



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR CANAL HEAD QTR. SUB-DIVISION
KANAINATSAL, PURBA BURDWAN.

Memo No:-1101

Date: 13.11.2025

Notice inviting Quotation No-03 /WBIW/ D.C. Hd. Qtr. Sub-Division/2025-26

Sealed quotation for the work

- 1) “Supply and Installation of Furniture for VVIP at Kanainatsal Inspection Bungalow , Purba Bardhaman under under Damodar Canal Division , I & W Directorate , Govt. of West Bengal during the Fy. 2025-26”.
- 2) “Upgradation of Ethernet LAN Connection with Networking Accessories at the Chief Engineer’s Office under Kanainatsal Section of D.C. Headquarters Sub-Division within D.C. Division”.

Inclusive of all individual charges, taxes etc, complete as per Annexed proforma invited by the SDO, D.C.Hd. Qtr. Sub-Division as instructed by higher authority from reliable resourceful Bonafide agencies/outside. Intending quotations shall have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl.No	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	24.11.2025	Up to 14.00Hrs.
2.	Date of issue of quotation papers	25.11.2025	From 14.00 Hrs to 17.00 Hrs.
3.	Last date of receiving quotation papers	27.11.2025	Up to 15.00 Hrs.
4.	Date and time for opening quotation	27.11.2025	At 15:30 Hrs.

Terms and Conditions:

1. All quotationers will submit their quotations in prescribed proforma.
2. The intending quotationer must quote the rate clearly both in words & figures.
3. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self-attested copies of the documents.
4. Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.
5. The rate should be including GST & other charges complete etc.
6. Any material not up to standard quality & satisfaction shall be replaced.
7. Before offering quotations, the intending quotationer should thoroughly verify himself with the proposed work by local inspection and all other relevant factors should be taken into consideration.
8. The quotationer may remain present at the time of the opening of the quotation.
9. The quotationers are requested to submit all the requisite documents such as **PTPC, Valid 15 digit Good & Service Tax payer Identification Number (GST IN), Trade License, Income Tax Return under IT Act of immediate or preceding financial year, PAN, Completion Certificate/Payment**

Certificate(s) for the Single similar work executed within last than 5(Five) years (to be determined from the actual year of completion, considering current financial year as Year-1).

Etc. at the time of submission of the application.

10. All the quotationer shall have to submit 2% of the quoted amount as Earnest money by BID in favour of the Executive Engineer-I, Damodar Canal Division, In form of Bank Draft (BD) / Bankers Cheque (BC) / Deposit Call Receipt (DCR) of any scheduled bank of India. Payment in any other form will not be accepted.

11. No conditional Offer/Proposal shall be accepted and deemed as informal.

Place of dropping of quotation Documents: **Office of the Sub-Divisional Officer, Damodar canal Head Quarter Sub-Division, Kanainatsal, Burdwan.**

Quotation Accepting Authority: **Superintending Engineer, Damodar Irrigation circle, Kanainatsal, Burdwan.**

Sd-

**Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Burdwan**

Copy submitted for information and circulation to:-

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan
2. Executive Engineer-I, D.C. Division
3. Executive Engineer-II, D.C. Division
4. Executive Engineer, Hd. Works Division
5. Executive Engineer-I, L.D.I. Division
6. Executive Engineer-II, L.D.I. Division
7. Executive Engineer, B.I. Division
8. Executive Engineer, R.B.I Division
9. DVC Study Cell for uploading in Departmental website.
10. District Information Officer, Burdwan .
11. Office Notice Board, D.C. Hd. Qrt. Sub-Division
12. Estimating Branch of D.C. Division
13. Accounts Branch of D.C. Division
14. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

Sd-

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Burdwan

Notice inviting Quotation No:-03 /WBIW/ D.C. Hd. Qtr. Sub-Division/2025-26(SL No-01)

- 1) **Name of Work:**“ Supply and Installation of Furniture for VVIP at Kanainatsal Inspection Bungalow , Purba Bardhaman under under Damodar Canal Division , I & W Directorate , Govt. of West Bengal during the Fy. 2025-26”.

PROFORMA FOR QUOTING RATE

Sl No	Description of item	Quantity	Unit	Unit Rate (Rs.) (inclusive of all taxes)(Figures/words)	Total Amount (Rs.)(Figures/words)
1	Supply and Installation of Queen size bed with the following specification as per direction of E.I.C Dimension: 220.8 (L), 157.8 (W), 107.5 (Head Board Side & 44.9 (Tail Board side) H cm. Finish Colour (Brown) Storage: Included Storage Mechanism: Pull out mechanism Primary Material: Wood Primary Material Type: Particle Board. Make: Godrej/Urban Ladder/ Any reputed brand.	01	Each		
2	Supply and Installation of Dressing Table with the following specification as per direction of E.I.C Dimension: 165.3 (H), 45.0 (W), 45.0 (D) cm. Finish Colour (Dark Walnut) No. of Drawers-1 Primary Material: Wood Primary Material Type: Engineered Wood Make: Godrej/Urban Ladder/ Any reputed brand.	01	Each		
3	Supply and Installation of Bedside table with the following specification as per direction of E.I.C Dimension: 44.8 (H), 45.0 (W), 45.0 (D) cm. Finish Colour: Brown Finish Colour: Cola Rain No. of Drawers-1 Primary Material: Wood Primary Material Type: Particle Board. Make: Godrej/Urban Ladder/ Any reputed brand.	01	Each		

4	Supply and Installation of Queen size bed mattress with the following specification as per direction of E.I.C Dimension: 152.4 (W), 198.12 (B), 10.16 (H) cm. Colour: White Finish Colour: White, Layers: Multiple (Brown) Primary Material: Foam Primary Material Type: Jacquard Fabric Make: Godrej/Urban Ladder/ Any reputed brand.	01	Each		
	Total (Rs.)				

Sd-

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Burdwan

Notice inviting Quotation No:-03 /WBIW/ D.C. Hd. Qtr. Sub-Division/2025-26 (SL No-02)

- 1) **Name of Work:** “Upgradation of Ethernet LAN Connection with Networking Accessories at the Chief Engineer’s Office under Kanainatsal Section of D.C. Headquarters Sub-Division within D.C. Division”.

PROFORMA FOR QUOTING RATE

Sl No	Description of item	Quantity	Unit	Unit Rate (Rs.) (inclusive of all taxes)(Figures/words)	Total Amount (Rs.) (Figures/words)
1	Supply of GIGA Switch as per direction of Engineer-in-Charge. Make: TP Link/D LINK	05	each		
2	Supply of GIGA Router (Next Generation) as per direction of Engineer-in-Charge. Make: TP Link/D LINK	03	each		
3	Supply of RJ45 Connector as per direction of Engineer-in-Charge. Make: TP Link/D LINK	26	each		
4	Supply of CAT6e cord as per direction of Engineer-in-Charge. Make: Finolex /D LINK	06	each		
5	Supply of CAT6e wire as per direction of Engineer-in-Charge. Make: Finolex /D LINK	130	Mtr.		
6	Supply of Modular Rack as per direction of Engineer-in-Charge.	04	each		
7	Labour Charge (Skill) for Installation	06	each		

Sd-

Sub-Divisional Officer
Damodar Canal Head Qtr. Sub-Division
Kanainatsal, Burdwan