/ Consultant should apply for EOI papers in their respective Letter Heads enclosing self attested photocopies of valid Trade Licence, PAN, valid PT, GST, IT etc. as applicable. P.T. Clearance certificate and I.T., PAN valid up to the date of opening of the quotation.
- C) Declaration by the Applicant to the effect that there is no other application for quotation paper for work in this EOI in which he/she/they has/ have common interests. Failure to produce any the above documents may be considered good and sufficient reason for non-issuance of quotation paper.

Terms & Conditions:

1. This rate is only to ascertain unit rate for budgetary purpose. The quoted rates should be exclusive of GST & Labour Welfare Cess but inclusive of all other incidental charges as applicable. No work order will be issued against this EOI.
2. No EOI paper will be issued after expiry of date and time mentioned in the notice.
3. The agencies/ Consultant should quote their rate both in figures & in words on each item of work/ supply as per the EOI.
4. All corrections are to be attested under the dated signature of the agencies/ Consultant.
5. All the pages of the EOI paper and the documents (Submitted as EOI documents) including schedule must be signed by authorised representative on the body of the documents with date and proper seal.
6. Duly filled up sealed quotation as supplied from this office is to be submitted with a forwarding letter to the office of the undersigned.
7. Accepting Authority i.e. The Superintending Engineer, Western Circle –II, I & W Directorate, reserves the right to accept or reject any or all EOI without assigning any reasons whatsoever.
8. Informal/conditional EOI is liable to summarily rejected.
9. Any letter or other instrument submitted separately in modification of sealed quotation may not be entertained.
10. The agencies/ Consultant who will sign on behalf of a company or Firm, must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or Firm under the Indian Partnership Act, failing which the quotation will not be considered.
11. The intending agencies should submit the following and self-attested copies of the same are to be submitted with the EOI.
 - I) Company Details like Trade license and others documents.
 - II) Professional Tax Payment Certificate (PTPC) or Challan.
 - III) PAN Card.
 - IV) GST Registration Certificate.
 - V) Last three years I.T. Return.
 - VI) Credential of Similar nature of work. (Completion certificate duly authenticated by the concerned officer)
12. The agencies/ Consultant will have to, if so desired by the EOI accepting authority, submit his analysis to justify the rate quoted by him/her the original documents should be verified which are enclosed with the EOI documents by the agency.
13. In the following cases a EOI may be unacceptable.
 - a. Correction, alterations, additions, etc. if not attested by the agencies/ Consultant.
 - b. If the EOI paper is not properly filled in respect of the general description of the work. The quotation paper issuing Authority may demand production of any necessary document(s) as it may be deemed necessary, such as quotation paper verifying the competency, capacity and financial stability of the intending agencies/ Consultant(s),
 - c. Canvassing in connection with the EOI will be liable to rejection.
 - d. Any EOI containing over writing is liable to be rejected.
 - e. If the agency / consultant submit the duplicate/xerox copy of EOI document will be rejected.

Schedule of Dates for EOI:

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| 1. E.O.I No & Date | : WBIW/EE/WMD/EOI-01/2025-26. Date : 22.09.2025. |
| 2. Last Date of Application | : 25.09.2025 till 5:00 P.M. |
| 3. Date of issue of quotation documents | : 26.09.2025 till 1:00 P.M. |
| 4. Date of dropping of quotation Documents | : 26.09.2025 till 3:00 P.M. |
| 5. Place of dropping of quotation Documents | : Office of the Executive Engineer,
West Medinipur Division. |
| 6. Date & time of opening quotation | : 26.09.2025 after 3:00 P.M. |
| 7. Quotation Accepting Authority | : Executive Engineer, West Medinipur Division. |


**Executive Engineer
West Midnapore Division,
Midnapore, Paschim Medinipur**

Memo No: 1871

Dated: 22.09.2025

Copy forwarded for information and wide circulation to the:-

1. Chief Engineer-South-West, I & W Dte. Khasjangan, Midnapore, Paschim Medinipur,
2. Chief Engineer, Design and Research, Jalsampad Bhawam, 1st Floor, DF Block, Sector-I, Salt Lake City, West Bengal, Kolkata-700091.
3. Superintending Engineer, Investigation and Planning Circle-I, Jalsampad Bhawam, DF Block, Sector-I, Salt Lake City, West Bengal, Kolkata-700091.
4. Superintending Engineer, Western Circle, II, I & W Dte. Midnapore, Paschim Medinipur.
5. Superintending Engineer, Burdwan Investigation and Planning Division, Purto Bhawan, Third Floor, Burdwan, Pin-713103.
6. Sabhadhipati, Paschim Medinipur Zilla Parishad, Midnapore,
7. Executive Engineer, Jhargram Flood Management & Planning Division, I & W.Dte., Midnapore, Paschim Medinipur.
8. Executive Engineer, K.K.B. Project Division, I&W Dte. Temathani, Sabang, Paschim Medinipur.
9. Sub- Divisional Officer./Lachmapore Irrigation Sub-Division,(I&W. Dte.) Midnapore, Paschim Medinipur
10. Sub Divisional Officer / Investigation Sub-Division No.-II,(I&W Dte,) Midnapore, Paschim Medinipur.
11. Sub Divisional Officer / Ghatal Irrigation Sub- Division, I&W Dte, Ghatal ,Paschim Medinipur.
- 12-15. Secretary, Midnapore Sadar/ Ghatal/ Jhargram/ Kharagpur Sub- Divisional contractors' Association.
- 16-19. Office Notice Board/ Divisional Accounts Officer / Estimating Section /Hd. Clerk / Cash Section of West Midnapore Division.
20. Karmadhakshya,Krishi-O-Sech, Paschim Midnapur, Zilla Parishad.

u/hg 22.9.25

**Executive Engineer
West Midnapore Division,
Midnapore, Paschim Medinipur
Irrigation & Waterways Directorate**