



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF EXECUTIVE ENGINEER -II CANALS DIVISION
SECH ABASAN, FF BLOCK, SALT LAKE, SECTOR-III, KOLKATA-700106
E-mail ID: ee2canalsiwd@gmail.com

SHORT NOTICE INVITING TENDER NO. 25/EE-II/CD of 2025-26

01. Separate sealed tenders in printed form are invited by the **Executive Engineer-II, Canals Division, Irrigation & Waterways Directorate** on behalf of the Governor of West Bengal, for the works as per list attached herewith, from eligible and resourceful contractors having sufficient credential and financial capability in execution of similar type of works as specified in the list of works.
02. a. Separate tender should be submitted for each work, as per attached list, in sealed cover super scribing the name of the work on the envelope and addressed to the **Executive Engineer-II, Canals Division**.
b. Submission of tender by post is not allowed.
03. The Tender documents and other relevant particulars (if any) may be seen by the intending Tenderers or by their duly authorized Representatives **up to 12.00 Noon till 09.01.2026** in the office of the **Executive Engineer-II, Canals Division**.
04. a. Intending Tenderers should apply for Tender papers in their respective Letter Heads enclosing self-attested copies of the following documents, originals of which are to be produced on demand, as well as during interview (if any).

Certificates:

(a) Latest Professional Tax Payment Certificate (PTPC) or, PT deposit challan for current financial year, (b) Trade Licence, (c) (i) Valid Income Tax Returns for preceding three FY or (ii) Audited Profit & Loss Accounts statements of three FY or (iii) 'Payment certificate' of works authenticated by appropriate authority for preceding three Financial Years, any one of (i), (ii), or (iii) as a complete set for three FY within zone of immediate preceding five FY is to be submitted, (d) Valid PAN Card in the name of bidder/organization, (e) GSTIN under GST Act & Rules, valid up to the date of opening of the tenders. Application for such clearance addressed to the Competent Authority, subject to production of authenticated receipt, may also be considered.

Credential of works:

1. Completion Certificate (CC) along with Work Order duly authenticated by competent authority & BOQ for one 100% completed similar work worth at least 30% of the value of work for which tender paper is desired, executed within last 5 (Five) years (to be determined from the actual year of completion, considering current financial as Year-1).

Company Details:

1. For Proprietorship Firms, Valid Trade License/ acknowledgement or Receipt of application for Trade License/ Revalidation.
2. For State Registered Co-operative Societies, Society Registration certificate from ARCS of the State, Society By-Laws, latest available Auditor's Report of Directorate of Co-operative Audit within proceeding five years as per Societies Act & Rules.
3. Partnership Firm, Partnership Deed, Form-VIII/ Memorandum of Registration of Registrar of Firms.

4. For Companies, Incorporation Certificate, Memorandum of Articles of ROC, List of current owners/ Directors/Board Members.

Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper.

- b. Credential Certificates (CC) for one/single 100% completed work within last five financial years on the date of publication of NIT will only be accepted as valid PQ credential of work. Incomplete ongoing work shall not be considered for valid PQ Credential. Payment Certificate without containing mandatory details shall not be treated as valid.

It is desirable that CC should preferably contain the name with designation, postal address of office, contact Telephone No./FAX / e-mail ID of the authority issuing the CC for the work along with name of work, amount put to tender, date of completion of the work, gross final billed value of the 100% completed work, certificate of issuing authority indicating successful and satisfactory completion. Illegible certificates, absence of contact details making it time consuming for verification purposes of CC issued by authorities outside the State are liable to be rejected by the Bid Evaluation Committee (TEC).

Credential Certificates (CC) of successfully completed works in any Department/autonomous authority of the Government of West Bengal will be considered. CC of 100% completed works executed under any other State / Central Government Ministry / Department / Nationalized Financial Institution Organization / Govt. Undertaking / Govt. Enterprises or Government Institutions or Local Government Bodies (Municipalities, Zilla Parishad & Panchayat Samities within West Bengal, will also be considered as valid PQ Credential. Such CC are to be issued by an officer/authority not below the rank of Executive Engineer / Divisional Engineer / District Engineer/Project Manager of the State/Union Government Departments/ Organizations; authorized signatories of CC for Panchayat Samities and Municipalities shall be the BDO & Executive Officers or equivalent administrative officers respectively. It is desirable to have telephone and FAX or e-mail addresses of the signatory of the CC for all offices outside West Bengal for verification purposes.

Over and above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the bank will have to be produced in the cases of works executed under Departments/Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.

- c. Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any Tender under the Division/Circle for at least 3 (three) years from the date of detection, in addition to such other panel action as the Government may deem proper.

- d. In the event of (i) tender paper issued but not purchased or (ii) tender paper purchased but not dropped i.e. not participated will be taken into account seriously in issuing tender forms in future.

05. Intending tenderer not satisfied with the decision of the tender paper issuing authority may prefer an appeal to the next superior officer. Concerned Chief Engineer will be the Appellate Authority for High Value Tenders. Necessary communication regarding his appeal to the appellate authority must be brought to the notice of such Authority within two working days after the date of issue of tender paper and copy of such communication should also be submitted to the Tender Paper Issuing Authority within the same period, failing which no such appeal will be entertained.

06. a. Tender paper can be had on free of cost in the office of the **Executive Engineer-II, Canals Division** within the specified date and time as per Attached list by the intending Tenderers or by their duly Authorized representatives.

- b. No Tender paper will be supplied by post.

- c. No Tender paper will be issued after expiry of date and time mentioned in the notice.

07. Before submitting any Tender, the intending Tenderers should make themselves acquainted thoroughly with the local conditions prevailing by actual inspection of the site and take into considerations all factors and difficulties likely to be involved in execution of the work in all respects including transportations of materials, communication facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards.

08. Earnest Money, as noted in the list of works, in the form other than those mentioned below, will not be accepted.

Bank Draft/Deposit at call Receipt/Banker's Cheque of any scheduled Bank in the locality in favour of the Executive Engineer-I, Canals Division Payable at Kolkata. No adjustment of any sort of above-mentioned earnest money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.

Additional Performance Bank Guarantee:

“Additional Performance Security” has been made mandatory which shall be obtained only from the successful L1 bidder, if the accepted bid price is below 20% of tender BOQ or below by more than 20% of the tender BOQ. This Additional Performance Security shall be equal to 10% of the tendered amount i.e. 10% of the L1 bid price.

The said Bank Guarantee (BG) shall have to be valid up till the end of the contract/Agreement period including extended time period till 100% physical completion of work in all respects and shall be renewed within validity period accordingly if required. The said Bank Guarantee shall remain in custody of the DDO & Executive Engineer in-charge of the work, which shall be returned to the bidder/contractor after successful physical completion of the work as per contract. If the bidder fails to complete the work successfully, this Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor/bidder agency. Necessary provisions regarding deduction of security deposit from progressive bills of the contractor in respect of the tendered work shall be governed as per relevant clauses of the tender contract/Agreement which will in no way be affected / altered due to this Additional Performance Security.

As per Dept. Memo no.- 306-IB/IW-14011(34)/1/2018-JS(IW),dated: 06.08.2018, the entire Security Deposit or the Performance Security may be released after physical and financial completion of the project but before expiry of the security period or defect liability period against receipt of equivalent amount of bank guarantee of approved bank of RBI which should remain valid till the expiry of the defect liability period.

09. a. The Tenderer should quote the rate both in figures and in words on the basis of percentage above/below or At Par the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form.

b. Any tender containing over writing is liable to be rejected.

c. All corrections are to be attested under the dated signature of the Tenderer.

10. When a Tenderer signs his Tender in an Indian Language, the total amount tendered should also be written in that language. In the case of illiterate tendered, the rates tendered should be attested by a witness.

11. The Tenderer who will sign on behalf of a Company or Firm, must produce the registered documents (within 3days from the date of opening the tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.

12. Any letter or other instrument submitted separately in modification of the sealed tender will not be entertained.

13. The Tenderer should submit a statement at the time of submission of his tender showing the Technical Staff to be maintained for the work with their technical qualifications, failing which the tender may be liable to rejection.

14. Conditional Tender, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
15. GST, Royalty, Building & other Construction Workers' Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work). All taxes etc. will be charged and/or deducted as per rules and laws of the country as applicable.
16. The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.
17. The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.
18. The Tenders will be opened, as specified in the list of works, in presence of the participating Tenderers or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.
19. The successful Tenderer will have to execute the duplicate/triplicate/quadruplicate copies of his tender which will have to be obtained free of cost from the office of the **Executive Engineer-II, Canals Division** within 3 (Three) days from the date of receipt of the intimation of acceptance of his tender failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.
20. If any Tenderer withdraws his tender before its acceptance or refuses/fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he shall be disqualified for submitting any Tender in this Division/Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
21. The successful Tenderer will have to abide by the provision of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1970 and such other Acts as may be applicable, as will be in force from time to time.
22. Materials such as Cement, M.S. Rod, R.C.C. Hume Pipes, Sheet Piles, etc, if available in stock, will be issued by the Department to the Contractor for the work as per issue Rate fixed by the Engineer-in-Charge. Site of issue of materials as mentioned in the list of materials to be supplied departmentally to the Contractor is furnished with the tender documents for the work. Any other materials not listed therein, if supplied by the Department, the issue Rate for such material will be fixed by the Engineer-in-Charge.
23. Hire charges of Tools & Plants Machinery, if issued departmentally, will be recovered from the Contractor at such rates as will be fixed by the Engineer-in-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government Go-down will be counted from the date of their issuance from the Go-down and up to the date of return into the same Go-down and the hire charges will be recovered from the Contractor accordingly. All Tools & Plants Machinery issued to the Contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from Contractor.
24. In the following cases a tender may be declared informal and unacceptable.
- a. Correction, alterations, additions etc, if not attested by the Tenderer.
 - b. Earnest Money in the form D.C.R./Bank Draft/Bankers Cheque which is short deposited and/or not deposited in favour of the Executive Engineer-I, Canals Division payable at Kolkata.
 - c. If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of the deduction of Security Deposit etc. in page-2 and other pages as are required to be filled in.
 - d. If the specified pages of the Tender Document are not signed by the Tenderer.
 - e. If the Tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.

25. For the return of the Earnest Money of the unsuccessful Tenderer(s), he/they is/are to apply for the same to the Executive Engineer-II, Canals Division, giving the preference to the work, S.N.I.T. No., date of tender, amount and mode of Earnest Money deposited in a complete form. The Earnest Money of all Tenderers other than the lowest Tenderer in each case may be refunded, after acceptance of the rate in the comparative statement, as early as possible.

26. To verify the competency, capacity and financial stability of the Intending Tenderer(s) the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.

27. The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.

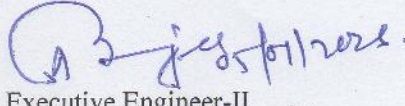
28. In case of settlement of any dispute, the matter may be referred to the Departmental Dispute Redressal Committee formed by Government. This provision will be applicable irrespective of the value of the works to which the dispute may relate.

29. Normally, Tender Paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl.No of the work in the order of priority. However, depending on response to various serials in the N.I.T, Tender Paper Issuing Authority may issue Tender Paper for any serial, even though it may not be preferred by the applicant.

30. The Contractor/bidder shall have to comply with the provisions of (a) Contract Labour (Regulation & Abolition) Rules, 1970 including its revisions (b) Minimum Wages Act 1948 and the modification thereof or any other laws relating thereto as will be in force from time to time.

31. The contractor shall also have to satisfy the Engineer-in-Charge regarding the proper utilization of materials which have been issued departmentally.

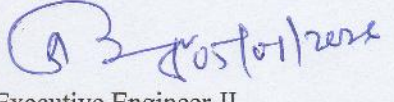
32. "Contractor (s) should have to ensure the mandatory engagement of job card holders as unskilled workers for execution of awarded work, in order to implement the "Karmashree" Scheme launched by the State Government, vide No. 1140-PRD-33011/1/2024-MGNREGA SEC dated-07.03.2024. They also have to submit periodic statement on such engagement in the manner stated in the aforesaid order."
(As per office Memorandum No. 20-W/2024-25, dated: 19.07.2024 of the Secretary to the Irrigation & Waterways Department, Government of West Bengal)


Executive Engineer-II
Canals Division
Date: 05.01.2026

Memo No:20

Copy forwarded for information to: -

- 1) The Chief Engineer (South), I & W Dte, Jalasampad Bhaban, Salt Lake City, Kolkata-91.
- 2) The Superintending Engineer, Eastern Circle, Jalasampad Bhaban, Salt Lake City, Kolkata-91.
- 3) The Executive Engineer-I, Canals Division.
- 4) The AE / SDO, Tolly's Nullah (I) Sub Division/Diamond Harbour (I) Sub Division, I & W Dte.
- 5) The Accounts Branch / Estimating Branch, Canals Division,
- 6) The Office Notice Board of Canals Division.


Executive Engineer-II
Canals Division
Date: 05.01.26



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF EXECUTIVE ENGINEER-II CANALS DIVISION
SECH ABASAN, FF BLOCK, SALT LAKE, SECTOR-III, KOLKATA-700106
E-mail ID: ee2canalsiwd@gmail.com

SHORT NOTICE INVITING TENDER NO. 25/EE-II/CD of 2025-26

1. Last date of receiving application for purchasing tender documents : 09.01.2026 up to 12.00 Noon.
2. Last date of issuing Tender documents : 09.01.2026 after 12.30 Hrs.
3. Last date of receiving filled up Tender documents : 14.01.2026 up to 14.00 Hrs.
4. Date and time of opening tender : 14.01.2026 after 14:30 Hrs.

Sl No	Name of Work	Amount put to tender (Rs.)	Earnest Money (Rs.)	Tender Form No.	Time allowed for completion of work (Days)	Source of Fund	Eligibility of contractor to participate in tender
1	Carrying out bank to bank Cross Section and Topography Survey of Keorapukur khal (10 km), Rania khal (3.38 km) and Western Channel (1.87 km) within ward no. 112, 113, 114, 115 and 142 of K.M.C, Dist-Kolkata and ward no. 35 of Rajpur-Sonarpur Municipality, Dist. - South 24 Pgs. during 2025-26.	2,47,500.00	4,950.00.	2911 (II)	15 days	SDS, Maintenance	Bona fide contractors/bidders having credential of execution of similar nature of work of value 30% of the amount put to tender (tender value) within the last 5 years on the date of publishing of SNIT


 Executive Engineer-II
 Canals Division
 12/10/25